



American Water Works Association

**Pacific Northwest** Section

Northwest Oregon Subsection

# 2022 Subsection Annual Report

Northwest Oregon



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American Water Works Association  
**Pacific Northwest** Section  
Northwest Oregon Subsection

## Section 1

# Officer Information



## Northwest Oregon - PNWS - Subsection Officer Information

### President/Chair

Laura Oxsen  
Civil Engineer  
3J Consulting  
9600 SW Nimbus Ave, Suite 100  
Beaverton, OR 97008  
503-946-9365 x225  
laura.oxsen@3j-consulting.com

### Secretary

Dawn Nolan  
Info. Serv. Lead & Tech. Editor  
GRI  
16520 SW Upper Boones Ferry Rd  
Portland, OR 97224  
503-939-3623  
dnolan@gri.com

### In-coming Officer/Officer-Elect

N/A

### Vice-President/Vice-Chair

Kyle Arnhart  
Senior Water Utility Technician  
City of Tigard  
8777 SW Burnham St.  
Tigard, OR 97223  
503-718-2674  
kylea@tigard-or.gov

### Treasurer

Andrew Wentworth  
Hydrogeologist  
Oregon Water Resources Dept.  
725 Summer St. NE, Suite A  
Salem, OR 97301  
971-200-8534  
awentworth@pnws-awwa.org

### Past President/Past Chair

Matt Kaatz  
Operations Supervisor Water  
City of West Linn  
4100 Norfolk St.  
West Linn, Oregon 97068  
503-742-6083  
mkaatz@westlinnoregon.gov



American Water Works Association

**Pacific Northwest** Section

Northwest Oregon Subsection

## Section 2

# Subsection Activities Information



## PNWS-AWWA Subsection Activities

Please list your Subsection meetings for the past year. Include the date, where the meeting was held, topics discussed at the meeting and the number of people that attended the meeting. List all meetings, Workshops, short schools and other events sponsored or co-sponsored by the subsection. Including copies of the meeting flyers would be appreciated.  
(Attach multiple sheets as needed)

Date	Location	Discussion Topics	No. in Attendance
------	----------	-------------------	-------------------



## PNWS-AWWA Subsection Activities

Please list your Subsection meetings for the past year. Include the date, where the meeting was held, topics discussed at the meeting and the number of people that attended the meeting. List all meetings, Workshops, short schools and other events sponsored or co-sponsored by the subsection. Including copies of the meeting flyers would be appreciated.  
(Attach multiple sheets as needed)

Date	Location	Discussion Topics	No. in Attendance
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American Water Works Association  
**Pacific Northwest** Section  
Northwest Oregon Subsection

## *January Subsection Updates*



## ***2022 NW OR Subsection Budget***

Please review the proposed budget for 2022. In a few weeks, an e-mail will be sent out asking if you approve of the budget. If you have any questions or comments about it, please reach out to one of the subsection officers or the Treasurer at [kylea@tigard-or.gov](mailto:kylea@tigard-or.gov).

[2022 Proposed Budget](#)

### ***SAVE THE DATE***

## ***Understanding Control Valves***

Presented by Cimco-GC systems on Tuesday March 22. Training will be held at the new Oregon City Public Works Facility.

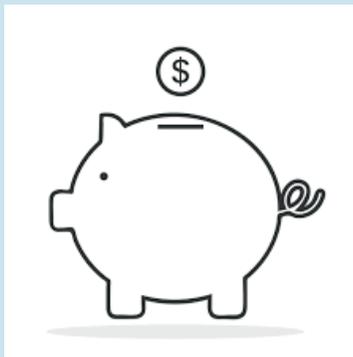
More details and registration link to follow.

## ***2022 Virtual Waterworks School***

Northwest Oregon Water Works School will be held June 21st, 22nd, 23rd, 28th, and 29th from 8:00am-12:30pm each day.

- 1 day: members \$50, non-members \$60
- 2 day: members \$100, non-members \$120
- 3 day: members \$150, non-members \$180
- 4 day: members \$200, non-members \$240
- 5 day: members \$250, non-members \$300

Registration begins Tuesday, February 1st, 2022.  
Registration link coming soon!



**Current Northwest OR  
Account Balance:**

**\$34,585.56**

***Regulatory Update Presentation  
~Slides & Recording~***

For those of you who may have missed the November OHA Drinking Water Regulatory Update meeting, here are the Powerpoint slides as well as the recording of the presentation.

**Meeting Recording**  
**Slides**

*Utility Management Committee Training in  
Vancouver, WA! January 27, 2022*



**The Utility Management Committee (UMC) Conference is scheduled to take place at the Vancouver Water Resources Education Center January 27, 2022 from 9:00am to 4:00pm. The theme is “Financial and Workforce Sustainability.”**

**Registration is \$100 - included are morning snacks, lunch, and beverages throughout the day. For more information and to inquire about scholarships please contact Ann Hajnosz at [ann.hajnosz@weareharris.com](mailto:ann.hajnosz@weareharris.com) or Kim Reid at [kreid@pnws-awwa.org](mailto:kreid@pnws-awwa.org).**

## *Not Receiving Monthly Emails?*

**Do you know someone who has not been receiving NWOR monthly newsletters? Forward this email and have them follow the link to sign up!**

[Sign up here](#)

### **About the AWWA**

The American Water Works Association is an international, nonprofit, scientific and educational society dedicated to providing total water solutions assuring the effective management of water. Our 51,000 total members represent the full spectrum of the water community: public water and wastewater systems, environmental advocates, scientists, academicians, and others who hold a genuine interest in water. AWWA unites the diverse water community to advance public health, safety, the economy, and the environment.

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[NW OR Subsection AWWA]  
[pnws-awwa.org]



NW OR Subsection AWWA | 5 Centerpointe Drive, Suite 130, Lake Oswego, OR 97035

[Unsubscribe kylea@tigard-or.gov](#)

[Update Profile](#) | [About Constant Contact](#)

Sent by [chandra.hingston@hillsboro-oregon.gov](#) in collaboration with



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## **NWOR AWWA Officers Meeting**

Tuesday, January 11, 2022; 11:30 AM – 1:00 PM (PDT)

Location: Virtual

### **Officers:**

Matt Kaatz, President

Laura Oxsen, Vice - President

Kyle Arnhart, Treasurer

Andrew Wentworth, Secretary

### **Committee Leads:**

Gerald Arredondo—Activities

Don Lovas—Safety/Education

Jason Branstetter—Scholarship

Justin Ford—Water for People

Christine Hollenbeck—Waterworks School

Andrew Nishihara—Website

Trent Brickey Incoming—Young Professionals

Chandra Hingston—Membership committee chair

Don Lovas—Training and Safety Committee, Distribution

\*Crossed out names means not present for the meeting.

### **Old Business:**

- **Virtual Competitions (Hydrant Hysteria/Meter Madness) – Gerald/Laura**
  - No word from Gerald. Section not planning to host any competitions for 2022. We will hold off as well.
- **How do we get new committee leads?**
  - Matt will take the lead role on this and follow up with the team and reach out to the above committee members. Still need to send an email out.
  - Kyle will include a question in the survey to see if we can recruit someone to lead the short school in 2022
- **Networking opportunities**
  - No in-person events are planned. Kyle hosted a happy hour in Portland last week and only three people attended.
  - Plan to revisit this after the Tacoma conference
- **Treasurer's Report:**
  - Balance: **\$34,585.56**
  - Kyle sent to Chandra for monthly member report
  - Forms required for 2021 annual report have been sent to Matt r monthly membership report
- **New officer duties / questions**



- Matt will provide Andrew will the conflict-of-interest form. Andrew will open from Google drive, sign, and upload to Google Drive.
- OHA regulatory update meetings
  - 66 people attended

### **New Business:**

- **Laura's To-Do Lists**
  - Laura made two new forms in Google Docs
    - Monthly list of activities for officers
    - New officer to-do list
- **Items to email Chandra**
  - Subsection email announcements due by the morning of Wednesday 1/12
    - Oregon City confirmed they are good for Cla Val training on 3/22 from 8:00am-4:30pm (\$120 fee) at their new public works building
    - Kyle will have a link ready for tomorrow AM
    - Matt will check with Brian from OC to confirm if they have a capacity limit for the training
  - The President (Matt) receives CC emails from Chandra when someone joins the NWOR Subsection.
  - Kyle mentioned how we should add "Are you getting these emails button" back to the e-mails. Kyle will include this next month.
- **Cla-Val Training**
  - G.C Systems – Clay Valve Training
  - Location: Oregon City
  - Fees last year were \$120
  - AWWA or OC to provide snacks – will see what OC wants to do
- **Annual Report**
  - Due Friday, January 28th
  - Matt will reach out to us when he needs assistance. Not much happened this year due to COVID-19.  
Required Forms:
    1. Subsection officer information
    2. Subsection Activities (with pictures!)
    3. Proposed Schedule of meetings and events
    4. Subsection Goals
    5. Copy of signature cards from On-Point
    6. Affiliation Agreement
    7. Conflict of Interest signed by everyone
    8. Subsection Financials
      - Balance Sheet
      - Profit/Loss Statement
      - Cash Receipts and Expenses Report
      - Allotment Request
- **Informational Round table – Laura**
  1. Laura will work on this – (UDF) and will try to reach out to cities, maybe PWB?
  2. Aim to pull something together for a virtual event in May



- **Other items:**
  - Need to close out Brooke for secretary and YP role, Kyle sent her a letter thanking her for her effort/involvement
  - Thank you email, gift card (\$100), and golden boot to former president Joe. Matt will get a gift card and give to Joe.

**Next Meeting:**

- February officer meeting: 2nd Tuesday of the month (Feb 8th), location: virtual.
- Tigard may be an option for an in-person meeting in June

Adjourn

**Items on Hold:**

- Future meetings and/or Training due to COVID-19
  - Train the trainer
  - Distribution and Engineering Committee (Rachel Lanigan), Various Topics
  - OSEAC: <https://www.oesac.org/>
  - Hydrant training, Matt
  - City of Seaside Pumps Class/ Waterworks Workshop Training, Don Lovas
- Updates to Policies and procedures, subsection bylaws, and officer requirements



American Water Works Association  
**Pacific Northwest** Section  
Northwest Oregon Subsection



## Northwest Oregon AWWA February Updates!

~~~ Training ~~~

### Understanding Control Valves - 0.6 CEU

This class will provide a complete review of the valves offered by Cla-Val Inc, explain the hydraulics, operation, maintenance and repairs of the different valves, including their controls and accessories.

**Tuesday March 22, 2022**

Oregon City Engineering and Operations Complex

[Click here to Register!](#)

Class is limited to 30 participants, so be sure to grab your spot!

### 2022 Virtual Waterworks School

Northwest Oregon Water Works School will be held June 21st, 22nd, 23rd, 28th, and 29th from 8:00am-12:30pm each day.

1 day: members \$50, non-members \$60

2 day: members \$100, non-members \$120

3 day: members \$150, non-members \$180

4 day: members \$200, non-members \$240  
5 day: members \$250, non-members \$300

Registration is now open!  
[WWS - Click Here!](#)

## Announcements from WWS Committee Chair Christine Hollenbeck -

- ~ WWS presenters needed!!
- ~ WWS Committee is accepting abstracts!
- ~ Ready to network? Need free CEUs? The WWS is also looking for support on the organization committee!

**If you're interested in any of these excellent opportunities to get involved, please contact Christine at [christine@clackamasproviders.org](mailto:christine@clackamasproviders.org)!**



**Current Northwest  
Oregon Account Balance:**

**\$34,325.57**

**The NW OR 2022 budget was approved!**

Thank you to all the members who reviewed it and voted.

[2022 Subsection Budget](#)

## Northwest Oregon is looking for the next incoming officer!

If you are interested or would like to nominate someone else, contact Subsection Treasurer [Kyle Arnhart!](#)



## Not Receiving Monthly Emails?

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### About the AWWA

The American Water Works Association is an international, nonprofit, scientific and educational society dedicated to providing total water solutions assuring the effective management of water. Our 51,000 total members represent the full spectrum of the water community: public water and wastewater systems, environmental advocates, scientists, academicians, and others who hold a genuine interest in water. AWWA unites the diverse water community to advance public health, safety, the economy, and the environment.

The American Water Works Association as a whole, and each smaller Section and local Subsection, has four main goals: offer education to water professionals, advocate for safe and sustainable water, collect and share knowledge, and create volunteering opportunities.





## **NWOR AWWA Officers Meeting**

Tuesday, February 8, 2022; 11:30 AM – 1:00 PM (PDT)

Location: Virtual

### **Officers:**

Matt Kaatz, President

Laura Oxsen, Vice - President

Kyle Arnhart, Treasurer

Andrew Wentworth, Secretary

### **Committee Leads:**

Gerald Arredondo—Activities

Don Lovas—Safety/Education

Jason Branstetter—Scholarship

Justin Ford—Water for People

Christine Hollenbeck—Waterworks School

Andrew Nishihara—Website

Trent Brickey—Young Professionals

Chandra Hingston—Membership committee chair

Don Lovas—Training and Safety Committee, Distribution

\*Crossed out names means not present for the meeting.

### **Old Business:**

- **Annual Report**
  - Completed and sent to Kyle Kihs
- **Informational Round table – Laura**
  - Shoot for simple discussion on Zoom, late March
  - Laura will work on this – (UDF) and will try to reach out to cities, maybe PWB?

### **New Business:**

- **Treasurer's Report (Kyle)**
  - Budget is approved unanimously by the members. Show PDF of results.
  - Balance as of 2/7 is: \$34,325.57
  - Invite sent to Andrew to go over Budget documents in April
  - Andrew and Kyle will coordinate attending short school planning meetings
- **Laura's To-Do Lists**
  - Top Ops Meeting (canceled this year)
  - Hydrant Hysteria and Best Tasting Water (canceled this year)
- **Items to email Chandra for next month**
  - Kyle shared link to Cla-Val training
- **Cla-Val Training (Matt)**
  - 30 available seats



- Tuesday **Mar 22, 2022**
- Location: Oregon City Engineering and Operations Complex, Oregon City
- Fees last year were \$120
- AWWA or OC to provide snacks (Matt will confirm with Brian)
- Matt will show up for the beginning and at the end to sign CEU forms
- **Short School**
  - Joe Rogers volunteered to organize short school
  - We're the only short school doing virtual format
  - Kyle will follow up with Ecology to confirm that CEUs are approved for Washington
- **Competent Person Training (Kyle)**
  - OSHA required training for trench safety
  - October 2022
  - Presented by DP Nicoli at Wilsonville headquarters
  - DP will charge subsection \$100 a head. Small profit could be made if we charge \$120 recommended by the Section
  - CEU's are approved through DP Nicoli
  - Kyle will proceed with planning for October and coordinate with Don (Safety)
- **Section Conference donation (Kyle)**
  - Should we donate to the local golf tournament instead? Typically in August?
    - Plan to donate a gift card for silent auction at Section Conference (~\$200)
    - Also donate to local golf tournament in August
    - If so, Kyle will reach out to Justin to let him know.
- **CEU renewal needed for November OHA Update this year? (Kyle)**
  - Expires November 11 2022
  - Plan to reach out to Carrie in August
  - Must be submitted 1+ months before at OESAC October meeting
- **Incoming Officer nominations?**
  - Employee from Oregon City? Oregon City leadership is getting more interested in connecting with AWWA
  - Matt will meet with Brian and invite to March 8 officer's meeting
- **Other items:**
  -

### **Next Meeting:**

- March officer meeting: March 8, plan for virtual.
- Check in with Committee Leads to talk about re-engagement
  - Gerald Arredondo – Activities (Andrew)
  - Don Lovas – Safety/Education (Andrew)
  - Jason Branstetter – Scholarship (Laura)
  - Justin Ford – Water for People (Kyle)
  - Christine Hollenbeck – Waterworks School (Kyle)
  - Andrew Nishihara – Website (Laura)
  - Trent Brickey – Young Professionals (Matt)
  - Chandra Hingston – Membership committee chair (Laura)
  - Don Lovas – Training and Safety Committee, Distribution (Andrew)



- Matt to follow-up with Joe about thank you gift card and award plaque

Adjourn

**Items on Hold:**

- Future meetings and/or Training due to COVID-19
  - Consider holding an in-person meeting this summer 2021
  - Greg MacDonald: confined space training, or something else
  - Train the trainer
  - Distribution and Engineering Committee (Rachel Lanigan), Various Topics
  - OSEAC: <https://www.oesac.org/>
  - Hydrant training, Matt
  - City of Seaside Pumps Class/ Waterworks Workshop Training, Don Lovas
- Updates to Policies and procedures, subsection bylaws, and officer requirements



American Water Works Association  
**Pacific Northwest** Section  
Northwest Oregon Subsection



~~~ Training ~~~

### **Understanding Control Valves - 0.6 CEU**

This class will provide a complete review of the valves offered by Cla-Val Inc, explain the hydraulics, operation, maintenance and repairs of the different valves, including their controls and accessories.

**Tuesday March 22, 2022**

Oregon City Engineering and Operations Complex

[Click here to Register!](#)

Class is limited to 30 participants and is almost full! Only 6 spots left!





**Current Northwest Oregon  
Account Balance:**

**\$34,165.58**



## **2022 Virtual Waterworks School**

Northwest Oregon Water Works School will be held June 21st, 22nd, 23rd, 28th, and 29th from 8:00am-12:30pm each day.

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**Registration is now open!**  
**[WWS - Click Here!](#)**



## **SAVE THE DATE!**

**The 28th Annual NW Oregon Subsection John Aho  
Memorial and WFP Fundraiser Golf for Water  
Tournament**

Friday, July 15<sup>th</sup> 2022 at the Gresham Golf Course  
8:00 AM shotgun start  
A link for registration will be sent out when available.

## Announcements from WWS Committee Chair Christine Hollenbeck -

- ~ WWS presenters needed!!
- ~ WWS Committee is accepting abstracts!
- ~ Ready to network? Need free CEUs? The WWS is also looking for support on the organization committee!

If you're interested in any of these excellent opportunities to get involved, please contact Christine at [christine@clackamasproviders.org](mailto:christine@clackamasproviders.org)!



### Northwest Oregon is looking for the next incoming officer!

If you are interested or would like to nominate someone else, contact Subsection Treasurer [Kyle Arnhart](#)!

