



American Water Works Association **Pacific Northwest** Section

Committee and Subsection Officer Training
Wednesday, October 2
Eagle Crest Resort

5:30-6:30 – Welcome Reception – **Room A**

6:30 – 8:30 – Dinner

Thursday, October 3

8:00 – 9:00 – Breakfast – **Room A**

9:15 – Welcome – Joel Cary, Section Chair Elect – **Room B**

9:30 – AWWA Overview – AWWA Director James Dean

- AWWA, PNWS and Subsections – How it all works, how to become a trustee
- Operators Meritorious Service Award
- National Committees How they are Different From Section Committees and How To Get Involved with Them

10:00 – Cross Training the Subsection/Committee Version - Jolene Gibson

12:00 – **Lunch – Room A**

1:30 - Breakout 1 - Subsection Officer Training – Amerika Stodola

- Membership and the Subsection Officers Role – Doug Schlepp
 - Engage and Create Opportunities Especially for Current Members
- Giving Back to Our Members – Jessica Waller
- Fundraising at Networking Events – Katie Dillon
 - Donation to Our Charities of Choice – what are they?
 - Who to Make Checks Out To?
- Finances – Jamie Porter, Section Treasurer
 - Subsection Treasurer Training/Protocols
 - Subsection Audits

- 1:30 – Breakout 2 - Committee Officer Training – Joel Cary – **Room A**
- 2025 Boise Conference Program Committee – Michelle Johnson, Aimee McAuliffe
 - AWWA’s Young Professional Initiative and our Section – Cody Scoggins & Emma Martin
 - Committee Activity Outside of the Conference – Consider a Fall Training or one stand-alone training a year – Joel Cary

2:30 - Back To General Session

2:45 – Diversity and Inclusion and What that Means – Kylie Bayer

3:15 – **Break**

- 3:30 – Communication Tools – Kyle Kihs – **Room B**
- Constant Contact – King County – Chris Guest
 - Contracts
 - Checks Received at the Section Office – what we require
 - E-newsletter
 - Meeting Travel and Hotel Cost Reimbursement Process

5:30 – Cocktails and Dinner – **Room A**

Friday, October 4

7:30 – 8:30 Breakfast – **Room A**

9:00 Trustee Meeting – **Room CD**