



American Water Works Association

Pacific Northwest Section

Central Washington Subsection

2023 Annual Report





American Water Works Association
Pacific Northwest Section

PO Box 872467
Vancouver, WA 98687
T 803-760-6460
F 360-254-0698
www.pnws-awwa.org

President/Chair

Dave England
Assistant Manager
Nob Hill Water Association
6111 Tieton Drive
Yakima, WA. 98908
(509) 966-0272
dave@nobhillwater.org

Secretary

Ryan Withers, PE
Project Engineer
RH2 Engineering, Inc.
114 Columbia Point Dr. Suite C
Richland, WA. 99352
(509) 946-5158 x 5334
rwithers@rh2.com

In-coming Officer/Officer-Elect

Vice-President/Vice-Chair

Lisa Siefken, PE
Project Engineer
JUB Engineers, Inc
3611 S. Zintel Wy.
Kennewick, WA. 99337
(509) 783-2144

Treasurer

Pat Everham
Water Manager
City of Richland
625 Swift Blvd. MS#15
Richland, WA. 99352
(509) 942-7472
teverham@ci.richland.wa.us

Past President/Past Chair

Pat Everham
Water Manager
City of Richland
625 Swift Blvd. MS#15
Richland, WA. 99352
(509) 942-7472
teverham@ci.richland.wa.us

Print Form



PNWS-AWWA Subsection Activities

Please list your Subsection meetings for the past year. Include the date, where the meeting was held, topics discussed at the meeting and the number of people that attended the meeting. List all meetings, Workshops, short schools and other events sponsored or co-sponsored by the subsection. Including copies of the meeting flyers would be appreciated.
(Attach multiple sheets as needed)

Date	Location	Discussion Topics	No. in Attendance
2/1/2023	Video Meeting	Subsection meeting 2023 year end report, Goals, officers, training, golf, best tasting water	5
3/8/2023	Video Meeting	Subsection meeting, Golf, conference planning, best tasting water	3
3/14/2023	City of Yakima	Best Tasting Water	12
4/12/2023	Video Meeting	Golf planning, conference planning	6
5/17/2023	Video Meeting	Training, Golf planning	3
6/22/2023	Video Meeting	Training, Golf planning	4
7/26/2023	Video Meeting	Training ,Golf Planning	4
8/10/2023	Video Meeting	Golf planning	4
8/18/2023	Apple Tree Yakima	Subsection Golf Tournament	68



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PNWS-AWWA Subsection Meeting Schedule

Please list your upcoming Subsection meeting schedule even if the schedule is proposed or tentative. Please list date, meeting location and topic of discussion. Please mark those dates that are tentative with an asterisk (*) (Attach multiple sheets as needed)

Date	Location	Discussion Topics
1/7/2024	Video meeting	Year end report, Training, Golf, officers
5/8/2024	Video meeting	Training, Golf planning, competitions
6/5/2024	Video meeting	Golf Planning, training, budget brief
8/16/2024	Apple Tree, Yakima	Subsection Golf Tournament
9/2024	Walla Walla	Control Valve training
12/2024	Video meeting	year end wrap up

Print Form



American Water Works Association

Pacific Northwest Section

Central Washington Subsection

Central Washington Subsection 2024 Goals

1. Provide at least (3) affordable training opportunities for subsection members.
2. Support a fundraising event or activity in our subsection to fund a donation to Water for People, Water Equation, and Education and Training Fund.
3. Create networking opportunities for members and increase membership.
4. Generate revenue to fund scholarships to fund virtual training(s) for subsection members.



AWWA and the Section

Reasons an Affiliation Agreement is needed:

- Protect the Associations' intellectual property including logos, emblems, names, free publications and other proprietary material. In this litigious society if you don't protect your brands you can lose them. An example, Bayer aspirin did not protect the name aspirin and it is now used worldwide by many companies.
- By having this agreement the Association can continue to indemnify all eligible persons of the section, such as directors and officers with liability insurance as cost effectively as possible.
- The Associations' not-for-profit status is critical to our organization surviving. As such the need was there to ensure that everyone understood that all activities conducted by the Sections must meet with AWWA's stated mission of uniting the water community to protect public health and to provide safe and sufficient water for all. Through collective leadership, AWWA advances technology, education, science, management, and government policies. Anything outside of this mission is not allowed.

Section Penalties for Affiliation Agreement Violations:

1. If the Section violates this agreement to Association may start a disciplinary proceeding that could include financial penalties or ultimately dissolution of the Section.

I understand the importance of the American Water Works Associations' Affiliation Agreement and why it was needed. Furthermore, I understand that by violating this agreement I place the Pacific Northwest Section in jeopardy of financial penalties or possible dissolution. If I have any questions or concerns regarding my Committee or Subsection activities I will contact the Section office for clarification.

DAVE ENGLAND

Name

PRESIDENT

Title

CENTRAL WA SUBSECTION

Committee or Subsection

12/13/23

Date



POLICY ON CONFLICTS OF INTEREST AND DISCLOSURE OF CERTAIN INTERESTS

This conflict of interest policy is designed to help directors, officers, employees and members ("Responsible Persons") of the Pacific Northwest Section of the American Water Works Association (PNWS) identify situations that present potential conflicts of interest and to provide the Section with a procedure which, if observed, will allow a transaction to be treated as valid and binding even though a Responsible Person has or may have a conflict of interest with respect to the transaction.