## Subsection Annual Report

Each year the NW OR Subsection Officers compile, submit, and present an annual report to the PNWS AWWA Section board. Click the link below to see the 2021 annual report that was recently submitted.

[Annual Report](#)





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Northwest Oregon Subsection AWWA  
pnws-awwa.org





## **NWOR AWWA Officers Meeting**

Tuesday, March 16, 2022; 12:00 PM – 1:00 PM (PDT)

Location: J. Willy's, West Linn

### **Officers:**

Matt Kaatz, President

Laura Oxsen, Vice - President

Kyle Arnhart, Treasurer

Andrew Wentworth, Secretary

### **Members in Attendance:**

Brian Monnin (Oregon City Water Quality)

Gerald Arredondo — Activities

Don Lovas — Safety/Education

Jason Branstetter — Scholarship

Justin Ford — Water for People

Christine Hollenbeck — Waterworks School

Andrew Nishihara — Website

Trent Brickey — Young Professionals

Chandra Hingston — Membership committee chair

Don Lovas — Training and Safety Committee, Distribution

\*Crossed out names means not present for the meeting.

### **Old Business:**

- **Informational Round table – Laura**
  - Shoot for simple discussion on Zoom, late March
  - Laura will work on this – (UDF) and will try to reach out to cities, maybe PWB?
- Check in with Committee Leads to talk about re-engagement
  - Gerald Arredondo – Activities. Gerald is stepping down from his position.
  - Don Lovas – Safety/Education. No response
  - Andrew Nishihara – Currently website, but maybe interested in leading another committee
- Ideas for future meetings
  - 4 tours per year, 4 presentations, a big competition/interactive event, and retirees event

### **New Business:**

- **Treasurer's Report (Kyle)**
  - Budget is approved unanimously by the members. Show PDF of results.
  - Balance as of 2/7 is: \$34,517.59
  - Invite sent to Andrew to go over Budget documents in April
  - Andrew and Kyle will coordinate attending short school planning meetings



- Joel Cary for TVWD won the raffle for the budget review
- **Laura's To-Do Lists**
  - Top Ops Meeting (canceled this year)
  - Hydrant Hysteria and Best Tasting Water (canceled this year)
- **Items to email Chandra for next month**
  - Kyle shared link to Cla-Val training
- **Cla-Val Training (Matt)**
  - Class is full, 30 registered to attend
  - Tuesday **Mar 22, 2022**
  - Location: Oregon City Engineering and Operations Complex, Oregon City
  - Fees last year were \$120
  - AWWA to provide snacks (Matt will confirm with Brian)
  - Matt will show up for the beginning and at the end to sign CEU forms
  - Plan to send reminder email early next week, include info that warehouse is unheated
- **Short School**
  - Joe Rogers' coworker (Tim from N Clackamas Water Commission) volunteered to organize short school
  - We're the only short school doing virtual format
  - Kyle confirmed with Ecology that CEUs are approved for Washington (and Idaho)
- **Competent Person Training (Kyle)**
  - OSHA required training for trench safety
  - October 11, 2022
  - Presented by DP Nicoli at Wilsonville headquarters
  - DP will charge subsection \$100 a head. Small profit could be made if we charge \$120 recommended by the Section
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  - Should we donate to the local golf tournament instead? Typically in August?
    - Plan to donate a gift card for silent auction at Section Conference (~\$200)
    - Also donate to local golf tournament in August
    - If so, Kyle will reach out to Justin to let him know.
- **CEU renewal needed for November OHA Update this year? (Kyle)**
  - Expires November 11 2022
  - Plan to reach out to Carrie Salis in August
  - Must be submitted 1+ months before at OESAC October meeting
- **Incoming Officer nominations?**
  - Brian is willing to serve as the incoming officer if nobody else steps up.
  - Cutoff for officer nominations at the end of April.
  - Nominate the new officer at the end of May. Plan June meeting as the first official meeting with the new officer.
- **Other items:**
  - Holiday party still on-track at the Zoo. Currently capped at 200 attendees.



**Next Meeting:**

- April officer meeting: TBD.
- Retiree bbq in West Linn in July/August? Start looking at putting together a meeting in June. Outdoor for first couple meetings. Get creative with ways to get people excited to come (wine tasting afterwards?)

Adjourn

**Items on Hold:**

- Future meetings and/or Training due to COVID-19
  - Consider holding an in-person meeting this summer 2022
  - Greg MacDonald: confined space training, or something else
  - Train the trainer
  - Distribution and Engineering Committee (Rachel Lanigan), Various Topics
  - OSEAC: <https://www.oesac.org/>
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  - City of Seaside Pumps Class/ Waterworks Workshop Training, Don Lovas
- Updates to Policies and procedures, subsection bylaws, and officer requirements



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## April Subsection Update!



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WFP Fundraiser Golf for Water Tournament

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8:00 AM shotgun start

A link for registration will be sent out when available.

*Thank You*

Thank you City of Oregon City for hosting last  
month's "Understanding Control Valve" class!

Interested in hosting a one day session?

Please reach out to [Kyle Arnhart](#)!

## In Person Meetings will be Returning Soon!

We are looking to return to in-person events over the  
coming months! Be on the lookout for announcements  
as details are worked out. We can't wait to re-engage  
with you all!

## Looking for New Committee Leads

As things start to open up, and we look towards holding in person events, we are on the lookout for new volunteers! Are you interested in becoming a Committee Lead or volunteering on a committee? Look below for the following opportunities for either open Committee Lead positions or volunteering needs.

### Committee Lead Positions

- Activities Committee Lead
- Education and Safety Committee Lead
- Scholarship Committee Lead

Please reach out to Laura Oxsen at [laura.oxsen@3j-consulting.com](mailto:laura.oxsen@3j-consulting.com) if you are interested in any of these positions.

### Committee Volunteering Needs

-*Water for People*: 2022 Summer Golf Tournament Event Volunteer (5 needed)

Please reach out to Justin Ford at [Justin.Ford@murraysmith.us](mailto:Justin.Ford@murraysmith.us) if you are interested in volunteering.

-*Waterworks School*: Committee Volunteers Needed

Please reach out to Christine Hollenbeck at [christine@clackamasproviders.org](mailto:christine@clackamasproviders.org) if you are interested in volunteering.

### Northwest Oregon is looking for the next incoming officer!

If you are interested or would like to nominate someone else, contact Subsection Treasurer [Kyle Arnhart!](#)



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- ~ WWS presenters needed!!
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Account Balance:

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Northwest Oregon Subsection  
AWWA  
[pnws-awwa.org](http://pnws-awwa.org)



NW OR Subsection AWWA | 8777 Burnham Street, TIGARD, OR 97223

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American Water Works Association

**Pacific Northwest** Section

Northwest Oregon Subsection

## May Subsection Update

### **Congratulations to our Subsection Officers!**

As of the PNWS AWWA Conference, the officers for NW Oregon have transitioned into their new leadership roles.

Laura Oxsen (3J Consulting) - Subsection President  
Kyle Arnhart (City of Tigard) - Subsection Vice President  
Andrew Wentworth (GSI) - Subsection Treasurer  
**Subsection Secretary Position is open!**  
Matt Kaatz (City of West Linn) - Past President

## 2022 Virtual Waterworks School

Northwest Oregon Water Works School will be held June 21st, 22nd, 23rd, 28th, and 29th from 8:00am-12:30pm each day.

1 day: members \$50, non-members \$60  
2 day: members \$100, non-members \$120  
3 day: members \$150, non-members \$180  
4 day: members \$200, non-members \$240  
5 day: members \$250, non-members \$300

**Registration is now open!**

**[WWS - Click Here!](#)**



## ***NW Oregon Lunch Meetings are Back!!***

**We meet every third Thursday of the month at different locations in the area from 11:30am-1:00pm. Member lunch is \$10 and \$12 for non-members.**

**See further down for future meeting plans!**

## **YP Happy Hour!**

Join us on June 2nd for a Young Professionals Networking Happy Hour event at 3:30!

Location:  
Stickmen's Lakeside Smokehouse & Brewery  
40 N State St.  
Lake Oswego, OR 97034

[Register here for the event!](#)

For more information Contact  
Trent Brickey  
[trentb@tigard-or.gov](mailto:trentb@tigard-or.gov)  
971-228-9269

**Current Northwest Oregon  
Account Balance:**

**\$39,721.44**

# Register Now!

## The 28th Annual NW Oregon Subsection John Aho Memorial and WFP Fundraiser Golf for Water Tournament

Friday, July 15<sup>th</sup> 2022 at the Gresham Golf Course  
8:00 AM shotgun start

For more information, contact [Justin.Ford@Murraysmith.us](mailto:Justin.Ford@Murraysmith.us). We really hope to see you there and your Company's name and logo on the sponsorship materials.

[Sign Up  
Here](#)

## **NW Oregon is looking for the next incoming officer!**

If you're interested or would like to nominate someone else, contact Subsection VP [Kyle Arnhart!](#)

## **Back to the Future - Water Treatment Workshop**

This *Back to the Future* webinar will take us back to the fundamentals of water treatment while also preparing us for the future of water treatment. Industry leaders from the Pacific Northwest will present basics on pre-treatment, filtration, and disinfection, followed by local case studies on each topic.

**Attendees will be eligible for 0.3 CEUs!**

### **When**

Wednesday, June 1, 2022  
8:30 AM to 12:00 PM PDT

## Where

This is an online event hosted by the Pacific NW Section Water Treatment Committee.

Contact [Brian Rowbotham](#) with any questions.

[Register  
Here](#)

## Looking for New Committee Leads

As things start to open up, and we look towards holding in-person events, we're also on the lookout for new volunteers! Are you interested in becoming a Committee Lead or volunteering on a committee? Look below for a number of opportunities.

### Committee Lead Positions

- Activities Committee Lead
- Education and Safety Committee Lead

Please reach out to Laura Oxsen at [laura.oxsen@3j-consulting.com](mailto:laura.oxsen@3j-consulting.com) if you are interested in any of these positions.

### Committee Volunteering Needs

- Water for People*: 2022 Summer Golf Tournament Event Volunteer (5 needed)

Please reach out to Justin Ford at [Justin.Ford@murraysmith.us](mailto:Justin.Ford@murraysmith.us) if you are interested in volunteering.

- Waterworks School*: Committee Volunteers Needed

Please reach out to Christine Hollenbeck at [christine@clackamasproviders.org](mailto:christine@clackamasproviders.org) if you are interested in volunteering.

# NW Oregon Back in Business!

## June Subsection Meeting!

**City of West Linn**  
**Thursday, June 16**  
11:30 to 1:00  
Mary S Young Park  
19900 Willamette Dr.  
West Linn, OR 97068

## Future Meetings:

**July - TBD**  
**August -**  
**City of Carlton**  
Retiree Appreciation & Closest  
to the Pin Competition

## Not Receiving Monthly Emails?

**Do you know someone who has not been receiving NWOR monthly newsletters? Forward this email and have them follow the link to sign up!**

[Sign up here](#)

## About the AWWA

The American Water Works Association is an international, nonprofit, scientific and educational society dedicated to providing total water solutions assuring the effective management of water. Our 51,000 total members represent the full spectrum of the water community: public water and

wastewater systems, environmental advocates, scientists, academicians, and others who hold a genuine interest in water. AWWA unites the diverse water community to advance public health, safety, the economy, and the environment.

The American Water Works Association as a whole, and each smaller Section and local Subsection, has four main goals: offer education to water professionals, advocate for safe and sustainable water, collect and share knowledge, and create volunteering opportunities.

NW Oregon Subsection AWWA | [pnws-awwa.org](http://pnws-awwa.org)



## **NWOR AWWA Officers Meeting**

Tuesday, May, 3 2022; 2:00 PM – 3:30 PM (PDT)

Location: Virtual

Action Items highlighted in yellow

### **Officers:**

Laura Oxsen, President

Kyle Arnhart, Vice - President

Andrew Wentworth, Treasurer

[Vacant], Secretary

Matt Kaatz, Past President

### **Members in Attendance:**

N/A

\*Crossed out names means not present for the meeting.

### **Important Discussion Items**

- **Officer Meetings:**
  - Laura to take a look at cleaning up the formatting **Andrew to help**
  - President role to create agendas instead of Secretary? This is what used to happen. Might make more sense. **We will start doing this**
  - Goals for when meeting notes are sent out? 1 week after, a few days after?
    - Monthly meeting notes sent to Chandra 1 week after
    - Officer meeting (President to follow up on action items 2 weeks after)
  - Officer meeting to be 1 week before in person meeting **Laura to schedule**
- May/June To Do items (Laura)
  - None for May
  - Short School in June
    - Issues with Paypal, Kyle looking into
    - Rodrigo interested in Short School committee
    - 26 people are signed up so far
  - Joe Rogers' coworker (Tim from N Clackamas Water Commission) volunteered to organize short school
  - We're the only short school doing virtual format
  - Kyle confirmed with Ecology that CEUs are approved for Washington (and Idaho)
- Open Incoming Officer position (All)
  - Brian is willing to serve as the incoming officer if nobody else steps up.
  - **June meeting** - announce that we need incoming officer
  - **July meeting** - nominate incoming officer
  - **August meeting** - vote incoming officer
  - Plan September meeting as the first official meeting with the new officer.
    - Let folks know that we'll have another opening this Fall and can give the next new person some time to get their sea legs



- **New Roles Training (All)**
  - Laura reach out to Kyle Kihs about Treasurer training at Subsection level
  - Jennifer Joe? Kyle to reach out
- **This year's meeting schedule (Kyle)**
  - **June** - West Linn, welcome back, meet and greet, show off truck (a.k.a. Truck Pageant)
  - **July** - TVWD - wellness safety fair (backup Wilsonville treatment plant tour)
  - **August** - City of Carlton- Retiree BBQ, work with WFP committee,  
-Meeting 11:30am -1pm (look into wine tasting, YP function?)
  - **September** - Tour?
  - **October** - Tour?
  - **November** - OHA Regulatory Update - City of Hillsboro
  - **December** - Holiday Party at Oregon Zoo - Sunrise Water Authority - Kyle to follow up with Kyle Kihs for insurance , currently capped at 200 attendees, hear from the Zoo in August
  - **January/February/March** - Activities for each meeting or one night?
  - Laura to reach out to each Utility to encourage them to get their staff to attend
  - Kyle to check in on algal bloom presentation
  - Try and incorporate more tours and NEW presentations
- **Committee Lead Open positions (Laura/Kyle)**
  - Activities (Kyle to reach out to Chris Warren)
  - Safety/Education (Kyle Arnhart, but could be open if anyone else wants to step up).
  - Scholarship (Rodrigo Prudgue from GSI expressed interest - Kyle to follow up with Jason about handing off responsibilities, ask him to CC officers)

#### **Old Business:**

- **Informational Round table – Laura**
  - Shoot for simple discussion on Zoom [time TBD] - Laura to reach out to Dale
  - Laura will work on this – (UDF) and will try to reach out to cities, maybe PWB?

#### **New Business:**

- **Treasurer's Report (Andrew)**
  - Balance as of 5/3 is: \$39,721.44
  - Andrew and Kyle will coordinate attending short school planning meetings
  - Kyle to purchase 2 Paypal scanners (to collect money at events)
- **Items to email Chandra for next month (1st of the month)**
  - Repeat incoming officer announcement (Laura)
  - Repeat committee openings (Laura to remove scholarship)
  - Note about having new staff being involved (Laura)



- June meeting - Kyle to check in with Matt so we can get this Save the Date in the announcement
- **Competent Person Training (Kyle)**
  - OSHA required training for trench safety
  - October 11, 2022
  - Presented by DP Nicoli at Wilsonville headquarters
  - DP will charge subsection \$100 a head. Small profit could be made if we charge \$120 recommended by the Section
  - CEU's are approved through DP Nicoli
  - Kyle will proceed with planning for October (Safety)
- **Sponsorships**
  - Should we donate to the local golf tournament instead? Typically in August?
    - Also donate to local golf tournament in August (\$300, Laura to coordinate with Justin)
- **CEU renewal needed for November OHA Update this year? (Kyle)**
  - Expires November 11 2022, Kyle to try to complete in August
  - Plan to reach out to Kari Salis in August
  - Must be submitted 1+ months before at OESAC October meeting

#### **Next Meeting:**

- June officer meeting: TBD.
  - Meet every other month in person, pole to see when works best for re-occurring
  - Second Thursday of every other month (staring June)

Adjourn

#### **Items on Hold:**

- Future meetings and/or Training due to COVID-19
  - Consider holding an in-person meeting this summer 2022
  - Greg MacDonald: confined space training, or something else
  - Train the trainer
  - Distribution and Engineering Committee (Rachel Lanigan), Various Topics
  - OSEAC: <https://www.oesac.org/>
  - Hydrant training, Matt
  - City of Seaside Pumps Class/ Waterworks Workshop Training, Don Lovas
- Updates to Policies and procedures, subsection bylaws, and officer requirements



American Water Works Association

**Pacific Northwest** Section

Northwest Oregon Subsection

# Northwest Oregon Subsection AWWA **June Update**



## June Subsection Meeting

# In Person!



## City of West Linn

Thursday June 16

11:30 - 1:00

Mary S Young Park  
19900 Willamette Dr.  
West Linn, OR 97068

Program: Welcome back members, networking.  
EHWach will have equipment and valve trailer on display.  
Members: \$10, Non-members: \$12



## YP Happy Hour **TODAY** - 3:30!



Location: Stickmen's Lakeside  
Smokehouse & Brewery  
40 N State St. in Lake Oswego

Register here for the event!  
For more information Contact  
Trent Brickey [trentb@tigard-or.gov](mailto:trentb@tigard-or.gov)  
971-228-9269

## 2022 Virtual Waterworks School

Northwest Oregon Water Works School will be held June 21st, 22nd, 23rd, 28th, and 29th from 8:00am-12:30pm each day.

