



American Water Works Association

Pacific Northwest Section

Cascade To Coast Subsection

Cascade to Coast Subsection

2022 Annual Report

January 10, 2023



Cascade to Coast Subsection
P.O. Box 8, Springfield, OR 97477



American Water Works Association
Pacific Northwest Section
Cascade To Coast Subsection

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American Water Works Association
Pacific Northwest Section
Cascade To Coast Subsection

OFFICERS

Position

President	Nathan Endicott, EWEB 541-685-7367, Nathan.Endicott@eweb.org
Vice President	Lisa Erkert, EWEB 541-790-9049, Lisa.Erkert@eweb.org
Secretary	Chris Germond, City of Lebanon 541-405-5970, cgermond@ci.lebanon.or.us
Treasurer	Jodi Sanders, Rainbow Water District 541-746-1676, Jodi@rwdonline.net
Director 1	Mark McGuire, EWEB 541-556-9024, Mark.Mcguire@eweb.org
Past President	Mike Masters, EWEB 541-685-7549, mike.masters@eweb.org



PNWS-AWWA Subsection Activities

Please list your Subsection meetings for the past year. Include the date, where the meeting was held, topics discussed at the meeting and the number of people that attended the meeting. List all meetings, Workshops, short schools and other events sponsored or co-sponsored by the subsection. Including copies of the meeting flyers would be appreciated.

(Attach multiple sheets as needed)

Date	Location	Discussion Topics	No. in Attendance
1/18/2022	Online	Short School Planning	8
2/15/2022	Online	Short School Planning	8
3/1/2022	Online	Officer elections, Planning meeting	8
3/15/2022 - 3/18/2022	Linn Benton Expo Center, Albany OR	CEU Training Short School for Operators	8
4/20/2022	Online	C2C Officer Election	8
5/24/2022	Online	Roles, C2C Short School, Website	8
6/29/2022	Tacovore, Eugene OR	C2C Short School, In Person Meeting, Water Events	8
8/16/2022	Online	In Person Meeting, C2C Short School	8
10/5/2022	Online	C2C Short School, Water Events	7
11/28/2022	Online	C2C Short School	9
12/14/2022	Sizzlers, Eugene OR	C2C Short School, Water Events, Website, Membership, Officer Election	8
12/14/2022	Training	OHA Drinking Water Regulatory Update	6





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Pacific Northwest Section
Cascade To Coast Subsection

2023 Subsection Goals

- Host the annual Short School
- Host two funding events
- Host two training events
- Host an Operator Competition Day



American Water Works Association
Pacific Northwest Section

PO Box 872467
Vancouver, WA 98687
T 503-760-6460
F 360-254-0695
www.pnws-awwa.org

PNWS-AWWA Subsection Meeting Schedule

Please list your upcoming Subsection meeting schedule even if the schedule is proposed or tentative. Please list date, meeting location and topic of discussion. Please mark those dates that are tentative with an asterisk (*) (Attach multiple sheets as needed)

Date	Location	Discussion Topics
01/03/2023	Teams (virtual)	Training, funding, elections, competitions
01/24/2023	Teams (virtual)	Budget, training, funding, competitions
02/TBD*/2023	Teams (Virtual)	Training, funding, elections, competitions
03/TBD*/2023	In Person	Competitions
04/TBD*/2023	Teams (Virtual)	Elections



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SUBSECTION BALANCE SHEET FOR CALENDAR YEAR

Subsection Name:

BANK STATEMENT PERIOD:

THROUGH

PREVIOUS BALANCE

DEPOSITS & ADDITIONS (Should total the income on the profit and loss statement)

CHECKS & WITHDRAWALS (should total the expenses on the profit and loss statement)

ENDING BALANCE:

CascadeToCoast
Balance Sheet
As of December 31, 2022

	<u>Dec 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1200 · C2C Key Bank	16,434.08
Total Checking/Savings	<u>16,434.08</u>
Total Current Assets	<u>16,434.08</u>
TOTAL ASSETS	<u>16,434.08</u>
LIABILITIES & EQUITY	
Equity	
32000 · Retained Earnings	9,124.09
Net Income	<u>7,309.99</u>
Total Equity	<u>16,434.08</u>
TOTAL LIABILITIES & EQUITY	<u>16,434.08</u>



SUBSECTION PROFIT/LOSS STATEMENT AS OF:

Subsection Name:

INCOME:

Interest	<input type="text"/>
Receivables	<input type="text"/>
Miscellaneous	<input type="text" value="30,055.97"/>
TOTAL INCOME:	<input type="text" value="30,055.97"/>

EXPENSES:

Accounting Fees	<input type="text"/>
Committee	<input type="text"/>
Conference/Meetings	<input type="text" value="19,999.13"/>
Equipment	<input type="text"/>
Miscellaneous	<input type="text" value="1,950.90"/>
Officer Compensation	<input type="text"/>
Postage	<input type="text" value="180.00"/>
Printing	<input type="text"/>
Prizes & Awards	<input type="text" value="615.95"/>
Telephone	<input type="text"/>
Travel	<input type="text"/>
TOTAL EXPENSES:	<input type="text" value="22,745.98"/>