DEFINITIONS

Conflict of Interest. For purposes of this policy, the following circumstances shall be deemed to be a Conflict of Interest:

Outside Interests

- A Contract or Transaction between the PNWS and a Responsible Person or a Family Member of a Responsible Person.
- A Contract or Transaction between the PNWS and an entity in which a Responsible Person or a Family Member of a Responsible Person has a material interest in excess of 5% or of which such person is a director, officer, agent, partner, trustee, personal representative, guardian, custodian, or other legal representative.

Outside Activities

- A Responsible Person or a Family Member of a Responsible Person accepting gifts, entertainment, or other favors with a value in excess of \$100 from any individual or entity that:
 - (i) Does or is seeking to do business with the PNWS or
 - (ii) Is seeking to receive a loan or grant, or to secure other financial commitments or benefits from the PNWS.

Responsible Person is any person who is an officer, director, employee or member of the PNWS, including, when the context requires, a Family Member of any such person.

Family Member is a spouse, domestic partner, parent, child or spouse of a child, brother, sister, or spouse of a brother or sister of a Responsible Person.

- Each Responsible Person shall exercise care not to disclose confidential information acquired in connection with any such Contract or Transaction the disclosure of which might have an adverse effect on the business of the PNWS. Furthermore, a Responsible Person shall not disclose or use information relating to the business of the PNWS for the personal profit or advantage of the Responsible Person or a Family Member.

Dissemination and Review of Policy

- This policy shall be published on the PNWS's website and otherwise made available to all members of the PNWS. Each officer, director and employee of the PNWS shall be required to review a copy of this policy and acknowledge in writing that he or she has done so.
- Each officer and director of the PNWS shall annually complete a disclosure form identifying any relationships, positions, or circumstances in which such Responsible Person is involved that could reasonably be expected to lead to a Conflict of Interest. Such relationships, positions or circumstances include any significant ownership interest (more than 5%) of a business that might provide goods or services to the PNWS. The PNWS will treat any such disclosures as confidential information.
- The Board of Directors shall review this policy annually. Any changes to the policy shall be communicated immediately to all Responsible Persons.

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature



Date:

12/13/23

Name (printed)

LISA SIEFEN

Committee or Subsection

CENTRAL WASHINGTON

Title

VICE PRESIDENT

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

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Signature Ryan Withers, PE Digitally signed by Ryan Withers, PE
DN: cn=Ryan Withers, PE, c=US,
o=RH2 Engineering, Inc.,
email=rwithers@rh2.com
Date: 2023.12.13 08:43:00 -08'00' Date: 12/13/2023

Name (printed) Ryan Withers

Committee or Subsection Central WA

Title Secretary

Print Form

SF: adminpol/Conflict of interest



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Outside Activities

- A Responsible Person or a Family Member of a Responsible Person accepting gifts, entertainment, or other favors with a value in excess of \$100 from any individual or entity that:
 - (i) Does or is seeking to do business with the PNWS or
 - (ii) Is seeking to receive a loan or grant, or to secure other financial commitments or benefits from the PNWS.

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Signature Pat Everham Date: 1/12/2024

Name (printed) Pat Everham

Committee or Subsection Central Washington Subsection

Title Treasurer

Print Form

SF: adminpol/Conflict of interest



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Pacific Northwest Section

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SUBSECTION BALANCE SHEET FOR CALENDAR YEAR

Subsection Name:

BANK STATEMENT PERIOD:

THROUGH

PREVIOUS BALANCE

DEPOSITS & ADDITIONS (Should total the income on the profit and loss statement)

CHECKS & WITHDRAWALS (should total the expenses on the profit and loss statement)

ENDING BALANCE:



SUBSECTION PROFIT/LOSS STATEMENT AS OF:

Subsection Name:

INCOME:	11,003.64
Interest	<input type="text" value="0.38"/>
Receivables	<input type="text"/>
Miscellaneous	<input type="text"/>
TOTAL INCOME:	11,004.02

EXPENSES:	
Accounting Fees	<input type="text"/>
Committee	<input type="text"/>
Conference/Meetings	<input type="text"/>
Equipment	<input type="text"/>
Miscellaneous	<input type="text" value="14,560.40"/>
Officer Compensation	<input type="text"/>
Postage	<input type="text"/>
Printing	<input type="text"/>
Prizes & Awards	<input type="text" value="1,387.25"/>
Telephone	<input type="text"/>
Travel	<input type="text"/>
TOTAL EXPENSES:	15,947.65



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SUMMARY REPORT OF SUBSECTION CASH RECEIPTS AND EXPENSES FOR

2023

Subsection Number: _____

Subsection Name: Central Washington

- 1) Total Subsection Balance of funds at beginning of the year: 19,935.67
- 2) Total Receipts during the year. (Monies collected during the year): 11,003.64
- 3) Total (Add Lines 1 and 2): 30,939.31
- 4) Total Expenses for the year: 15,947.65
- 5) Balance at the end of the year. (Subtract line 4 from line 3) 14,991.66
- 6) Of the balance on line 5, how much is earned interest from the bank? 0.38
- 7) Please list where the subsection funds are kept. (Types of accounts, name and branch of bank(s), cash, etc.) Do not add your bank account numbers.

Gesa Checking
Gesa Savings

Certification: I, the undersigned, Secretary/Treasurer of the Central Washington
Subsection hereby certify that the foregoing is a correct statement of cash receipts and disbursements for the
calendar year listed above.

Sign: Pat Everham

Print Name: Pat Everham