1 day: members \$50, non-members \$60  
2 day: members \$100, non-members \$120  
3 day: members \$150, non-members \$180  
4 day: members \$200, non-members \$240  
5 day: members \$250, non-members \$300

**Registration is open!**  
[WWS - Click Here!](#)

Current Northwest  
Oregon Account  
Balance:

  
\$39,051.55



### Upcoming Subsection Events

- WWS: June 21 - 29
- Golf Tournament: July 15
- July Subsection Mtg - TVWD
- Corrosion Class: Aug 11
- August Subsection Mtg - Carlton

# Golf Tournament - Register Now!



The 28th Annual NW Oregon Subsection John Aho Memorial and WFP Fundraiser Golf for Water Tournament

Friday, July 15<sup>th</sup> 2022 at the Gresham Golf Course  
8:00 AM shotgun start

For more information, contact [Justin.Ford@Murraysmith.us](mailto:Justin.Ford@Murraysmith.us). We hope to see you there and your company's name and logo on the sponsorship materials.

[Register Here!](#)



NW Oregon is looking for the next incoming officer ~

If you're interested or would like to nominate a friend or colleague, contact Subsection VP [Kyle Arnhart!](#)

## **RSVP to Avoid Corrosion**

**Feeling a little rusty on your corrosion knowledge?**

Please join us August 11<sup>th</sup> for a one day corrosion symposium lead by regional experts discussing corrosion mechanisms and corrosion protection methods for municipal infrastructure. People who might be interested in attending are owners, operators, and designers of municipal water and wastewater infrastructure, but the topics discussed are applicable to a wide range of professions.

Around 0.5 CEU's will be offered. Beverages, snacks, and lunch will be provided. Space is limited at the Tualatin Valley Water District's office in Beaverton, so plan to register this month! Registration is \$130; time is 8:00 – 3:30. More details and registration link coming soon here: [Engineering Committee - PNWS-AWWA - Drinking Water Management & Resources for Northwest Professionals](#).

This training is a joint effort between the PNWS Engineering Committee and the Association for Materials Protection and Performance (AMPP), formerly NACE.

Email questions to Taylor Stockton ([tstockton@rh2.com](mailto:tstockton@rh2.com)).

**Looking for new committee leads  
and volunteers!**

As things open back up, and we look towards holding in-person events, we're also on the lookout for new volunteers. Are you interested in becoming a Committee Lead or volunteering? The Subsection has a number of great opportunities available!



### **Committee Lead Positions**

- Activities Committee Lead
- Education and Safety Committee Lead

Please reach out to Laura Oxsen at [laura.oxsen@3j-consulting.com](mailto:laura.oxsen@3j-consulting.com) if you're interested in either of these positions.

### **Committee Volunteering Needs**

-*Water for People*: 2022 Summer Golf Tournament Event Volunteer (5 needed) Please reach out to Justin Ford at [Justin.Ford@murraysmith.us](mailto:Justin.Ford@murraysmith.us) if you're interested in volunteering.

-*Waterworks School*: Committee Volunteers Needed

Please reach out to Christine Hollenbeck at [christine@clackamasproviders.org](mailto:christine@clackamasproviders.org) if you're interested in volunteering.

## **HAVE YOUR TEAM MEMBERS SIGN UP FOR OUR SUBSECTION NEWSLETTER!**

It was great seeing so many friendly faces at the conference in April. We would love to keep that moment going as we transition back to our in-person meetings starting in June. To ensure we don't miss anyone, please forward this email to your team members so they can sign themselves up to start receiving emails with information about upcoming events. We would love for more folks to have the opportunity to join us at our monthly meetings. They're a great way to reconnect with people, meet new faces, and learn something new!

**[SIGN UP FOR OUR NEWSLETTER](#)**



**About the AWWA**

The American Water Works Association is an international, nonprofit, scientific and educational society dedicated to providing total water solutions assuring the effective management of water. Our 51,000 total members represent the full spectrum of the water community: public water and wastewater systems, environmental advocates, scientists, academicians, and others who hold a genuine interest in water. AWWA unites the diverse water community to advance public health, safety, the economy, and the environment.

The American Water Works Association as a whole, and each smaller Section and local Subsection, has four main goals: offer education to water professionals, advocate for safe and sustainable water, collect and share knowledge, and create volunteering opportunities.

Connect with us!



NW OR Subsection AWWA | 8777 Burnham Street, TIGARD, OR 97223

[Unsubscribe kylea@tigard-or.gov](mailto:kylea@tigard-or.gov)

[Update Profile](#) | [Constant Contact Data Notice](#)

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## **NWOR AWWA Officers Meeting**

Wednesday, June 8 2022; 3:00 PM – 4:30 PM (PDT)

Location: Virtual

### **Attendees:**

Laura Oxsen, President

Kyle Arnhart, Vice - President

Andrew Wentworth, Treasurer

[Vacant], Secretary

Matt Kaatz, Past President

## **Monthly To Do Items, 3 month look ahead (Laura)**

- June
  - Short school (see as agenda topic below)
- July
  - None
- August
  - Start process of renewing OHA meeting CEUs, confirm due date, needed every 3 years(OSEAC: <https://www.oesac.org/>)
  - CEU renewal needed for November OHA, Update needed this year
  - Expires November 11 2022, Kyle to try to complete in August
  - Kyle to reach out to Matt to get info for CEU renewal
  - Plan to reach out to Kari Salis
  - Must be submitted 1+ months before at OESAC October meeting

## **Treasurer's Report (Andrew)**

- Balance: \$38,869.59
- Upcoming larger expenses:
  - June Meeting catering, EHWachs helping with partial sponsorship, West Linn covering treats and drinks

## **Officer Meetings (Laura)**

- Schedule next officer meeting
  - August 15th, virtual 1:30 pm, Laura to send invite
  - Schedule officer meeting 1 week before in person meeting
  - Meet every other month in person, pole to see when works best for recurring
    - June, August, October, December
    - Second Thursday of every other month
- Meeting notes/Agenda Roles
  - President to create agendas instead of Secretary
  - President to follow up on action items every 2 weeks
    - Tip: create calendar invite as a reminder
    - Leave these notes for a few months to ensure this is being followed
  - Monthly all member meeting notes sent to Chandra 1 week after



## Lunch Meetings (Kyle)

- June
  - [Review Agenda](#)
  - West Linn
  - Thursday, June 16 - 11:30-1PM, show up 11am at the latest, food shows up at 11:15am
  - Mary S Young Park
  - Welcome back, meet and greet, networking, EHWachs valve trailer
  - Joe Rodgers, Matt will be in attendance for past president awards (\$50 gift card)
  - *Andrew to rest tablet, save new password to the [SOP](#) for Treasurer document*
- July
  - TVWD
  - Thursday, July 21 - 11:30 to 1PM
  - Networking/Welcome Back - Reached out to CCC to see if they could speak about the WET Program.
  - TVWD to cover entire cost
- August
  - City of Carlton
  - Meeting 11:30am -1pm (look into wine tasting, YP function?)
  - Retiree BBQ, *work with WFP committee*
- September
  - *date, time, location, topic/activity*
  - Tour?
- October
  - *date, time, location, topic/activity*
  - Tour?
- November
  - City of Hillsboro
  - OHA Regulatory Update
  - Thursday, November 17 from 11:30-1PM
  - Kari on board to present
- December
  - Holiday Party at Oregon Zoo, *Sunrise Water Authority*
  - Friday, December 16 - 11AM
  - *Kyle to follow up with Kyle Kihns for insurance , currently capped at 200 attendees (from COVID), hear from the Zoo in August*
- January/February/March
  - Activities for each meeting or one night?
- Meeting attendance
  - *Laura to reach out to each Utility to encourage them to get their staff to attend*
  - Review [Utility Contacts](#)
- Possible meeting topics
  - Try and incorporate more tours and NEW presentations



## Other Events

- Short School
  - June 21st, 22nd, 23rd, 28th, and 29th
  - 61 people are signed up so far
  - We're the only short school doing virtual format
  - Kyle confirmed with Ecology that CEUs are approved for Washington (and Idaho)
- Informational Round table (Laura)
  - Shoot for simple discussion on Zoom [time TBD] - Laura to reach out to Dale
  - Laura to reach out about Customer service course (2 days) - \$400 per person, CEUs, lunch included, 3 presenters or speakers
- Competent Person Training (Kyle)
  - OSHA required training for trench safety
  - October 11, 2022
  - Presented by DP Nicoli at Wilsonville headquarters
  - DP will charge subsection \$100 a head. Small profit could be made if we charge \$120 recommended by the Section
  - CEU's are approved through DP Nicoli
  - Kyle will proceed with planning for October (Safety)
- Train the trainer (was on list for on hold items)
- City of Seaside Pumps Class/ Waterworks Workshop Training (was on list for on hold items)

## General Topics

- Open Incoming Officer position (All)
  - Brian is willing to serve as the incoming officer if nobody else steps up.
  - **June meeting** - announce that we need incoming officer
  - **July meeting** - nominate incoming officer
  - **August meeting** - vote incoming officer
  - Plan September meeting as the first official meeting with the new officer.
    - Let folks know that we'll have another opening this Fall and can give the next new person some time to get their sea legs
    - Laura to invite person from HDR to June meeting
- New Roles Training (All)
  - Laura reach out to Brian Wilson about Treasurer training at Subsection level
    - Laura reached out to Brian Wilson (SAC) and is awaiting a response
- Committee Lead Open positions (Laura/Kyle)
  - Activities
  - Safety/Education (Kyle Arnhart, but could be open if anyone else wants to step up).

## Chandra Newsletter Items (Laura)

- Repeat incoming officer announcement
- Repeat committee openings
- Note about having new staff being involved
- Upcoming Meetings
  - June meeting - Kyle to check in with Matt so we can get this Save the Date in the announcement



## Sponsorships (Laura)

- WFP Golf Tournament
  - Donate to local golf tournament in August (\$300, Laura to coordinate with Justin)
  - **Justin Response:** Thank you for the offer to donate and support! A couple of larger raffle prizes would be awesome. Please send me a description of the items, and we will get them included in the materials. Then either bring them to the event, or we can arrange you handing them off to me prior as needed.
  - Laura to respond to Justin and purchase gifts
  - Andrew to bring raffle tickets to event
  - NWOR to sponsor a golf team, Kyle to ask Committee Leads as a thank you

## Miscellaneous

- Job postings
  - Can we announce these at meetings or include in our newsletter?
    - Laura to talk to Kyle on how that will work with the Section postings
- Laura to find electronic version of meeting sign in sheets

Adjourn



## NW OREGON SUBSECTION MEETING

**Location:** City of West Linn

**Date:** June 16, 2022

**Introductions:** Laura

- Laura Oxsen, 3J Consulting – President
- Kyle Arnhart, City of Tigard – Vice President
- Andrew Wentworth, GSI Water Solutions – Treasurer
- *Open* – Secretary
- Matt Kaatz, City of West Linn – Past President

**President's Message:** Laura

- Welcome to our first in-person Subsection Meeting in 2 years!
- Thanks to Matt Kaatz and the City of West Linn for hosting
- Thanks to Asian Kitchen for providing lunch
- Thanks Chris with E.H. Wachs Valve Turning for helping to sponsor this event

**Vice President's Report (Future Meetings):** Kyle

- July 21st TVWD - Networking/Welcome Back
- August 18th City of Carlton - Retiree BBQ, WFP Closest to the Pin
- September TBD
- October TBD
- November 17th City of Hillsboro - OHA Regulatory Update
- December 16th Holiday Party at Oregon Zoo

**Treasurer's Report:** Andrew

- Balance is \$38,869.59

**NWOR Committee Reports:** Laura

- Waterworks School – Chair Christine Hollenbeck, Clackamas River Water Providers.
  - Northwest Oregon Water Works School will be held June 21st, 22nd, 23rd, 28th, and 29th from 8:00am-12:30pm each day.
    - 1 day: members \$50, non-members \$60
    - 2 day: members \$100, non-members \$120



- 3 day: members \$150, non-members \$180
- 4 day: members \$200, non-members \$240
- 5 day: members \$250, non-members \$300
- Registration is open!
  
- Membership – Chair Chandra Hingston, JWC
  
- Safety & Education – **Open**
  
- Activities – **Open**
  
- Water For People – Chairs Justin Ford, Murraysmith
  - The 28th Annual NW Oregon Subsection John Aho Memorial and WFP Fundraiser Golf for Water Tournament
  - Friday, July 15th 2022 at the Gresham Golf Course
  - 8:00 AM shotgun start
  - We hope to see you there and your company's name and logo on the sponsorship materials.
  
- Scholarship – Chair Rodrigo Prugue, GSI Water Solutions
  
- Young Professionals – Chair Trent Brickey, City of Tigard
  
- Website – Andrew Nishihara, Stantec

## Old Business:

### New Business: Kyle

- **NW Oregon is looking for the next incoming officer**
  - If you or someone you know is interested, please come and talk with us or reach out over email or phone. Your contact information is on the NWOR website
  
- **Looking for new committee leads**
  - As things open back up, and we look towards holding in-person events, we're also on the lookout for new volunteers. Are you interested in becoming a Committee Lead or volunteering? The Subsection has a number of great opportunities available!
  - Committee Lead Positions
    - Activities Committee Lead
    - Education and Safety Committee Lead
  
- **Corrosion Symposium (Engineering Committee-Taylor Stockton)**
  - Thursday, August 11th, 2022, from 8:00 a.m. - 3:30 p.m.



- Tualatin Valley Water District's office
- Cost: \$130
- Please join us August 11th for a one day corrosion symposium led by regional experts discussing corrosion mechanisms and corrosion protection methods for municipal infrastructure. People who might be interested in attending are owners, operators, and designers of municipal water and wastewater infrastructure, but the topics discussed are applicable to a wide range of professions.
  
- Around 0.5 CEU's will be offered. Beverages, snacks, and lunch will be provided. Space is limited at the Tualatin Valley Water District's office in Beaverton, so plan to register this month! Registration is \$130; time is 8:00 – 3:30. More details and registration link coming soon here: [Engineering Committee - PNWS-AWWA - Drinking Water Management & Resources for Northwest Professionals](#).
  
- This training is a joint effort between the PNWS Engineering Committee and the Association for Materials Protection and Performance (AMPP), formerly NACE.
  
- Email questions to Taylor Stockton ([tstockton@rh2.com](mailto:tstockton@rh2.com)).
  
- **Sign up for our newsletter**
  - It was great seeing so many friendly faces at the conference in April. We would love to keep that moment going as we transition back to our in-person meetings starting in June. To ensure we don't miss anyone, please forward this email to your team members so they can sign themselves up to start receiving emails with information about upcoming events. We would love for more folks to have the opportunity to join us at our monthly meetings. They're a great way to reconnect with people, meet new faces, and learn something new!

**Special Announcements:** Laura

- Past President Awards (\$50 gift card and plaque)
  - Joe Rogers
  - Matt Kaatz
- Subsection Activity Award (\$50 gift card)
  - Gerald Arredondo

**50/50 Raffle to Support Activities Fund:**

**Today's Program:**

- Networking/Welcome Back, EHWachs Valve Turning Equipment, Chris



**Lunch Raffle:**

**Students in Attendance: 1**

**Attendance Total: 40**



American Water Works Association  
**Pacific Northwest** Section  
Northwest Oregon Subsection

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## July Subsection Meeting ~Tualatin Valley Water District~

**Program: Welcome back!**

**Date: Thu July 21**

**Time: 11:30 - 1:00**

**Cost: \$10 members, \$12 non-members**

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★

## **Golf Tournament - Register Now!** The 28th Annual NW Oregon Subsection John Aho Memorial and WFP Fundraiser Golf for Water Tournament

Friday, July 15<sup>th</sup> 2022 at the Gresham Golf Course  
8:00 AM shotgun start

For more information, contact [Justin.Ford@Murraysmith.us](mailto:Justin.Ford@Murraysmith.us). We hope to see you there and your company's name and logo on the sponsorship materials.

[Register Here!](#)

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★

# Thank You

The Northwest Oregon Subsection Waterworks School Committee would like to thank everyone who presented and attended this year's virtual WW school. The WW school is a vital funding source for our subsection and without your attendance we would not be able to support many of the AWWA programs that we do throughout the year. Our committee is looking forward to going back to an in-person WW School in 2023. Keep your eyes out for registration information in February, and we hope to see all of you there.

If you would like to be an active member of our subsection, our Waterworks School Committee is looking for new members. Contact Christine at [christine@clackamasproviders.org](mailto:christine@clackamasproviders.org) for more information.

Much appreciation,  
The Waterworks School Committee

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★

## Corrosion Control Symposium

Feeling a little rusty on your corrosion knowledge? Need CEUs/PDHs? Got an upcoming maintenance/upgrade project? Please join us for a one-day corrosion symposium discussing corrosion and its impacts on municipal infrastructure. People who might be interested in attending are owners, operators, and builders of municipal water and wastewater infrastructure, but the topics discussed are applicable to a wide range of professions.

You might have seen some save the dates but now registration is open. Space is limited to 75 and registration will close in late July, so get in today: [Corrosion Control Symposium](#)

Where: TVWD Offices

When: August 11, 8:00 – 3:30

Cost: \$130

Included: Beverages, snacks, and lunch

PDH/CEUs will be provided - See website for updates

We are pleased to announce the following corrosion protection expert speakers:

- Stu Greenberger and Alex Fussell, RH2 Engineering, Inc.

- Roy Rogers, Cathodic Protection Engineering, Inc.
- Stephen Ngai, Portland Water Bureau
- Bernard S. Covio, Jr., NACE/AMPP Fellow
- Ron Watts, Certified Coating Consultants

Topics (see full abstracts on the linked event page)

- Fundamentals of Cathodic Protection
- Direct Buried Infrastructure Reliability – Corrosion Control Case Studies
- Corrosion Control Strategies at the Portland Water Bureau
- Corrosion Protection of Oregon’s Historic Coastal Bridges
- Protective Coatings Update: Third Party Inspection

Reach out to [tstockton@rh2.com](mailto:tstockton@rh2.com) with any questions.



## NW Oregon is looking for the next Incoming Officer!

If you're interested or would like to nominate a friend or colleague, contact Subsection VP [Kyle Arnhart](#).



### A Message from PNWS Section Chair Michelle Cheek:

Good afternoon everyone! I have a special request of the Board and our committee and subsection officers. The Diversity & Inclusion (D&I) subcommittee has put together a survey to help better understand the demographics of our section’s membership and identify areas of improvement to promote an inclusive environment. This is the second year that the D&I subcommittee has done this survey. Last year they only had 32 members respond to the survey. I’d like to help them increase that number substantially. The D&I subcommittee’s goal is to get 100 survey responses, but we have over 2000 members. With your help I think we can beat the goal of 100 responses.