CascadeToCoast
Profit & Loss
 January through December 2022

	Jan - Dec 22
Income	
4100 · C2C Scholarship Fund Income	320.00
4400 · Other Income	0.97
4500 · Short School Income	
4520 · Attendees	2,450.00
4560 · Vendors	2,525.00
4500 · Short School Income - Other	24,100.00
Total 4500 · Short School Income	29,075.00
4600 · Training Income	
4640 · Operator Workshops	660.00
Total 4600 · Training Income	660.00
Total Income	30,055.97
Expense	
5000 · ADMIN EXPENSES	
5050 · Mailing	180.00
5080 · Office Supplies	388.74
Total 5000 · ADMIN EXPENSES	568.74
5100 · Benevolences	
5120 · Scholarships	
5125 · C2C Scholarship Fund Expenses	615.95
Total 5120 · Scholarships	615.95
Total 5100 · Benevolences	615.95
5200 · Training Expenses	
5240 · Operator Workshops	150.00
Total 5200 · Training Expenses	150.00
5300 · Short School Expenses	
5320 · Food & Drink	7,181.25
5330 · Meeting Facilities	8,594.50
5350 · Misc Short School	3,345.90
Total 5300 · Short School Expenses	19,121.65
5400 · MISC Expenses	
5440 · Constant Contact	588.00
5460 · OESAC Fee	175.00
5470 · Transaction Fees	1,526.64
Total 5400 · MISC Expenses	2,289.64
Total Expense	22,745.98
Net Income	7,309.99



SUMMARY REPORT OF SUBSECTION CASH RECEIPTS AND EXPENSES FOR 2022

Subsection Number: 23702616 Subsection Name: Cascade to Coast

1. Total Subsection Balance of Funds at beginning of the year:	9,124.09
2. Total receipts during the year. (Monies collected during the year):	30,055.97
3. Total (Add Lines 1 and 2)	39,180.06
4. Total Expenses for the year:	22,745.98
5. Balance at the end of the year. (Subtract Line 4 from Line 3)	16,434.08
6. Of the Balance on Line 5, how much is earned Interest from the bank?	0.00
7. Please list where the subsection funds are kept. (Types of accounts, name and branch of bank(s), account number(s), cash, etc.) Remember to protect your bank account numbers! Do not transmit this form electronically with account numbers attached.	

Key Bank, Mohawk Branch, Springfield, OR - Basic Business Checking Account

Certification: I, the undersigned, Secretary/Treasurer of the Cascade to Coast Subsection hereby certify that the foregoing is a correct statement of cash receipts and disbursements for the calendar year listed above.

Signed

Jodi Sanders

Please Print Signed Name

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature Nathan W. Endicott Digitally signed by Nathan W. Endicott
Date: 2023.01.09 07:29:49 -08'00' Date: 01/09/2023

Name (printed) Nathan Endicott

Committee or Subsection Cascade to Coast

Title President

Print Form

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

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Signature Lisa Erkert Digitally signed by Lisa Erkert
Date: 2023.01.09 14:07:13
-08'00' Date: 1/9/2023

Name (printed) Lisa Erkert

Committee or Subsection Cascade to Coast

Title Vice President

Print Form

SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

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Signature Chris Germond Date: 1/6/2023

Name (printed) Chris Germond

Committee or Subsection Cascade to Coast

Title Secretary

Print Form

SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

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Signature Jodi Sanders Date: 1.9.2023

Name (printed) Jodi Sanders

Committee or Subsection Cascade to Coast

Title Treasurer



AWWA and the Section

Reasons an Affiliation Agreement is needed:

- Protect the Associations' intellectual property including logos, emblems, names, free publications and other proprietary material. In this litigious society if you don't protect your brands you can lose them. An example, Bayer aspirin did not protect the name aspirin and it is now used worldwide by many companies.
- By having this agreement the Association can continue to indemnify all eligible persons of the section, such as directors and officers with liability insurance as cost effectively as possible.
- The Associations' not-for-profit status is critical to our organization surviving. As such the need was there to ensure that everyone understood that all activities conducted by the Sections must meet with AWWA's stated mission of uniting the water community to protect public health and to provide safe and sufficient water for all. Through collective leadership, AWWA advances technology, education, science, management, and government policies. Anything outside of this mission is not allowed.

Section Penalties for Affiliation Agreement Violations:

1. If the Section violates this agreement to Association may start a disciplinary proceeding that could include financial penalties or ultimately dissolution of the Section.

I understand the importance of the American Water Works Associations' Affiliation Agreement and why it was needed. Furthermore, I understand that by violating this agreement I place the Pacific Northwest Section in jeopardy of financial penalties or possible dissolution. If I have any questions or concerns regarding my Committee or Subsection activities I will contact the Section office for clarification.

Nathan Endicott

Name

President

Title

Cascade to Coast

Committee or Subsection

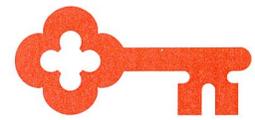
01/09/2023

Date

**Nathan W.
Endicott**

Digitally signed by Nathan
W. Endicott
Date: 2023.01.09 07:32:39
-08'00'

Print Form



January 11, 2023

RE: Cascade to Coast Subsection PNWS-AWWA

To whom it may concern,

The checking account for Cascade to Coast Subsection PNWS_AWWA currently has 3 signers. They are Jodi Sanders, Kyle Kihs, and Jamie Porter. Please feel free to contact me with any questions regarding this checking account's signers.

Thank you,

A handwritten signature in red ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Sarah Vest

Licensed Relationship Manager

Keybank

541-338-5545

Sarah_vest@keybank.com