***Please help support this effort by responding to the survey and sharing this email with your subsection and committee members.***

The survey is anonymous and takes about 5 minutes to fill out. The deadline is **September 2** and is linked below. There was also a link in the recent e-newsletter and there will also be a barcode in the summer issue of Water Matter's. Folks that filled out the survey last year are encouraged to fill it out again this year. This will allow the D&I subcommittee to measure if things are getting better/worse/the same year to year.

To encourage participation, survey participants can enter to win a raffle to win some pretty awesome prizes. 😊 There are two (2) \$25 e-gift cards up for grabs and a homemade pasta dinner with me at my house (I make some pretty good homemade noodles, what I like to call noods, and I might also throw in a whiskey tasting for dessert).

And finally, the raffle link was incorrect in earlier versions of the survey. If someone has already taken the survey and didn't enter the raffle, there is a separate raffle link provided below. I think the link is locked to all but earlier survey participants – so there's no room for cheatin'. 😊

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[https://docs.google.com/forms/d/e/1FAIpQLSdIQQ86XPrSwFoA\\_wjG\\_Q7EkzbQd4zRtR1UqpvQ62kVVLew/viewform?fbzx=-6723163689330370307](https://docs.google.com/forms/d/e/1FAIpQLSdIQQ86XPrSwFoA_wjG_Q7EkzbQd4zRtR1UqpvQ62kVVLew/viewform?fbzx=-6723163689330370307)

Raffle link:

<https://docs.google.com/forms/d/e/1FAIpQLSf34qEq07qcdAJR-6f2OrwBd5WXtKN3ebch0GEGkK20e9tq1Q/viewform>

Thanks in advance for your assistance! Send the noods!



**Current Subsection  
Balance:**

**\$39,858.86**





## Looking for new committee leads and volunteers!



As things open back up, and we look towards holding in-person events, we're also on the lookout for new volunteers. Are you interested in becoming a Committee Lead or volunteering? The Subsection has a number of great opportunities available!

### Committee Lead Positions

- Activities Committee Lead
- Education and Safety Committee Lead

Please reach out to Laura Oxsen at [laura.oxsen@3j-consulting.com](mailto:laura.oxsen@3j-consulting.com) if you're interested in either of these positions.

### Committee Volunteering Needs

-*Water for People*: 2022 Summer Golf Tournament Event Volunteer (5 needed) Please reach out to Justin Ford at [Justin.Ford@murraysmith.us](mailto:Justin.Ford@murraysmith.us) if you're interested in volunteering.

-*Waterworks School*: Committee Volunteers Needed

Please reach out to Christine Hollenbeck at [christine@clackamasproviders.org](mailto:christine@clackamasproviders.org) if you're interested in volunteering.



## HAVE YOUR TEAM MEMBERS SIGN UP FOR OUR SUBSECTION NEWSLETTER!

It was great seeing so many friendly faces at the conference in April. We would love to keep that moment going as we transition back to our in-person meetings starting in June. To ensure we don't miss anyone, please forward this email to your team members so they can sign themselves up to start receiving emails with information about upcoming events. We would love for more folks to have the opportunity to join us at our monthly meetings. They're a great way to reconnect with people, meet new faces, and learn something new!

[Sign up here!](#)



Did you miss the June Subsection meeting?  
See the meeting minutes [HERE!](#)



## About the AWWA

The American Water Works Association is an international, nonprofit, scientific and educational society dedicated to providing total water solutions assuring the effective management of water. Our 51,000 total members represent the full spectrum of the water community: public water and wastewater systems, environmental advocates, scientists, academicians, and others who hold a genuine interest in water. AWWA unites the diverse water community to advance public health, safety, the economy, and the environment.

The American Water Works Association as a whole, and each smaller Section and local Subsection, has four main goals: offer education to water professionals, advocate for safe and sustainable water, collect and share knowledge, and create volunteering opportunities.



NW Oregon Subsection AWWA | [pnws-awwa.org](http://pnws-awwa.org)





## NW OREGON SUBSECTION MEETING

**Location:** Tualatin Valley Water District

**Date:** July 21, 2022

**Introductions:** Laura

- Laura Oxsen, 3J Consulting – President
- Kyle Arnhart, City of Tigard – Vice President
- Andrew Wentworth, GSI Water Solutions – Treasurer
- *Open* – Secretary
- Matt Kaatz, City of West Linn – Past President

**President's Message:** Laura

- Welcome to our second in-person Subsection Meeting in 2 years!
- Thank you to everyone that showed up to our June meeting, we had a great turn out
- Overview of Subsection
  - NWOR subsection of the Pacific Northwest Section (PNWS) of American Water Works Association (AWWA).
  - AWWA is a resource on safe water, sharing knowledge on water resource development, water and wastewater treatment technology, water storage and distribution, utility management and operations. An international nonprofit and education society, AWWA is the largest and oldest organization of water professionals in the world.
  - NWOR Subsection members include:
    - operators and engineers
    - water conservation and cross-connection specialists
    - customer service agents and meter technicians
    - manufacturers and suppliers
    - teachers and students
    - meter readers and more!
- Thanks to the Tualatin Valley Water District for hosting and sponsoring the event.
- Thanks to Dalton's NW Catering for providing lunch

**Vice President's Report (Future Meetings):** Kyle

- August 18th            City of Carlton - Retiree BBQ, WFP Closest to the Pin
- September            City of Salem - Geren Island WTP Tour
- October                Rockwood PUD - Program TBA
- November 17th        City of Hillsboro - OHA Regulatory Update



- December 16th      Holiday Party at Oregon Zoo

#### **Treasurer's Report:** Andrew

- Balance is \$39,843.87

#### **NWOR Committee Reports:** Laura

- Waterworks School – Chair Christine Hollenbeck, Clackamas River Water Providers.
- Membership – Chair Chandra Hingston, JWC
- Safety & Education – **Open**
- Activities – **Open**
- Water For People – Chairs Justin Ford, Murraysmith
- Scholarship – Chair Rodrigo Prugue, GSI Water Solutions
- Young Professionals – Chair Trent Brickey, City of Tigard
- Website – Andrew Nishihara, Stantec

#### **Old Business:**

#### **New Business:** Kyle

- **NW Oregon is looking for the next incoming officer**
  - If you or someone you know is interested, please come and talk with us or reach out over email or phone. Your contact information is on the NWOR website
- **Looking for new committee leads**
  - As things open back up, and we look towards holding in-person events, we're also on the lookout for new volunteers. Are you interested in becoming a Committee Lead or volunteering? The Subsection has a number of great opportunities available!
  - Committee Lead Positions
    - Activities Committee Lead
    - Education and Safety Committee Lead
- **Corrosion Symposium (Engineering Committee-Taylor Stockton)**
  - Thursday, August 11th, 2022, from 8:00 a.m. - 3:30 p.m.
  - Tualatin Valley Water District's office



- Cost: \$130
- Please join us August 11th for a one day corrosion symposium led by regional experts discussing corrosion mechanisms and corrosion protection methods for municipal infrastructure. People who might be interested in attending are owners, operators, and designers of municipal water and wastewater infrastructure, but the topics discussed are applicable to a wide range of professions.
  
- Around 0.5 CEU's will be offered. Beverages, snacks, and lunch will be provided. Space is limited at the Tualatin Valley Water District's office in Beaverton, so plan to register this month! Registration is \$130; time is 8:00 – 3:30. More details and registration link coming soon here: [Engineering Committee - PNWS-AWWA - Drinking Water Management & Resources for Northwest Professionals](#).
  
- This training is a joint effort between the PNWS Engineering Committee and the Association for Materials Protection and Performance (AMPP), formerly NACE.
  
- Email questions to Taylor Stockton ([tstockton@rh2.com](mailto:tstockton@rh2.com)).
  
- **August Wine Tasting after Carlton Meeting**
  - Thursday, August 18th, 2022, from 1:45 - 3:15 p.m.
  - \$32 dollars and 11 spots available.
  - See Kyle for more information or registration link will be in the monthly newsletter
  
- **Sign up for our newsletter**
  - It was great seeing so many friendly faces at the conference in April. We would love to keep that moment going as we transition back to our in-person meetings starting in June. To ensure we don't miss anyone, please forward this email to your team members so they can sign themselves up to start receiving emails with information about upcoming events. We would love for more folks to have the opportunity to join us at our monthly meetings. They're a great way to reconnect with people, meet new faces, and learn something new!

**Special Announcements:** Laura

**Job Postings:** Laura

-PNWS Section has an opportunity for utilities and companies to share job opportunities, \$90 for 90 days.

-NWOR Section will share local job postings



Water Distribution Operator - **City of Hillsboro Water Department**  
Water Operations Manager - **Tualatin Valley Water District**  
Operator in Training / Operator 1 - **Rockwood Water People's Utility District**  
Senior Finance & Accounting Specialist - **Clackamas River Water**  
Field Service Representative - **Nalco Water an Ecolab Company**  
Public Works Director - **City of Troutdale**  
Utility Worker III- Environmental Services - **City of West Linn**  
Construction Inspector - **Emerio Design**  
Construction Inspector, Civil Designer, and Civil Engineer - **3J Consulting**

**Anyone in the audience want to mention any current openings for their employer?**

**Today's Program:** Laura

- Municipal Water Leak Repair Incentive by Energy Trust of Oregon

**Lunch Raffle:** (2) \$25 gift cards

**Students in Attendance:** 3

**Attendance Total:** 113



American Water Works Association

**Pacific Northwest** Section

Northwest Oregon Subsection

## **AUGUST SUBSECTION MEETING!**

**City of Carlton - Lower Park**  
1003 W Grant St.  
Carlton, OR 97111

**Retiree Appreciation Event &  
Closest to the Pin Contest!**

- Retirees enjoy a free lunch and bring your spouses for lunch too!
- Closest to the pin, 90 yards out! The price is \$5 for 3 balls. Anyone can swing a golf club! Winner gets half the pot with the other half going to the Water For People Committee.
- Also sign up below for wine tasting after the meeting!

Date: August 18th

Time: 11:30 - 1:00

Cost: \$10 members, \$12 non-members

## **Wine Tasting Thursday!**

Be one of 12 to join us for wine tasting after the Carlton Subsection meeting!

12 seats reserved at Lemelson Vineyards

1:45 to 3:15 - \$32 for five tasting

[Register Here](#)

## **YP Happy Hour!**

Join us on Tuesday August 16th at 4:00 for a Young Professionals Networking Happy Hour

[Register Here for Happy Hour Event](#)

Location:

**Brix Tavern**

8187 SW Tualatin-Sherwood Rd.  
Tualatin, OR 97062

For more information contact

Trent Brickey

[trentb@tigard-or.gov](mailto:trentb@tigard-or.gov)

971-228-9269

**The 28th Annual NW Oregon Subsection John Aho  
Memorial and WFP Fundraiser Golf for Water  
Tournament**



On Friday July 15<sup>th</sup> we held our annual NW OR Subsection fundraiser golf tournament, from which all proceeds are donated to Water For People and the John Aho Scholarship Fund. It was a gorgeous, sunny day as usual at the Gresham Golf Course, and we had 120 golfers and 29 sponsors (which is as many as we have ever had of both). The winning teams of the scramble format came in at 11 under par – pretty impressive! Due to the great turnout and the generous donations by all the sponsors and the participants we were able to raise just over \$10,000 for our sponsored charities! This event was super successful, with the participants enjoying the great company of their teammates and industry colleagues. The Water For People Committee would like to thank the dedicated volunteers for all their hard work both leading up to and at the event, as well as all the raffle prize donors and corporate sponsors. We're looking forward to an even better showing next year, and in the meantime – consider attending one of the other Subsections' golf tournaments or other fun networking and fundraising events. All events can be found here: <https://www.pnws-awwa.org/pnws-events/networking-events/>.

## Corrosion Control Symposium

Feeling a little rusty on your corrosion knowledge? Need CEUs/PDHs? Got an upcoming maintenance/upgrade project? Please join us for a one-day corrosion symposium discussing corrosion and its impacts on

municipal infrastructure. People who might be interested in attending are owners, operators, and builders of municipal water and wastewater infrastructure, but the topics discussed are applicable to a wide range of professions.

Where: TVWD Offices

When: August 11, 8:00 – 3:30

Cost: \$130

Included: Beverages, snacks, and lunch

PDH/CEUs will be provided - See website for updates

Registration is open. Space is limited to 75:

[Corrosion Control Symposium](#)

### **Topics Covered**

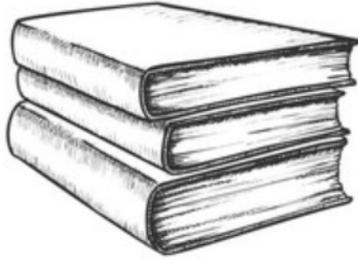
- Fundamentals of Cathodic Protection
  - Direct Buried Infrastructure Reliability – Corrosion Control Case Studies
    - Corrosion Control Strategies at the Portland Water Bureau
    - Corrosion Protection of Oregon’s Historic Coastal Bridges
      - Protective Coatings Update: Third Party Inspection
- Reach out to [tstockton@rh2.com](mailto:tstockton@rh2.com) with any questions.

## **Competent Person Training**

### **0.4 CEU (pending OESAC approval)**

This will be a four hour refresher course and covers trench excavations, soil analysis, proper shoring installation, and confined spaces. This class is presented using slides and attendees are encouraged to participate in open discussions on experiences they have encountered.

It is recommended that this course be attended every two-years and attendees will get a Competent Person card.



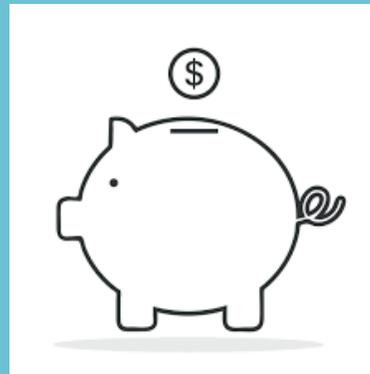
**Tuesday October 11, 2022  
28370 SW Boberg Road  
Wilsonville, OR 97222**

**[Click here to register!](#)**

Class is limited to 30 participants.

**Northwest Oregon  
Subsection Account  
Balance:**

**\$39,843.87**



## **Looking for new committee leads and volunteers!**

As things open back up, and we look towards holding in-person events, we're also on the lookout for new volunteers. Are you interested in becoming a Committee Lead or volunteering? The Subsection has a number of great opportunities available!

### **Committee Lead Positions**

-Activities Committee Lead

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Please reach out to Laura Oxsen at [laura.oxsen@3j-consulting.com](mailto:laura.oxsen@3j-consulting.com) if you're interested.

### **Committee Volunteering Needs**

-Waterworks School: Committee Volunteers Needed

Please reach out to Christine Hollenbeck at [christine@clackamasproviders.org](mailto:christine@clackamasproviders.org) if you're interested.



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If you're interested or would like to nominate a friend or colleague, contact Subsection VP

[Kyle Arnhart.](#)

## Job Openings

Are you looking for a career change? Do you have a job posting you want to share? Check out the PNWS Job Listings page to see Job Opportunities or find the link to post your open position. The cost for posting is \$90 for 90 days. We will also be giving a shout out to all local open positions in our Subsection in-person meetings.

[LINK](#)

### **Local NWOR Jobs**

***Click the link above to apply!***

Water Distribution Operator - **City of Hillsboro Water Department**

Water Resources Management Analyst - **City of Hillsboro Water Department**

Water Operations Manager - **Tualatin Valley Water District**

Operator in Training / Operator 1 - **Rockwood Water People's Utility District**

Senior Finance & Accounting Specialist - **Clackamas River Water**

Field Service Representative - **Nalco Water an Ecolab Company**

Public Works Director - **City of Troutdale**

Utility Worker III- Environmental Services - **City of West Linn**

Construction Inspector - **Emerio Design**

Construction Inspector - **3J Consulting**

Civil Designer - **3J Consulting**

Civil Engineer - **3J Consulting**

Engineering (CAD/GIS) Technician Senior - **City of Gresham Water Division**

## Upcoming Subsection Meetings:

- September - City of Salem, Geren Island Treatment Plant Ozone Tour
- October - Rockwood PUD



## A Message from PNWS Section Chair Michelle Cheek:

Good afternoon everyone! I have a special request of the Board and our committee and subsection officers. The Diversity & Inclusion (D&I) subcommittee has put together a survey to help better understand the demographics of our section's membership and identify areas of improvement to promote an inclusive environment. This is the second year that the D&I subcommittee has done this survey. Last year they only had 32 members respond to the survey. I'd like to help them increase that number substantially. The D&I subcommittee's goal is to get 100 survey responses, but we have over 2000 members. With your help I think we can beat the goal of 100 responses. ***Please help support this effort by responding to the survey and sharing this email with your subsection and committee members.***

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And finally, the raffle link was incorrect in earlier versions of the survey. If someone has already taken the survey and didn't enter the raffle, there is a separate raffle link provided below. I think the link is locked to all but earlier survey participants – so there's no room for cheatin'. 😊

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Raffle link:

<https://docs.google.com/forms/d/e/1FAIpQLSf34qEq07qcdAJR-6f2OrwBd5WXtKN3ebch0GEGkK20e9tq1Q/viewform>

Thanks in advance for your assistance! Send the noods!

## Not Receiving Monthly Emails?

**Do you know someone who hasn't been receiving NWOR monthly newsletters? Forward this email and have them follow the link to sign up!**

[Sign up here](#)

## About the AWWA

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water professionals, advocate for safe and sustainable water, collect and share knowledge, and create volunteering opportunities.

**Did you miss the July Subsection meeting?  
See the meeting minutes [HERE!](#)**

**NW Oregon Subsection AWWA | [pnws-awwa.org](http://pnws-awwa.org)**

NW OR Subsection AWWA | 8777 Burnham Street, TIGARD, OR 97223



## **NWOR AWWA Officers Meeting**

Monday, August 15 2022; 1:30 PM – 3:00 PM (PDT)

Location: Virtual

### **Attendees:**

Laura Oxsen, President

Kyle Arnhart, Vice - President

Andrew Wentworth, Treasurer

[Vacant], Secretary

Matt Kaatz, Past President

## **Monthly To Do Items, 3 month look ahead (Laura)**

- August
  -
- September
  - Ask for new officer nominations
  - Schedule budget meeting
- October
  - Meet with committees to establish budget
  - Vote on new officer
  - Registration goes out for holiday party

## **Treasurer's Report (Andrew)**

- Balance: \$39,350.00
- Upcoming larger expenses:
  - Holiday Party
- Follow up with Waterworks School check
- Andrew to send invoice, then we will receive a check from EH Wachs
- Laura: look further into Quicken vs Quickbooks

## **Officer Meetings (Laura)**

- Schedule next officer meeting
  - Breakfast, Wednesday 8:30am, TBD location
  - Meet every other month in person, pole to see when works best for recurring
    - June, August, October, December
    - Second Thursday of every other month
- Meeting notes/Agenda Roles
  - President to create agendas instead of Secretary
  - President to follow up on action items every 2 weeks
    - Tip: create calendar invite as a reminder
    - Leave these notes for a few months to ensure this is being followed
  - Monthly all member meeting notes sent to Chandra 1 week after



## Lunch Meetings (Kyle)

- August 18th
  - City of Carlton
  - Meeting 11:30am -1pm (look into wine tasting, YP function?)
  - Retiree BBQ, work with WFP committee
- September 15th
  - City of Salem-Geren Island Tour
  - 11:30am-1pm
- October 20th
  - 11:30pm-1pm
  - Rockwood PUD-Groundwater Tour, Corrosion Control Q&A, maybe 0.1 CEU
- November 17th
  - City of Hillsboro
  - OHA Regulatory Update
  - Thursday, November 17 from 11:30-1PM
  - Kari on board to present 0.1 CEUs
- December 16th
  - Holiday Party at Oregon Zoo, Sunrise Water Authority (waiting on response)
  - Friday, December 16 - 11AM
  - Currently capped at 200 attendees (from COVID), (waiting on venue)
  - Include sponsorship ask in email (announcement in meeting tomorrow)
- January/February/March
  - Activities for each meeting or one night?
    - Reach out to NW Washington
- Meeting attendance
  - Laura to reach out to each Utility to encourage them to get their staff to attend (by end of August)
  - Review [Utility Contacts](#)
- Possible meeting topics
  - Try and incorporate more tours and NEW presentations
- Andrew to send TVWD sign in to Kyle

## Other Events

- Informational Round table (Laura)
  - Shoot for simple discussion on Zoom [time TBD] - Laura to reach out to Dale (end of the month)
  - Laura to reach out about Customer service course (2 days) - \$400 per person, CEUs, lunch included, 3 presenters or speakers
- Competent Person Training (Kyle)
  - OSHA required training for trench safety
  - October 11, 2022, 8am to noon
  - Presented by DP Nicoli at Wilsonville headquarters
  - DP will charge subsection \$100 a head. Small profit could be made if we charge \$120 recommended by the Section
  - CEU's are approved through NWOR Subsection
  - Kyle will proceed with planning for October (Safety)



- Train the trainer (was on list for on hold items)
- City of Seaside Pumps Class/ Waterworks Workshop Training (was on list for on hold items)

## General Topics

- Open Incoming Officer position (All)
  - Brian is willing to serve as the incoming officer if nobody else steps up.
  - **June meeting** - announce that we need incoming officer
  - **July meeting** - nominate incoming officer
  - **August meeting** - vote incoming officer
  - Plan September meeting as the first official meeting with the new officer.
    - Let folks know that we'll have another opening this Fall and can give the next new person some time to get their sea legs
    - **Laura to invite person from HDR to June meeting**
- New Roles Training (All)
  - **Laura reach out to Brian Wilson about Treasurer training at Subsection level**
    - Laura reached out to Brian Wilson (SAC) and is awaiting a response
- Officer Training in September (Laura and Andrew)
- Committee Lead Open positions (Laura/Kyle)
  - Activities
  - Safety/Education (Kyle Arnhart, but could be open if anyone else wants to step up).

## Chandra Newsletter Items (Laura)

- Repeat incoming officer announcement
- Repeat committee openings
- Note about having new staff being involved
- Upcoming Meetings
- Include sponsorship ask in email (announcement in meeting tomorrow)
- Job Postings

## Sponsorships (Laura)

- Nothing until next year

## Miscellaneous

- Water Matters Magazine
  - Competent person training
  - Golf Tournament
  - Holiday Party
  - Back to in person meetings

Adjourn



## NW OREGON SUBSECTION MEETING

**Location:** City of Carlton

**Date:** August 18, 2022

**Introductions:** Laura

- Laura Oxsen, 3J Consulting – President
- Kyle Arnhart, City of Tigard – Vice President
- Andrew Wentworth, GSI Water Solutions – Treasurer
- *Open* – Secretary
- Matt Kaatz, City of West Linn – Past President

**President's Message:** Laura

- Welcome!
- Thank you to everyone that showed up to our last two meetings, we had a great turn out
- Overview of Subsection
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    - operators and engineers
    - water conservation and cross-connection specialists
    - customer service agents and meter technicians
    - manufacturers and suppliers
    - teachers and students
    - meter readers and more!
- Thanks to the **City of Carlton and Core and Main** for hosting and sponsoring the event.
- Thanks to Carlton Farms for catering lunch

**Vice President's Report (Future Meetings):** Kyle

- September 15th                      City of Salem - Geren Island WTP Tour
- October 20th                      Rockwood PUD - Groundwater Tour, Corrosion Control Q&A
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### Treasurer's Report: Andrew

- Balance is \$39,350.00

### NWOR Committee Reports: Laura

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- Membership – Chair Chandra Hingston, JWC
- Safety & Education – **Open**
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- Water For People – Chairs Justin Ford, Murraysmith
- Scholarship – Chair Rodrigo Prugue, GSI Water Solutions
- Young Professionals – Chair Trent Brickey, City of Tigard
- Website – Andrew Nishihara, Stantec

### Old Business:

### New Business: Kyle

- **Nominate New Secretary**
  - Elissa Poulsen with Core and Main
- **NW Oregon is looking for the next incoming officer (start next May)**
  - If you or someone you know is interested, please come and talk with us or reach out over email or phone. Your contact information is on the NWOR website
- **Looking for new committee leads**
  - As things open back up, and we look towards holding in-person events, we're also on the lookout for new volunteers. Are you interested in becoming a Committee Lead or volunteering? The Subsection has a number of great opportunities available!
  - Committee Lead Positions
    - Activities Committee Lead
    - Education and Safety Committee Lead



- **August Wine Tasting after Carlton Meeting**
  - Thursday, August 18th, 2022, from 1:45 - 3:15 p.m.
  - \$32 dollars and 11 spots available.
  - See Kyle for more information or registration link will be in the monthly newsletter
  
- **Sign up for our newsletter**
  - It was great seeing so many friendly faces at the conference in April. We would love to keep that moment going as we transition back to our in-person meetings starting in June. To ensure we don't miss anyone, please forward this email to your team members so they can sign themselves up to start receiving emails with information about upcoming events. We would love for more folks to have the opportunity to join us at our monthly meetings. They're a great way to reconnect with people, meet new faces, and learn something new!

**Special Announcements:** Laura

**Job Postings:** Laura

-PNWS Section has an opportunity for utilities and companies to share job opportunities, \$90 for 90 days.

-NWOR Section will share local job postings

Water Distribution Operator - **City of Hillsboro Water Department**  
Water Operations Manager - **Tualatin Valley Water District**  
Operator in Training / Operator 1 - **Rockwood Water People's Utility District**  
Senior Finance & Accounting Specialist - **Clackamas River Water**  
Field Service Representative - **Nalco Water an Ecolab Company**  
Public Works Director - **City of Troutdale**  
Utility Worker III- Environmental Services - **City of West Linn**  
Construction Inspector - **Emerio Design**  
Construction Inspector, Civil Designer, and Civil Engineer - **3J Consulting**  
Public Works Director - **City of North Plains**  
Advanced Metering Infrastructure (AMI) Project Manager - **City of Portland**  
Water Quality Supervisor - **City of Silverton**

**Anyone in the audience want to mention any current openings for their employer?**

**Today's Program:** Laura

- Retiree Appreciation (Del)
- Closest to the Pin: Justin Ford from Murrsmith was 13.7' away from the hole. A total of 8 people participated in the event and raised \$55 for Water



for People. Thank you, Justin, for donating your winnings to the great cause.

**Lunch Raffle: Mike Baidenmann (TVWD) won a \$25 Lowe's gift card**

**Students in Attendance: 0**

**Attendance Total: 18**



American Water Works Association

**Pacific Northwest** Section

Northwest Oregon Subsection



## **September Meeting City of Salem**

**Water Treatment Plant Ozone Tour**

Date: Thursday Sept 15

Time: 11:30 - 1:00

Address: 2700 E Santiam St, Stayton, OR 97383

Cost: \$10 members, \$12 non-members

**RSVP is greatly appreciated for this meeting.**

[Please click here to register!](#)

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**NW OR Subsection**  
Account Balance

\$39,213.00



**Upcoming Meetings**

**Oct:** Rockwood PUD -  
Reservoir Tour  
**Nov:** City of Hillsboro -  
OHA Regulatory Update

**Competent Person Training**  
**Now approved for 0.4 CEU!**

Tuesday October 11, 2022  
28370 SW Boberg Road  
Wilsonville, OR 97222

This will be a four hour refresher course and covers trench excavations, soil analysis, proper shoring installation, and confined spaces. This class is presented using slides and attendees are encouraged to participate in open discussions on experiences they have encountered.

It is recommended that this course be attended every two-years and attendees will get a Competent Person card. Class is limited to 30 participants.

[Click here to register!](#)

## New Officer Nomination

We had one nomination for the open Subsection Secretary position, Elissa Poulson with Core and Main. We will be voting on this position at our September meeting. Read more about our nominee Elissa below!



Elissa is a driven woman who strives on creating and maintaining positive relationships between customers and the public. She currently works as an Automated Meter Reading/Advanced Metering Infrastructure (AMR/AMI) Product Specialist for Core and Main (CNM) where she maintains profitably grow sales in the Pacific Northwest. She prides herself on educating CNM's sales force and customers on AMR/AMI technology. She supports customers in Oregon, Washington, Idaho and Wyoming and helps manage their system's needs and resolves any issues that come up. She is consistently developing and implementing plans to expand market share and bring awareness to the Diversity, Equity, and Inclusion culture within the industry and beyond. She is most known as a dependable employee recognized for communication, complex problem solving, critical thinking, customer service and time management skills. Outside of work, she enjoys spending time hiking, paddleboarding, reading, writing, trying new food places and playing with her dog. She moved to Oregon in 2016 and has developed a deep love and appreciation for the various ecosystems in the state. Most often she travels the coast, finds hikes with waterfalls that she can go to with her dog or finds a lake she can throw her paddleboard onto. She still has so much of Oregon left to explore and is looking forward to meeting more people who share a deep love for water and the outdoors like she does.



**Looking for new  
committee leads  
and volunteers!**

As things open back up, and we look towards holding in-person events, we're also on the lookout for new volunteers. Are you interested in becoming a Committee Lead or volunteering? The Subsection has a number of great opportunities available!

### **Committee Lead Positions**

-Activities Committee Lead

-Education and Safety Committee Lead

Please reach out to Laura Oxsen at [laura.oxsen@3j-consulting.com](mailto:laura.oxsen@3j-consulting.com) if you're interested.

### **Committee Volunteering Needs**

-Waterworks School: Committee Volunteers Needed

Please reach out to Christine Hollenbeck at [christine@clackamasproviders.org](mailto:christine@clackamasproviders.org) if you're interested.

## **NW Oregon is looking for the next Incoming Officer!**

We will be voting in our new Secretary in September, but we are still on the lookout for our next Incoming Officer. This person would start in the Secretary position in May 2023, but would begin attending officer meetings once voted in.

**If you're interested or would like to nominate a friend or colleague, contact Subsection VP [Kyle Arnhart](#).**

## **Diversity and Inclusion Subcommittee Survey**

You are quickly running out of time to participate in this survey and enter to win fabulous prizes! **DEADLINE September 2!**

From Michelle Cheek: "This is the second year that the D&I subcommittee has done this survey. Last year they only had 32 members respond. I'd like to help them increase that number substantially. The subcommittee's goal is to get 100 survey responses, but we have over 2000 members. With your help I think we can beat the goal of 100 responses. To encourage participation, there are two (2) \$25 e-gift cards up for grabs and a homemade pasta dinner with me at my house (I make some pretty good homemade noodles, what I like to call noods, and I might also throw in a whiskey tasting for dessert)."

**[Survey Link!](#)**  
**[Raffle Link!](#)**

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## Subsection Holiday Party

Friday Dec 16, 2022 at 11:00  
Registration opens in October!  
Plenty of time to find that ugly sweater!



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## Not Receiving Monthly Emails?

**Do you know someone who hasn't been receiving NWOR monthly newsletters? Forward this email and have them follow the link to sign up!**

**[Sign up here](#)**

---

## Job Openings

Are you looking for a career change? Do you have a job posting you want to share? Check out the PNWS Job Listings page to see Job Opportunities or find the link to post your open position. The cost for posting is \$90 for 90 days. We will also be giving a shout out to all local open positions in our Subsection in-person meetings.

**[LINK](#)**

### ***Local NWOR Jobs***

***Click the link above to apply!***

Water Distribution Operator - City of Hillsboro Water Department

Water Operations Manager - Tualatin Valley Water District

Operator in Training / Operator 1 - Rockwood Water People's Utility District

Senior Finance & Accounting Specialist - Clackamas River Water

Field Service Representative - Nalco Water an Ecolab Company

Public Works Director - City of Troutdale

Utility Worker III- Environmental Services - City of West Linn

Construction Inspector - Emerio Design

Construction Inspector, Civil Designer, and Civil Engineer - 3J Consulting

Public Works Director - City of North Plains

Advanced Metering Infrastructure (AMI) Project Manager - City of Portland

Water Quality Supervisor - City of Silverton

---

**About the AWWA**

The American Water Works Association is an international, nonprofit, scientific and educational society dedicated to providing total water solutions assuring the effective management of water. Our 51,000 total members represent the full spectrum of the water community: public water and wastewater systems, environmental advocates, scientists, academicians, and others who hold a genuine interest in water. AWWA unites the diverse water community to advance public health, safety, the economy, and the environment.

The American Water Works Association as a whole, and each smaller Section and local Subsection, has four main goals: offer education to water professionals, advocate for safe and sustainable water, collect and share knowledge, and create volunteering opportunities.

## Did you miss the August meeting?

Find the meeting minutes [HERE!](#)



## NW OREGON SUBSECTION MEETING

**Location:** City of Salem

**Date:** September 15, 2022

**Introductions:** Laura

- Laura Oxsen, 3J Consulting – President
- Kyle Arnhart, City of Tigard – Vice President
- Andrew Wentworth, State of Oregon, Water Resources Department – Treasurer
- Elissa Poulsen, Core and Main – Secretary
- Matt Kaatz, City of West Linn – Past President

**President's Message:** Laura

- Welcome!
- Thank you to everyone that showed up to our retiree appreciation meeting in August
- Overview of Subsection
  - NWOR subsection of the Pacific Northwest Section (PNWS) of American Water Works Association (AWWA).
  - AWWA is an international nonprofit and education society
  - Members include operators, engineers, water providers, suppliers
  - Thanks to the **City of Salem** for hosting and **Carollo** for sponsoring the meeting.
- Thanks to Cindy Lou's for catering lunch

**Vice President's Report (Future Meetings):** Kyle

- October 20th      Rockwood PUD - Groundwater Tour, Corrosion Control Q&A
- November 17th      City of Hillsboro - OHA Regulatory Update
- December 16th      Holiday Party at Oregon Zoo

**Treasurer's Report:** Andrew

- Balance is \$ 39,064.01

**NWOR Committee Reports:** Laura

- Waterworks School – Chair Christine Hollenbeck, Clackamas River Water Providers.
- Membership – Chair Chandra Hingston, JWC



- Safety & Education – **Open**
- Activities – **Open**
- Water For People – Chairs Justin Ford, Murraysmith
- Scholarship – Chair Rodrigo Prugue, GSI Water Solutions
- Young Professionals – Chair Trent Brickey, City of Tigard
- Website – Andrew Nishihara, Stantec

#### **Old Business:** Kyle

- **Vote in New Secretary**
  - Elissa Poulsen with Core and Main
- **NW Oregon is looking for the next incoming officer (start next May)**
  - If you or someone you know is interested, please come and talk with us or reach out over email or phone. Your contact information is on the NWOR website
- **Looking for new committee leads**
  - As things open back up, and we look towards holding in-person events, we're also on the lookout for new volunteers. Are you interested in becoming a Committee Lead or volunteering? The Subsection has a number of great opportunities available!
  - Committee Lead Positions
    - Activities Committee Lead
    - Education and Safety Committee Lead
- **Sign up for our newsletter**

#### **New Business:** Kyle

- Competent Person Training
  - Now approved for 0.4 CEU!
  - October 11, 2022
  - 28370 SW Boberg Road Wilsonville, OR 97222

#### **Special Announcements:** Laura

#### **Job Postings:** Laura

-PNWS Section has an opportunity for utilities and companies to share job opportunities, \$90 for 90 days.

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Water Quality Specialist - **McMinnville Water and Light**

Wastewater Treatment System Specialist - **City of Monmouth Public Works**

Water Plant Operator I, II, III, or IV - **City of Lake Oswego**

**Anyone in the audience want to mention any current openings for their employer?**

**Today's Program:** Laura

- Water Treatment Plant Ozone Tour led by Cody Marrs.
- If you would like CEU's, please sign the OSEAC form. Certification of completion will be sent via e-mail by the end of October.

**Lunch Raffle:** \$25 REI Gift Card

**Students in Attendance:** 2

**Attendance Total:** 36



American Water Works Association

**Pacific Northwest** Section

Northwest Oregon Subsection



# October Subsection Meeting!

**Rockwood PUD  
Cascade Groundwater Alliance Improvements  
Reservoir Presentation and Tour**

Thursday, October 20 from 11:30-1pm  
19601 NE Halsey Street Portland, OR 97230  
0.1 CEU Pending OSEAC Approval  
\$10 Members, \$12 Non-members

\*Attendees should wear closed toed shoes, and bring a safety vest and hard hat for the site visit \*

# Competent Person Training

Approved for 0.4 CEU!

**Tuesday October 11, 2022**

**28370 SW Boberg Road**

**Wilsonville, OR 97222**

This will be a four hour refresher course and covers trench excavations, soil analysis, proper shoring installation, and confined spaces. This class is presented using slides and attendees are encouraged to participate in open discussions on experiences they have encountered.

It is recommended that this course be attended every two-years and attendees will get a Competent Person card. Class is limited to 30 participants.

**[Click here to register!](#)**



**Welcome Elissa Poulsen as our new NW OR Subsection Secretary!**

Elissa has just joined us as our secretary, and we'd like to welcome her aboard!

Elissa is a driven woman who strives on creating and maintaining positive relationships between customers and the public. She currently works as an Automated Meter Reading/Advanced Metering Infrastructure (AMR/AMI) Product Specialist for Core and Main (CNM) where she maintains profitably grow sales in the Pacific Northwest. She prides herself on educating CNM's sales

force and customers on AMR/AMI technology. She supports customers in Oregon, Washington, Idaho and Wyoming and helps manage their system's needs and resolves any issues that come up. She is consistently developing and implementing plans to expand market share and bring awareness to the Diversity, Equity, and Inclusion culture within the industry and beyond. She is most known as a dependable employee recognized for communication, complex problem solving, critical thinking, customer service and time management skills. Outside of work, she enjoys spending time hiking, paddleboarding, reading, writing, trying new food places and playing with her dog. She moved to Oregon in 2016 and has developed a deep love and appreciation for the various ecosystems in the state. Most often she travels the coast, finds hikes with waterfalls that she can go to with her dog or finds a lake she can throw her paddleboard onto. She still has so much of Oregon left to explore and is looking forward to meeting more people who share a deep love for water and the outdoors like she does.

## **Looking for new committee leads, volunteers, and our next incoming officer!**

We are on the lookout for new volunteers. Are you interested in becoming a Committee Lead or in volunteering? Do you want to help us lead the Subsection as an officer? We have a number of great opportunities available!

### **Committee Lead Positions**

-Activities Committee Lead

-Education and Safety Committee Lead

Please reach out to Laura Oxsen at [laura.oxsen@3j-consulting.com](mailto:laura.oxsen@3j-consulting.com) if you're interested.

### **Committee Volunteering Needs**

-Waterworks School: Committee Volunteers Needed

Please reach out to Christine Hollenbeck at [christine@clackamasproviders.org](mailto:christine@clackamasproviders.org) if you're interested.

### **Subsection Incoming Officer Position**

-Northwest OR Subsection: Secretary to begin in May 2023

Please reach out to Kyle Arnhart at [kylea@tigard-or.gov](mailto:kylea@tigard-or.gov) if you're interested.

## Northwest OR Subsection Account Balance:

**\$40,412.15**



### Water Operators Job Analysis Survey

Just 30 minutes of your time before October 23 can make a difference in what the next certification exams cover. You don't even have to finish the survey in one sitting. The more responses WPI receives, the better the exams will represent the breadth of tasks performed in delivering drinking water to the tap, across the globe. Please share this survey with operators and colleagues far and wide. The survey closes October 23.

Water Professionals International and the Certification Commission for Environmental Professionals (C2EP) needs expert perspective on water environment system operations! Your contributions will make an IMPACT! We are conducting new job analyses of water treatment and water distribution operators and need operational experts to complete a survey that will help ensure your daily operational duties and technologies are reflected in the next generation of standardized operator certification examinations. **There are prizes!**

**Follow the link to begin the survey**

**<https://www.gowpi.org/ja-survey/>**



### Holiday Party!

**Friday Dec 16 at 11:00  
Registration opens soon!**

### Job Openings

Are you looking for a career change? Do you have a job posting you want to share? Check out the PNWS Job Listings page to see Job Opportunities or find the link to post your open position. The cost for posting is \$90 for 90 days. We will also be giving a shout out to all local open positions in our Subsection in-person meetings.

**LINK**

***Local NWOR Jobs***

***Click the link above to apply!***

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**Did you miss the September meeting?**

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## About the AWWA

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The American Water Works Association as a whole, and each smaller Section and local Subsection, has four main goals: offer education to water professionals, advocate for safe and sustainable water, collect and share knowledge, and create volunteering opportunities.



NW OR Subsection AWWA | 8777 Burnham Street, TIGARD, OR 97223

[Unsubscribe kylea@tigard-or.gov](mailto:kylea@tigard-or.gov)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by [chandra.hingston@hillsboro-oregon.gov](mailto:chandra.hingston@hillsboro-oregon.gov) in collaboration with





## **NWOR AWWA Officers Meeting**

Wednesday, October 12, 2022; 8:30 AM – 10:00 AM (PDT)

Location: In Person, Six Corners Cafe

### **Attendees:**

Laura Oxsen, President

Kyle Arnhart, Vice - President

Andrew Wentworth, Treasurer

Elissa Poulsen, Secretary

Matt Kaatz, Past President

## **Monthly To Do Items, 3 month look ahead (Laura)**

- October
  - Meet with committees to establish a budget - Friday, November 11th.
    - Laura to prepare agenda and confirm details
    - Review location and cost -around \$300.00 for Room
  - Vote on new officer
  - Registration goes out for holiday party
  - Start preparing for annual report
- November
  - Present budget at monthly meeting (*this means our budget meeting needs to happen by Nov 10th to have 1 week to finalize before posting to membership*)
  - Start training new officer (behind schedule for incoming officer)
- December
  - Vote on budget at monthly meeting or send virtually
  - NWOR Scholarship awarded

## **Treasurer's Report (Andrew)**

- Balance: \$ [REDACTED] ANDREW, Please update actual balance- my pen stopped working and I only captured \$40,xxx.xx
- Upcoming larger expenses:
  - Holiday Party
- Follow up with Waterworks School check In Process
- Andrew to send invoice, then we will receive a check from EH Wachs - DONE
- Laura: look further into Quicken vs Quickbooks (*on hold until treasurer training develops*)
- Prepare for budget meeting, Laura and Andrew to meet?
- Expense reimbursements

## **Officer Meetings (Laura)**

- Schedule next officer meeting
  - Sometime in December-confirm at this meeting - SAME DAY AS HOLIDAY PARTY 9am 12/16
  - Meet every other month in person, pole to see when works best for recurring
    - June, August, October, December



- Second Thursday of every other month
- Meeting notes/Agenda Roles
  - President to create agendas instead of Secretary
  - President to follow up on action items every 2 weeks
    - Tip: create calendar invite as a reminder
    - Leave these notes for a few months to ensure this is being followed
  - Monthly all member meeting notes sent to Chandra 1 week after

### Lunch Meetings (Kyle)

- October 20th
  - 11:30pm-1pm
  - Rockwood PUD-Groundwater Tour, Corrosion Control Q&A, maybe 0.1 CEU
- November 17th
  - City of Hillsboro
  - OHA Regulatory Update
  - Thursday, November 17 from 11:30-1PM
  - Kari on board to present 0.1 CEUs
- December 16th
  - Holiday Party at Oregon Zoo, Sunrise Water Authority (no response as of yet) - Kyle to follow up
  - Friday, December 16 - 11AM
  - Normal capacity limits (no covid restrictions)
  - Lunch menu - Menu selected - Kyle to submit final decision (Check if drinks are included)
  - Include sponsorship ask in email (announcement in meeting tomorrow)
  - 75% Deposit is due Oct 17, 2022
- January/February/March
  - Kyle has yet to work on meeting for next year (want to see Laura's ideas)
    - January: West Linn: Meter Challenge *Still deciding if we hold this at a separate meeting or at a combined Activities event*
    - February: Pipe Factory Tour and social afterwards? *This month might be the Activities event that we potentially book with Lower Columbia Section*
    - March: Find venue for Best Tasting Water, Hydrant and Gimmicks *Potentially book with Lower Columbia Section at combined event*
    - April: Tigard: Unknown topic?
    - May: Section Conference
    - June: Unknown:
    - July: Unknown:
    - August: Carlton
    - September: Unknown
  - Activities for each meeting or one night?
    - Reach out to NW Washington
    - We are looking into doing a joint event with Lower Columbia Subsection that is at least partially during the day with some training included to get people to have CEUs and also enjoy a networking event
- Meeting attendance



- Laura to reach out to each Utility to encourage them to get their staff to attend
- Review [Utility Contacts](#)
- Possible meeting topics
  - Try and incorporate more tours and NEW presentations

### Other Events

- Train the trainer (was on list for on hold items)
- City of Seaside Pumps Class/ Waterworks Workshop Training (was on list for on hold items)

### General Topics

- Incoming Officer Training
  - New Officer added to bank account and remove past president **Andrew to coordinate with Elissa and Matt**
  - Sign conflict of interest form *complete at this meeting*
  - Announce New Officer at monthly newsletter *done*
  - New PNWS gmail account *waiting for new email address*
  - Add New Officer to Google Drive folder *waiting for new email address*
  -
- Recap of Officer training
  - Joint Activities event
  - Public Involvement committee and Engineering committee collaboration
  - Post about awards in our newsletter → Suggestion: Add all awards in the newsletter.
- New Roles Training (All)
  - Laura reach out to Brian Wilson about Treasurer training at Subsection level
    - Laura reached out to Brian Wilson (SAC) and is awaiting a response
- Committee Lead Open positions (Laura/Kyle)
  - Activities
  - Safety/Education (Kyle Arnhart, but could be open if anyone else wants to step up).
- Coordination with Scholarship Chair to award at Holiday Party

### Chandra Newsletter Items **(Laura)**

- Repeat incoming officer announcement
- Repeat committee openings
- Note about having new staff being involved
- Upcoming Meetings
- Include sponsorship ask in email (announcement in meeting tomorrow)
- Job Postings

### Sponsorships **(Laura)**

- Nothing until next year

### Miscellaneous

- Water Matters Magazine
  - Competent person training
  - Golf Tournament
  - Holiday Party
  - OHA Meeting Announcement



Adjourn



## NW OREGON SUBSECTION MEETING

**Location:** Rockwood Water PUD

**Date:** October 20, 2022

**Introductions:** Laura

- Laura Oxsen, 3J Consulting – President
- Kyle Arnhart, City of Tigard – Vice President
- Andrew Wentworth, State of Oregon, Water Resources Department – Treasurer
- Elissa Poulsen, Core and Main – Secretary
- Matt Kaatz, City of West Linn – Past President

**President's Message:** Laura

- Welcome and thank you everyone for joining our meeting.
- Overview of Subsection
  - NWOR subsection of the Pacific Northwest Section (PNWS) of American Water Works Association (AWWA).
  - AWWA is an international nonprofit and education society
  - Members include operators, engineers, water providers, suppliers
  - Thanks to the **Rockwood Water PUD** for hosting and **Rockwood Water PUD** and **Conсор** for sponsoring the meeting.
- Thanks to Godfather's Pizza for catering lunch

**Vice President's Report (Future Meetings):** Kyle

- October 20th            Rockwood PUD - Groundwater Tour, Corrosion Control Q&A
- November 17th        City of Hillsboro - OHA Regulatory Update
- December 16th        Holiday Party at Oregon Zoo

**Treasurer's Report:** Andrew

- Balance is \$39,792.54

**NWOR Committee Reports:** Laura

- Waterworks School – Chair Christine Hollenbeck, Clackamas River Water Providers.  
*Waterworks School is in person next year! If you are interested in being on the committee to help plan, please reach out to Christine.*
- Membership – Chair Chandra Hingston, JWC



- Safety & Education – **Open**
- Activities – **Open**
- Water For People – Chairs Justin Ford, Murraysmith
- Scholarship – Chair Rodrigo Prugue, GSI Water Solutions
- Young Professionals – **Open**
- Website – Andrew Nishihara, Stantec

### **Old Business:** Kyle

- **NW Oregon is looking for the next incoming officer (start next May)**
  - If you or someone you know is interested, please come and talk with us or reach out over email or phone. Your contact information is on the NWOR website
- **Looking for new committee leads**
  - As things open back up, and we look towards holding in-person events, we're also on the lookout for new volunteers. Are you interested in becoming a Committee Lead or volunteering? The Subsection has a number of great opportunities available!
  - Committee Lead Positions
    - Activities Committee Lead
    - Education and Safety Committee Lead
    - Young Professionals
- **Sign up for our newsletter**

### **New Business:** Kyle

### **Special Announcements:** Laura

- **Membership Challenge**
  - PNWS is launching a friendly competition between the Subsections to see who can recruit the most new members from Sept 1 – December 31st, to help PNWS reach our annual recruitment goal of 293 new members in 2022. The Subsection with the most new or reinstated members over that time will get a free lunch catered for their next Subsection meeting, social or in-person training.



- **PAC Liaisons**

- The PAC is looking for “PAC Liaisons” from each subsection, so if anyone is interested please reach out to either myself (nick.belmont@dntanks.com) or Katie Dillon (katie.dillon@hdrinc.com).

**Job Postings:** Laura

-PNWS Section has an opportunity for utilities and companies to share job opportunities, \$90 for 90 days.

-NWOR Section will share local job postings

Construction Inspector, Civil Designer, and Civil Engineer - **3J Consulting**

Water Quality Supervisor - **City of Silverton**

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Water Distribution Manager - **City of Hillsboro Water Department**

Water Distribution Utility Working I-III - **City of Canby**

Assistant City Engineer - **City of Newberg**

Public Works Director - **City of Troutdale**

Public Works Administrative Technician (Permit Specialist) - **City of Keizer**

Public Works Utility Worker/Operator - **City of St. Paul**

**Anyone in the audience want to mention any current openings for their employer?**

**Today's Program:** Laura

- Cascade Groundwater Alliance Improvements

**Lunch Raffle:** \$25 Gift Card to Lowes, \$25 Gift Card to Uber

**Students in Attendance:** 1

**Attendance Total:** 66



American Water Works Association

**Pacific Northwest** Section

Northwest Oregon Subsection



**NW OR Subsection in**

**NOVEMBER**

**City of Hillsboro**

OHA Regulatory Update

390 W Main St, Hillsboro, OR 97123

Thursday Nov. 17, 11:30 - 1:00

\$10 members, \$12 non-members

**Approved for 0.1 CEU!**

Parking is limited. Carpooling is encouraged.

**NW Oregon Subsection Holiday Party!**

**~Friday Dec. 16 at 11:00~**



Mingle with the biggest crowd of the year over lunch.

\$23 Members, \$33 Non-members. Price increase at the door.

Registration will close on December 6, 2022.

[Register Here!](#)

**NW Oregon Subsection  
Account Balance:**

**\$39, 727.54**



**Are you ready for Meter Madness?**

January Subsection meeting at the City of West Linn.  
[Click here to get your Zenner meter.](#)



**Looking for new  
committee leads,  
volunteers,  
and our next  
incoming officer!**

We are on the lookout for new volunteers. Are you interested in becoming a Committee Lead or in volunteering? Do you want to help us lead the Subsection as an officer? We have a number of great opportunities available!

**Committee Lead Positions**

- Activities Committee Lead
- Education and Safety Committee Lead
- Young Professionals Committee Lead

Please reach out to Laura Oxsen at [laura.oxsen@3j-consulting.com](mailto:laura.oxsen@3j-consulting.com) if you're interested.

## Committee Volunteering Needs

-Waterworks School: Committee Volunteers Needed

Please reach out to Christine Hollenbeck at [christine@clackamasproviders.org](mailto:christine@clackamasproviders.org) if you're interested.

## Subsection Incoming Officer Position

-Northwest OR Subsection: Secretary to begin in May 2023

Please reach out to Kyle Arnhart at [kylea@tigard-or.gov](mailto:kylea@tigard-or.gov) if you're interested.

## Did you miss the October meeting?

Don't worry, Rockwood PUD is sharing a LIVE look into the Reservoir Project.

Meeting CEU's will be sent by end of November.

Also you can find the meeting minutes HERE.

## John Lechner Award

Each year PNWS awards the John Lechner Award, an individual award of excellence to recognize a service provider member (consulting, professional services, manufacturing, distribution, construction or contract-operations firms) who has demonstrated exemplary service to the drinking water community and to AWWA's mission and goals.

Click on the Nomination Form by **November 18<sup>th</sup>**

## Save the Dates!

NW OR Subsection Waterworks School

June 20th, 21st, and 22nd, 2023

In-person at Clackamas Community College

## Job Openings:

Are you looking for a career change? Do you have a job posting you want to share? Check out the PNWS Job Listings page to see Job Opportunities or find the link to post your open position. The cost for

posting is \$90 for 90 days. We will also be giving a shout out to all local open positions in our Subsection in-person meetings.

## **LINK**

### ***Local NWOR Jobs***

***Click the link above to apply!***

Construction Inspector, Civil Designer, and Civil Engineer - 3J Consulting

Water Quality Supervisor - City of Silverton

Public Works Director - City of North Plains

Water Plant Operator I, II, III, or IV - City of Lake Oswego

Wastewater Treatment System Specialist - City of Monmouth Public

Works

Water Quality Specialist - McMinnville Water and Light

Water Distribution Manager - City of Hillsboro Water Department

Water Distribution Utility Working I-III - City of Canby

Assistant City Engineer - City of Newberg

Public Works Director - City of Troutdale

Public Works Administrative Technician (Permit Specialist) - City of Keizer

Public Works Utility Worker/Operator - City of St. Paul

## **PNWS Membership Challenge**

The challenge is on! PNWS has launched a friendly competition between the Subsections to see who can recruit the most new members from Sept 1st – December 31st, to help PNWS reach our annual recruitment goal of

293 new members in 2022. The Subsection with the most new or reinstated members over that time will get a free lunch catered for their next Subsection meeting, social or in-person training. The Membership Engagement and Development Committee (MEDC) will send out monthly updates on the competition on new members in your subsection and how close we are to meeting the PNWS goal. It's time to put your networks to

use and invite new members to join the AWWA community! Share the AWWA membership link far and wide, and let's meet our goal! Questions about the challenge, membership benefits or how to join, contact MEDC

chair [jstultz@Brwncald.com](mailto:jstultz@Brwncald.com), or past Chair,

Chris Young [Chris.Young@murraysmith.us](mailto:Chris.Young@murraysmith.us).

## **Not receiving monthly emails?**

**Do you know someone who hasn't been receiving NWOR monthly newsletters? Forward this email and have them follow the link to sign up!**

**[Sign up here](#)**

---

## About the AWWA

**The American Water Works Association is an international, nonprofit, scientific and educational society dedicated to providing total water solutions assuring the effective management of water. Our 51,000 total members represent the full spectrum of the water community: public water and wastewater systems, environmental advocates, scientists, academicians, and others who hold a genuine interest in water. AWWA unites the diverse water community to advance public health, safety, the economy, and the environment.**

**The American Water Works Association as a whole, and each smaller Section and local Subsection, has four main goals: offer education to water professionals, advocate for safe and sustainable water, collect and share knowledge, and create volunteering opportunities.**

---

[www.pnws-awwa.org](http://www.pnws-awwa.org)



---

NW OR Subsection AWWA | 8777 Burnham Street, TIGARD, OR 97223

[Unsubscribe kylea@tigard-or.gov](mailto:kylea@tigard-or.gov)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by [chandra.hingston@hillsboro-oregon.gov](mailto:chandra.hingston@hillsboro-oregon.gov) in collaboration with





## NW OREGON SUBSECTION MEETING

**Location:** City of Hillsboro

**Date:** November 17, 2022

**Introductions:** Laura

- Laura Oxsen, 3J Consulting – President
- Kyle Arnhart, City of Tigard – Vice President
- Andrew Wentworth, State of Oregon, Water Resources Department – Treasurer
- Secretary – Open
- Matt Kaatz, City of West Linn – Past President

**President's Message:** Laura

- Welcome everyone and thank you everyone for joining our meeting.
- Overview of Subsection
  - NWOR subsection of the Pacific Northwest Section (PNWS) of American Water Works Association (AWWA).
  - AWWA is an international nonprofit and education society
  - Members include operators, engineers, water providers, suppliers
  - Thanks to the **City of Hillsboro** for hosting.

**Vice President's Report (Future Meetings):** Kyle

- November 17th      City of Hillsboro - OHA Regulatory Update
- December 16th     Holiday Party at Oregon Zoo
- January 19th        City of West Linn - Meter Challenge

**Treasurer's Report:** Andrew

- Balance is \$33,763.67

**NWOR Committee Reports:** Laura

- Waterworks School – Chair Christine Hollenbeck, Clackamas River Water Providers.
- Membership – Chair Chandra Hingston, JWC
- Safety & Education – **Open**
- Activities – **Open**



- Water For People – Chairs Justin Ford, Murraysmith
- Scholarship – Chair Rodrigo Prugue, GSI Water Solutions
- Young Professionals – **Open**
- Website – Andrew Nishihara, Stantec

#### **Old Business:** Kyle

- **Looking for new committee leads**
  - As things open back up, and we look towards holding in-person events, we're also on the lookout for new volunteers. Are you interested in becoming a Committee Lead or volunteering? The Subsection has a number of great opportunities available!
  - Committee Lead Positions
    - Activities Committee Lead
    - Education and Safety Committee Lead
    - Young Professionals
- **Sign up for our newsletter**

#### **New Business:** Kyle

#### **Special Announcements:** Laura

- **Secretary Nomination**
  - Our current Secretary had to step down from the role
  - Taking nominations to fill that position and will be voting at our Holiday Lunch next month
  - We would like to nominate Dawn Nolan with GRI
  - Any other nominations?
  - Nominations are now closed
- **NW Oregon is looking for the next incoming officer**
  - If you or someone you know is interested, please come and talk with us or reach out over email or phone. Your contact information is on the NWOR website
- **Membership Challenge**
  - PNWS is launching a friendly competition between the Subsections to see who can recruit the most new members from Sept 1 – December 31st, to help PNWS reach our annual recruitment goal of 293 new members in 2022. The Subsection with the most new or reinstated members over



that time will get a free lunch catered for their next Subsection meeting, social or in-person training.

- **PAC Liaisons**

- The PAC is looking for “PAC Liaisons” from each subsection, so if anyone is interested please reach out to either myself (nick.belmont@dntanks.com) or Katie Dillon (katie.dillon@hdrinc.com).

**Job Postings:** Laura

-PNWS Section has an opportunity for utilities and companies to share job opportunities, \$90 for 90 days.

-NWOR Section will share local job postings

Water Plant Operator I, II, III, or IV - **City of Lake Oswego**  
Wastewater Treatment System Specialist - **City of Monmouth Public Works**  
Water Quality Specialist - **McMinnville Water and Light**  
Water Distribution Manager - **City of Hillsboro Water Department**  
Water Distribution Utility Working I-III - **City of Canby**  
Assistant City Engineer - **City of Newberg**  
Public Works Director - **City of Troutdale**  
Public Works Utility Worker/Operator - **City of St. Paul**  
Water Worker in Training/Water Worker - **Rockwood People's Utility District**  
Engineering Manager - **Tualatin Valley Water District**  
Waterworks Mechanic Level 1 or 2 - **Clackamas River Water**  
Utility Worker II - **City of Tigard**  
Senior Associate or Associate Engineer - **City of Lake Oswego**

**Anyone in the audience want to mention any current openings for their employer?**

**Today's Program:** Laura

- Oregon Health Authority - Drinkwater Water Regulatory Update presented by Kari Salis

**Lunch Raffle:** \$25 gift card

**Students in Attendance:** 1

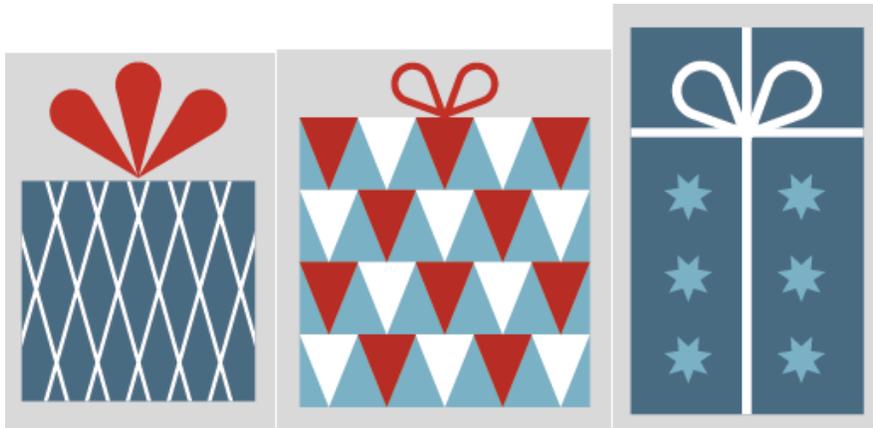
**Attendance Total:** 39



American Water Works Association

**Pacific Northwest** Section

Northwest Oregon Subsection



## December Subsection Holiday Party

Friday December 16, 11:00 to 1:30  
Oregon Zoo - Cascade Crest Ballroom  
4001 SW Canyon Rd  
Portland, OR 97221

Member \$23, Non-member \$33

~ **Registration closes Dec. 6** ~

\*This year, due to restrictions with the venue, we will not be allowing day of/walk in registration. If you have registered, but need to pay at the door, you are in the clear.

\*Don't forgot to bring either a mobile version or printed version of your ticket to the event.

\*Government vehicles are not required to pay to park.

\*Please bring a non-perishable food donation for the Oregon Food Bank and/or a new, unwrapped toy for a child in need.

[Register Now!](#)

Check out our sponsorship options during registration!



Silver Sponsors  
Stantec

Bronze Sponsors  
DN Tanks

NW Oregon Subsection Account  
Balance:

**\$33,763.67**



**Are you ready for the Meter Challenge?**  
January Subsection meeting at the City of West Linn!  
[Click here to get your Zenner meter.](#)



**Save the Dates!**

NW OR Subsection Waterworks School

June 20th, 21st, and 22nd, 2023  
In-person at Clackamas Community College



### Upcoming Meetings:

- **January - City of West Linn:** Meter Challenge Competition
- **February - City of Tigard:** Top Ops and Gimmicks & Gadgets Contests

~ Participate in February contests and we will waive your lunch costs! ~

**[Sign up here!](#)**

### --PNWS Membership Challenge--

The challenge is on! PNWS has launched a friendly competition between the Subsections to see who can recruit the most new members from Sept 1st – December 31st, to help PNWS reach our annual recruitment goal of 293 new members in 2022. The Subsection with the most new or reinstated members over that time will get a free lunch catered for their next Subsection meeting, social, or in-person training. The Membership Engagement and Development Committee (MEDC) will send out monthly updates on the competition, new members in your Subsection, and how close we are to meeting the PNWS goal. It's time to put your networks to use and invite new members to join the AWWA community! Share the AWWA membership link far and wide, and let's meet our goal! For questions about the challenge, membership benefits or how to join, contact MEDC Chair Joanie Stultz at [jstultz@Brwncald.com](mailto:jstultz@Brwncald.com) or past Chair, Chris Young at [Chris.Young@murraysmith.us](mailto:Chris.Young@murraysmith.us).

#### **UPDATE:**

**PNWS has reached the annual recruitment goal!**  
**NW OR Subsection is in the lead for number of new members!**  
**Keep it up!**

## New Officer Nomination: Dawn Nolan!

We've had one nomination for our open Subsection Secretary position, Dawn Nolan with GRI. We will be voting on this position at our December meeting. Read more about our nominee Dawn below!



Dawn currently works as the Information Services Lead & Technical Editor at GRI, an engineering consulting firm specializing in geotechnical, geologic, pavement, and environmental services in Tigard. She is responsible for leading GRI's specialty QA-QC programs, documenting firm compliance and all tasks associated with technical firm deliverables, and managing document standards. She is actively involved in GRI's Water & Environment group and is excited to be involved as the incoming NWOR secretary and grow her involvement within the PNWS-AWWA.

## NW OR Subsection Budget Time

It's that time of year when we review our annual budget. Please take a look at the attached 2023 Proposed Budget as we will be voting on it at our December meeting.

[2023 Proposed Budget](#)



## Looking for new committee leads, volunteers, and our next incoming officer\*!

We are on the lookout for new volunteers. Are you interested in becoming a Committee Lead or in volunteering? Do you want to help us lead the Subsection as an officer? We have a number of great opportunities available!

### Committee Lead Positions

- Activities Committee Lead
- Education and Safety Committee Lead
- Young Professionals Committee Lead

Please reach out to Laura Oxsen at [laura.oxsen@3j-consulting.com](mailto:laura.oxsen@3j-consulting.com) if you're interested.

### Committee Volunteering Needs

- Waterworks School: Committee Volunteers Needed

Please reach out to Christine Hollenbeck at [christine@clackamasproviders.org](mailto:christine@clackamasproviders.org) if you're interested.

### Subsection Incoming Officer Position

- Northwest OR Subsection: Secretary

Please reach out to Kyle Arnhart at [kylea@tigard-or.gov](mailto:kylea@tigard-or.gov) if you're interested

**\*Unfortunately, our recently appointed Subsection Secretary had to resign, so we are still on the lookout for a new officer.**

## Did you miss the November meeting?

See the Subsection meeting minutes [HERE](#).

Regulatory update slides from the meeting are also available [HERE](#)!

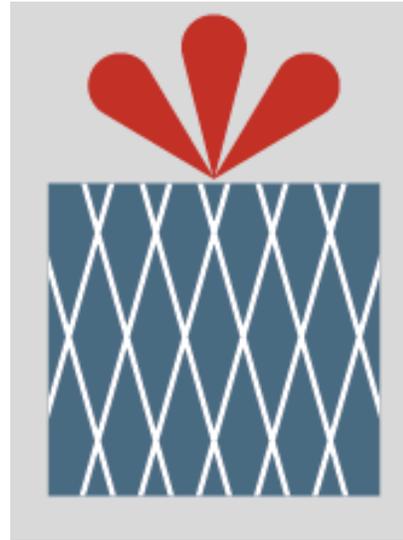
## Job Openings:

Are you looking for a career change? Do you have a job posting you want to share? Check out the PNWS Job Listings page to see Job Opportunities or find the link to post your open position. The cost for posting is \$90 for 90 days. We will also be giving a shout out to all local open positions in our Subsection in-person meetings.

## [LINK](#)

*Local NWOR Jobs*

*Click the link above to apply!*



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## About the AWWA

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wastewater systems, environmental advocates, scientists, academicians, and others who hold a genuine interest in water. AWWA unites the diverse water community to advance public health, safety, the economy, and the environment.

The American Water Works Association as a whole, and each smaller Section and local Subsection, has four main goals: offer education to water professionals, advocate for safe and sustainable water, collect and share knowledge, and create volunteering opportunities.

---

NW OR Subsection AWWA • [pnws-awwa.org](http://pnws-awwa.org)



NW OR Subsection AWWA | 8777 Burnham Street, TIGARD, OR 97223

[Unsubscribe kylea@tigard-or.gov](mailto:kylea@tigard-or.gov)

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Sent by [chandra.hingston@hillsboro-oregon.gov](mailto:chandra.hingston@hillsboro-oregon.gov) in collaboration with



[Try email marketing for free today!](#)



### **NWOR AWWA Officers Meeting**

Friday, December 16, 2022; 9:00 AM – 10:00 AM (PDT)

Location: In person, Starbucks

#### **Attendees:**

Laura Oxsen, President

Kyle Arnhart, Vice - President

Andrew Wentworth, Treasurer

Dawn Nolan, Nominated Secretary

Matt Kaatz, Past President

Star Smith, Nominated Incoming Officer

### **Monthly To Do Items, 3 month look ahead (Laura)**

- December
  - Vote on budget at monthly meeting or send virtually
  - NWOR Scholarship awarded
  - Start preparing for annual report
  - Start training new officer (behind schedule for incoming officer)
- January
  - Send approved budget on monthly newsletter
  - Start Annual Report Content (due Feb 3rd)
    - All Officers sign Conflict of Interest Forms
    - Establish goals for the upcoming year
    - Revise Bylaws or Policies and Procedures Document as needed
  - Meter Madness Competition Meeting
- February
  - Annual Report Due
  - Top Ops Meeting

### **Treasurer's Report (Andrew)**

- Balance: \$32,744.23
- Upcoming larger expenses:
  - Holiday Party
- Follow up with Waterworks School check In Process
- Andrew to send invoice, then we will receive a check from EH Wachs - DONE
- Laura: look further into Quicken vs Quickbooks (*on hold until treasurer training develops*)
- Expense reimbursements
- Review reports

### **Officer Meetings (Laura)**

- Schedule next officer meeting
  - Sometime in December-confirm at this meeting - SAME DAY AS HOLIDAY PARTY 9am 12/16
  - Meet every other month in person, pole to see when works best for recurring



- June, August, October, December
- Second Thursday of every other month
- Meeting notes/Agenda Roles
  - President to create agendas instead of Secretary
  - President to follow up on action items every 2 weeks
    - Tip: create calendar invite as a reminder
    - Leave these notes for a few months to ensure this is being followed

## Lunch Meetings (Kyle)

- December 16th
  - Holiday Party at Oregon Zoo,
  - Friday, December 16 - 11AM
  - Normal capacity limits (no covid restrictions)
  - Lunch menu - Menu selected - Kyle to submit final decision (Check if drinks are included)
  - Include sponsorship ask in email (announcement in meeting tomorrow)
  - 75% Deposit is due Oct 17, 2022
- January/February/March
  - Kyle has yet to work on meeting for next year (want to see Laura's ideas)
    - January: City of West Linn: Meter Challenge
    - February: City of Tigard: Top Ops and Gimmicks
    - March: McMinnville Water and Light: Best Tasting Water, Hydrant Hysteria
    - April: TBA
    - May: Section Conference
    - June: TBA / Maybe meeting at Clackamas Community College during Waterworks Short School
    - July: TBA
    - August: Carlton?
    - September: Unknown
  - ~~Activities for each meeting or one night?~~
    - ~~Discussed with Lower Columbia and we are just having competitions at our meetings~~
- Meeting attendance
  - Laura to reach out to each Utility to encourage them to get their staff to attend (on hold)
  - Review [Utility Contacts](#)
- Possible meeting topics
  - Try and incorporate more tours and NEW presentations

## Other Events

- Train the trainer (was on list for on hold items)
- City of Seaside Pumps Class/ Waterworks Workshop Training (was on list for on hold items)



## General Topics

- Incoming Officer Training
  - New Officer to be added to bank account and remove past president Andrew to coordinate with Dawn and Matt, wait to add incoming officer until voted in
  - Sign conflict of interest form - Laura to send
  - Announce New Officer at monthly newsletter - Laura to send
  - New PNWS gmail account - Laura to send
  - Add New Officer to Google Drive folder - Laura to send
- New Roles Training (All)
  - Laura reach out to Brian Wilson about Treasurer training at Subsection level
    - Laura reached out to Brian Wilson (SAC) and is awaiting a response
- Committee Lead Open positions (Laura/Kyle)
  - Activities (Laura to act as interim until new lead is found)
  - Safety/Education (Kyle Arnhart, but could be open if anyone else wants to step up).
  - Young Professionals
- Coordination with Scholarship Chair to award at Holiday Party

## Sponsorships (Laura)

- Nothing until next year

## Miscellaneous

- Water Matters Magazine
  -

Adjourn



## NW OREGON SUBSECTION MEETING

**Location:** Oregon Zoo - Holiday Party

**Date:** December 16, 2022

**Introductions:** Laura

- Laura Oxsen, 3J Consulting – President
- Kyle Arnhart, City of Tigard – Vice President
- Andrew Wentworth, State of Oregon, Water Resources Department – Treasurer
- Secretary – Open
- Matt Kaatz, City of West Linn – Past President

**President's Message:** Laura

- Welcome everyone
- Great that we can all get together after postponing this event for the past 2 years
- I would like to recognize a few people who are in the audience with the Section:
  - Kyle Kihs - Pacific Northwest Section Executive Director Section of AWWA
  - Michelle Cheek - Pacific Northwest Section Chair
- Thank you to all the utility operators and leaders would have kept our systems going over the past few years
- Overview of Subsection
  - NWOR subsection of the Pacific Northwest Section (PNWS) of American Water Works Association (AWWA).
  - AWWA is an international nonprofit and education society
  - Members include operators, engineers, water providers, suppliers
- Thank you to all of our sponsors
  - Silver Sponsorships:
    - Stantec
    - Summit Water Resources
    - 3J Consulting
  - Bronze Sponsorship: See our posters
  - Raffle prizes: Include in our meeting notes
- Thank you all for the generous donations of canned goods and toys! They will definitely be appreciated this Holiday season by families in need.



### Vice President's Report (Future Meetings): Kyle

- January 19th           City of West Linn - Meter Challenge
- February 16th        City of Tigard - Top Ops and Gimmicks & Gadgets
- March 16              McMinnville Water & Light - Hydrant Hysteria & Best Tasting Water

### Treasurer's Report: Andrew

- Balance is \$32,744.23

### NWOR Committee Reports: Laura

- Waterworks School – Chair Christine Hollenbeck, Clackamas River Water Providers.
  - Need volunteers
- Membership – Chair Chandra Hingston, JWC
  - Membership sign up today - raffle prize
- Safety & Education – Kyle Arnhart, City of Tigard (interim)
- Activities – Laura Oxsen, 3J Consulting (interim)
  - Need volunteers
- Water For People – Chair Justin Ford, Consor
- Scholarship – Chair Rodrigo Prugue, GSI Water Solutions
- Young Professionals – **Open**
- Website – Andrew Nishihara, Stantec

### Old Business: Kyle

- **Looking for new committee leads**
  - As things open back up, and we look towards holding in-person events, we're also on the lookout for new volunteers. Are you interested in becoming a Committee Lead or volunteering? The Subsection has a number of great opportunities available!
  - Committee Lead Positions
    - Young Professionals



- **Sign up for our newsletter**

**New Business:** Kyle

**Special Announcements:** Laura

- **Secretary Voting**
  - Dawn Nolan  
*Nomination approved, Dawn Nolan has been appointed as the new Secretary*
- **2023 Budget Voting**
  - Budget was sent out for your review and is printed on the tables
  - We will be voting on the budget now  
*Budget Approved*

**Job Postings:** Laura

-PNWS Section has an opportunity for utilities and companies to share job opportunities, \$90 for 90 days.

-NWOR Section will share local job postings

Operator in Training/ Operator 1/Operator 2 - **Rockwood People's Utility District**  
Finance Manager - **Canby Utility Board**  
Maintenance Worker (MW) or Maintenance Operator (MO) - **City of Dayton**  
Senior Associate or Associate Engineer - **City of Lake Oswego**  
Waterworks Mechanic Level 1 or 2 - **Clackamas River Water**  
Public Works Director - **City of Troutdale**

**Anyone in the audience want to mention any current openings for their employer?**

**Any students in the audience want to introduce themselves to the crowd?**

**Students in Attendance:** 3

**Attendance Total:** 175



**Vendor / Lunch Raffle:** Thank you to everyone who provided door prizes to make this event successful including:

|                             |                               |
|-----------------------------|-------------------------------|
| Northwest Oregon Subsection | GRI                           |
| Stantec                     | Water Systems Consulting, Inc |
| Carollo                     | Sunrise Water Authority       |
| West Yost                   | Conсор                        |
| Ferguson                    |                               |

**Today's Program:** Laura

- Holiday Party Networking



American Water Works Association  
**Pacific Northwest** Section  
Northwest Oregon Subsection

### Section 3

# Proposed Schedule of Meetings and Events



## PNWS-AWWA Subsection Meeting Schedule

Please list your upcoming Subsection meeting schedule even if the schedule is proposed or tentative. Please list date, meeting location and topic of discussion. Please mark those dates that are tentative with an asterisk (\*) (Attach multiple sheets as needed)

| Date      | Location          | Discussion Topics                    |
|-----------|-------------------|--------------------------------------|
| 1/19      | City of West Linn | Meter Challenge                      |
| 2/16      | City of Tigard    | Top Ops and Gimmicks and Gadgets     |
| 3/16      | McMinnville W &L  | Best Tasting Water, Hydrant Hysteria |
| 6/20-6/22 | CCC               | Short School                         |
| 8/17      | City of Carlton   | Retiree Appreciation                 |



American Water Works Association  
**Pacific Northwest** Section  
Northwest Oregon Subsection

## Section 4

# 2022 NWOR Subsection Goals

## **NORTHWEST OREGON SUBSECTION GOALS 2023**

### Communication

- Seek ways to improve communication between the Section and NW OR
- Notify Subsection members of meeting and training information offered by both the subsection and the section
- Increase Subsection officer and committee chair communication through specific partnerships
- Provide industry career information to membership
- Invite students to attend monthly meetings and or introduce them in our virtual events and monthly newsletters.

### Finances

- Continue to strengthen financial procedures
- Maintain spending within a set budget
- Assist committees in finding new ways to bring in revenue including increasing the profitability of Short School

### Future

- Continue to support scholarships when finances allow
- Involve students in subsection activities and events

### Training

- Provide training for both current and incoming officers as they transition to new positions
- Provide affordable training for members Leadership
- Committee chairs and officers meet at least once per year
- NW OR officers meet at least once per month



American Water Works Association  
**Pacific Northwest** Section  
Northwest Oregon Subsection

## Section 5

# Signature Card



**Member Information**

**Name on Federal Tax Documents:** PNW Section American Water Works Assoc **Membership #:** 1382504  
**(Alternate) Business Name:** The Northwest Oregon Subsection **TIN:** 23-7026163  
**Statement Name:** NWOR-PNWS-AWWA **Entity Type:** Assoc/Club  
**Business Registry / UBI #:** N/A

**Authorization**

By signing below, on behalf of the Member/Account owner (Member), the Parties authorize and direct OnPoint Community Credit Union to recognize the changes to Signers set forth below, who shall be authorized to act for Member or act on the account in accordance with the respective scope of authority set forth on the Business Membership Account Agreement. The person signing below certifies they have the authority to make changes to Signers.

**Authorized Individual/Entity Requesting Change:**

Name Andrew M Wentworth Title Treasurer of Corp Signature  Date 01/09/2023  
 Type of ID: Driver's License ID #:            Exp. Date:           

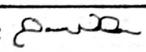
**Associations/Clubs Requirement:** One (1) previous authorized signer must sign above if adding all new Signers.  
**Most recently dated Business Signer Change form shall supersede any previous appointment of Signers.**

**Remove the following Signers (effective upon receipt by OnPoint Community Credit Union)**

|                           |                        |            |             |
|---------------------------|------------------------|------------|-------------|
| Name <u>Matthew Kaatz</u> | Title <u>President</u> | Name _____ | Title _____ |
| Name _____                | Title _____            | Name _____ | Title _____ |
| Name _____                | Title _____            | Name _____ | Title _____ |

**Adding the following Signers**

By signing below, I/we authorize OnPoint Community Credit Union to obtain a credit report to verify the Member's eligibility to transact for the accounts and services requested, and each person signing below certifies and agrees that (i) the terms of Business Signer Change form apply to the Member listed above and (ii) the Certification of Authority is true and correct. By signing below, I/we agree to the terms and conditions of the Business Membership Account Agreement, Funds Availability Policy, Privacy Policy, Electronic Funds Transfer Agreement and applicable Business Deposit Rate and Fee Schedule and to any amendment the Credit Union makes from time to time that are incorporated herein.

| # | SIGNERS   | POSITION/TITLE | TIN   | DOB   | PHONE |
|---|---|----------------|-------|-------|-------|
| 1 | Dawn N Nolan<br>PHYSICAL ADDRESS: _____<br>SIGNATURE:  Date 01/09/2023 | Secretary      | _____ | _____ | _____ |
| 2 | PHYSICAL ADDRESS: _____<br>SIGNATURE: _____ Date _____  |                |       |       |       |
| 3 | PHYSICAL ADDRESS: _____<br>SIGNATURE: _____ Date _____  |                |       |       |       |
| 4 | PHYSICAL ADDRESS: _____<br>SIGNATURE: _____ Date _____  |                |       |       |       |

**All Remaining Signers and Positions/Titles (after signer changes have been made)**

| Name (printed name(s) below) | Position/Title           | Name (printed name(s) below) | Position/Title |
|------------------------------|--------------------------|------------------------------|----------------|
| #1 Kyle Kihs                 | President of PNW Section | #6                           |                |
| #2 Dawn Nolan                | Secretary                | #7                           |                |
| #3 Laura Oxsen               | President                | #8                           |                |
| #4 Kyle Arnhart              | Vice President           | #9                           |                |
| #5 Andrew M Wentworth        | Treasurer                | #10                          |                |



American Water Works Association  
**Pacific Northwest** Section  
Northwest Oregon Subsection

Section 6

# Affiliation Agreement



## AWWA and the Section

### Reasons an Affiliation Agreement is needed:

- Protect the Associations’ intellectual property including logos, emblems, names, free publications and other proprietary material. In this litigious society if you don’t protect your brands you can lose them. An example, Bayer aspirin did not protect the name aspirin and it is now used worldwide by many companies.
- By having this agreement the Association can continue to indemnify all eligible persons of the section, such as directors and officers with liability insurance as cost effectively as possible.
- The Associations’ not-for-profit status is critical to our organization surviving. As such the need was there to ensure that everyone understood that all activities conducted by the Sections must meet with AWWA’s stated mission of uniting the water community to protect public health and to provide safe and sufficient water for all. Through collective leadership, AWWA advances technology, education, science, management, and government policies. Anything outside of this mission is not allowed.

### Section Penalties for Affiliation Agreement Violations:

1. If the Section violates this agreement to Association may start a disciplinary proceeding that could include financial penalties or ultimately dissolution of the Section.

*I understand the importance of the American Water Works Associations’ Affiliation Agreement and why it was needed. Furthermore, I understand that by violating this agreement I place the Pacific Northwest Section in jeopardy of financial penalties or possible dissolution. If I have any questions or concerns regarding my Committee or Subsection activities I will contact the Section office for clarification.*

**Laura Oxsen**

Name

**President**

Title

**Northwest Oregon**

Committee or Subsection

**1/10/2023**

Date



American Water Works Association  
**Pacific Northwest** Section  
Northwest Oregon Subsection

## Section 7

# Conflict of Interest Forms



## **POLICY ON CONFLICTS OF INTEREST AND DISCLOSURE OF CERTAIN INTERESTS**

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### **DEFINITIONS**

**Conflict of Interest.** For purposes of this policy, the following circumstances shall be deemed to be a Conflict of Interest:

#### ***Outside Interests***

- A Contract or Transaction between the PNWS and a Responsible Person or a Family Member of a Responsible Person.
- A Contract or Transaction between the PNWS and an entity in which a Responsible Person or a Family Member of a Responsible Person has a material interest in excess of 5% or of which such person is a director, officer, agent, partner, trustee, personal representative, guardian, custodian, or other legal representative.

#### ***Outside Activities***

- A Responsible Person or a Family Member of a Responsible Person accepting gifts, entertainment, or other favors with a value in excess of \$100 from any individual or entity that:
  - (i) Does or is seeking to do business with the PNWS or
  - (ii) Is seeking to receive a loan or grant, or to secure other financial commitments or benefits from the PNWS.

**Responsible Person** is any person who is an officer, director, employee or member of the PNWS, including, when the context requires, a Family Member of any such person.

**Family Member** is a spouse, domestic partner, parent, child or spouse of a child, brother, sister, or spouse of a brother or sister of a Responsible Person.

**Contract or Transaction** is any agreement or relationship involving the sale or purchase of goods, services, or rights of any kind, the providing or receipt of a loan or grant, the establishment of any other type of pecuniary or financially meaningful relationship except for transactions in the ordinary course of business (a) between the PNWS and an employee of the PNWS arising from the employment relationship, such as salary, benefits or reimbursement of employment related expenses, (b) between the PNWS and a member of the PNWS arising from the membership relationship, such as payment of membership dues or the purchase of publications, exhibition space or member services, or (c) between the PNWS and its officers or directors arising out of their positions, such as the reimbursement of travel and lodging expenses in accordance with the PNWS's stated policies for such reimbursements.

## **PROCEDURES**

- Prior to any Board or Committee action on a Contract or Transaction involving a Conflict of Interest, any Responsible Person having a Conflict of Interest who is in attendance at the meeting shall disclose all facts material to the Conflict of Interest. Such disclosure shall be reflected in the minutes of the meeting.
- If an officer or director of the PNWS is unable to attend a meeting of a Board or Committee at which he or she has reason to believe that the Board will act on a matter in which the officer or director has a Conflict of Interest, then that person shall disclose to the chair of the meeting all facts material to the Conflict of Interest. The chair shall report the disclosure at the meeting and the disclosure shall be reflected in the minutes of the meeting.
- Any Responsible Person who has a Conflict of Interest shall not participate in or be permitted to hear the Board's discussion of the matter except to disclose material facts and to respond to questions. Any Responsible Person who is an officer, director or employee of the PNWS shall not attempt to exert his or her personal influence with respect to the matter, either at or outside the meeting.
- A Responsible Person who has a Conflict of Interest with respect to a Contract or Transaction that will be voted on at a meeting shall not be counted in determining the presence of quorum for purposes of the vote. The Responsible Person having a Conflict of Interest may not vote on the Contract or Transaction and shall not be present in the meeting room when the vote is taken. Such person's ineligibility to vote shall be reflected in the minutes of the meeting.
- Responsible Persons who are not members of the Board of Directors of the PNWS shall disclose to the PNWS Executive Director or Chair of the PNWS (or his or her designee) any Conflict of Interest that such Responsible Person has with respect to a Contract or Transaction. Responsible Persons who have a Conflict of Interest with respect to a Contract or Transaction that is not the subject of Board action shall also make the same disclosure. In either case, such disclosure shall be made as soon as practicable as the Responsible Person knows of the Conflict of Interest. Any Responsible Person who is an officer, director or employee of the PNWS shall refrain from any action that may affect the PNWS's participation in the Contract or Transaction.
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#### **Dissemination and Review of Policy**

- This policy shall be published on the PNWS's website and otherwise made available to all members of the PNWS. Each officer, director and employee of the PNWS shall be required to review a copy of this policy and acknowledge in writing that he or she has done so.
- Each officer and director of the PNWS shall annually complete a disclosure form identifying any relationships, positions, or circumstances in which such Responsible Person is involved that could reasonably be expected to lead to a Conflict of Interest. Such relationships, positions or circumstances include any significant ownership interest (more than 5%) of a business that might provide goods or services to the PNWS. The PNWS will treat any such disclosures as confidential information.
- The Board of Directors shall review this policy annually. Any changes to the policy shall be communicated immediately to all Responsible Persons.

## Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

No Conflict

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature  Date: 1/3/2023

Name (printed) Andrew Wentworth

Committee or Subsection Northwest Oregon Subsection

Title Treasurer

**Print Form**

SF: adminpol/Conflict of interest



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#### ***Outside Activities***

- A Responsible Person or a Family Member of a Responsible Person accepting gifts, entertainment, or other favors with a value in excess of \$100 from any individual or entity that:
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#### **Dissemination and Review of Policy**

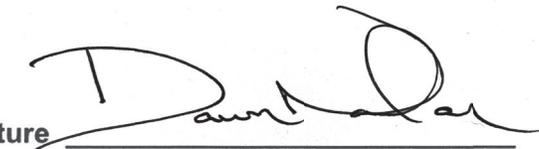
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Signature  \_\_\_\_\_ Date: December 20, 2022

Name (printed) Dawn Nolan

Committee or Subsection Pacific-Northwest Section AWWA

Title Secretary

**Print Form**

SF: adminpol/Conflict of interest



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Signature *Kyle G Arnhart* Date: 12/20/2022

Name (printed) Kyle G Arnhart

Committee or Subsection Northwest Oregon Subsection

Title Vice President

**Print Form**

SF: adminpol/Conflict of interest



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Signature  \_\_\_\_\_ Date: 12/20/22 \_\_\_\_\_

Name (printed) Laura Oxsen \_\_\_\_\_

Committee or Subsection Northwest Oregon \_\_\_\_\_

Title President \_\_\_\_\_

**Print Form**

SF: adminpol/Conflict of interest



American Water Works Association  
**Pacific Northwest** Section  
Northwest Oregon Subsection

## Section 8

# Subsection Financials



SUBSECTION BALANCE SHEET FOR CALENDAR YEAR

Subsection Name:

BANK STATEMENT PERIOD:

THROUGH

PREVIOUS BALANCE

DEPOSITS & ADDITIONS (Should total the income on the profit and loss statement)

CHECKS & WITHDRAWALS (should total the expenses on the profit and loss statement)

ENDING BALANCE:



American Water Works Association  
**Pacific Northwest Section**

PO Box 872467  
 Vancouver, WA 98687  
 T 503-760-6460  
 F 360-254-0695  
 www.pnws-awwa.org

2022

SUMMARY REPORT OF SUBSECTION CASH RECEIPTS AND EXPENSES FOR

Subsection Number: \_\_\_\_\_ Subsection Name: Northwest Oregon

- |  |                    |
|--|--------------------|
| 1) Total Subsection Balance of funds at beginning of the year:   | <u>\$34,585.56</u> |
| 2) Total Receipts during the year. (Monies collected during the year):   | <u>\$23,668.15</u> |
| 3) <b>Total (Add Lines 1 and 2):</b>   | <u>\$58,253.71</u> |
| 4) Total Expenses for the year:  | <u>\$26,221.81</u> |
| 5) <b>Balance at the end of the year. (Subtract line 4 from line 3)</b>  | <u>\$32,031.90</u> |
| 6) Of the balance on line 5, how much is earned interest from the bank?  | <u>\$0</u>         |
| 7) Please list where the subsection funds are kept. (Types of accounts, name and branch of bank(s), cash, etc.) <b>Do not add your bank account numbers.</b> |                    |

Funds are kept in the cash box, OnPoint Credit Union, and temporarily in PayPal while awaiting deposit into the OnPoint Credit Union account.

**Certification:** I, the undersigned, Secretary/Treasurer of the Northwest Oregon Subsection hereby certify that the foregoing is a correct statement of cash receipts and disbursements for the calendar year listed above.

Sign: Andrew Wentworth

Print Name: Andrew Wentworth



SUBSECTION PROFIT/LOSS STATEMENT AS OF:

Subsection Name:

INCOME:

Interest

Receivables

Miscellaneous

**TOTAL INCOME:**

EXPENSES:

Accounting Fees

Committee

Conference/Meetings

Equipment

Miscellaneous

Officer Compensation

Postage

Printing

Prizes & Awards

Telephone

Travel

**TOTAL EXPENSES:**