



American Water Works Association
Pacific Northwest Section
Central Washington Subsection

2021 Annual Report





American Water Works Association
Pacific Northwest Section

PO Box 872467
Vancouver, WA 98687
T 503-760-6460
F 360-254-0695
www.pnws-awwa.org

President/Chair

Vice-President/Vice-Chair

Secretary

Treasurer

Training Coordinator

Officer in Training



PNWS-AWWA Subsection Activities

Please list your Subsection meetings for the past year. Include the date, where the meeting was held, topics discussed at the meeting and the number of people that attended the meeting. List all meetings, Workshops, short schools and other events sponsored or co-sponsored by the subsection. Including copies of the meeting flyers would be appreciated.
(Attach multiple sheets as needed)

Date	Location	Discussion Topics	No. in Attendance
1/6/2021	Video meeting	2020 year end report, 2021 goals, subsection officers, training, golf, best tasting water	5
1/27/2021	Virtual training	Math of Operators	Approx. 8
3/3/2021	Video meeting	subsection mtg., golf planning, best tasting water planning, upcoming training	3
3/23/2021	City of Richland shops	Best tasting water contest	7
4/14/2021	Virtual Training	Emergency Preparedness work shop	Approx. 8
8/20/2021	Apple Tree, Yakima WA.	Subsection Golf Tournament	53



AWWA and the Section

Reasons an Affiliation Agreement is needed:

- Protect the Associations' intellectual property including logos, emblems, names, free publications and other proprietary material. In this litigious society if you don't protect your brands you can lose them. An example, Bayer aspirin did not protect the name aspirin and it is now used worldwide by many companies.
- By having this agreement the Association can continue to indemnify all eligible persons of the section, such as directors and officers with liability insurance as cost effectively as possible.
- The Associations' not-for-profit status is critical to our organization surviving. As such the need was there to ensure that everyone understood that all activities conducted by the Sections must meet with AWWA's stated mission of uniting the water community to protect public health and to provide safe and sufficient water for all. Through collective leadership, AWWA advances technology, education, science, management, and government policies. Anything outside of this mission is not allowed.

Section Penalties for Affiliation Agreement Violations:

1. If the Section violates this agreement to Association may start a disciplinary proceeding that could include financial penalties or ultimately dissolution of the Section.

I understand the importance of the American Water Works Associations' Affiliation Agreement and why it was needed. Furthermore, I understand that by violating this agreement I place the Pacific Northwest Section in jeopardy of financial penalties or possible dissolution. If I have any questions or concerns regarding my Committee or Subsection activities I will contact the Section office for clarification.

Name

Title

Committee or Subsection

Date



POLICY ON CONFLICTS OF INTEREST AND DISCLOSURE OF CERTAIN INTERESTS

This conflict of interest policy is designed to help directors, officers, employees and members ("Responsible Persons") of the Pacific Northwest Section of the American Water Works Association (PNWS) identify situations that present potential conflicts of interest and to provide the Section with a procedure which, if observed, will allow a transaction to be treated as valid and binding even though a Responsible Person has or may have a conflict of interest with respect to the transaction.

DEFINITIONS

Conflict of Interest. For purposes of this policy, the following circumstances shall be deemed to be a Conflict of Interest:

Outside Interests

- A Contract or Transaction between the PNWS and a Responsible Person or a Family Member of a Responsible Person.
- A Contract or Transaction between the PNWS and an entity in which a Responsible Person or a Family Member of a Responsible Person has a material interest in excess of 5% or of which such person is a director, officer, agent, partner, trustee, personal representative, guardian, custodian, or other legal representative.

Outside Activities

- A Responsible Person or a Family Member of a Responsible Person accepting gifts, entertainment, or other favors with a value in excess of \$100 from any individual or entity that:
 - (i) Does or is seeking to do business with the PNWS or
 - (ii) Is seeking to receive a loan or grant, or to secure other financial commitments or benefits from the PNWS.


Responsible Person is any person who is an officer, director, employee or member of the PNWS, including, when the context requires, a Family Member of any such person.

Family Member is a spouse, domestic partner, parent, child or spouse of a child, brother, sister, or spouse of a brother or sister of a Responsible Person.

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature Everham, Thomas  Digitally signed by Everham, Thomas
Date: 2022.01.25 13:25:31 -08'00' Date: 1/25/2022

Name (printed) Thomas Everham

Committee or Subsection Central Washington

Title President

Print Form

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

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Signature Ryan Withers Digitally signed by Ryan Withers
DN: cn=Ryan Withers, c=US, o=RH2
Engineering, Inc.,
email=rwithers@rh2.com
Date: 2022.01.24 10:13:03 -08'00' Date: 01/24/2022

Name (printed) Ryan Withers

Committee or Subsection Central Washington

Title Secretary

Print Form

SF: adminpol/Conflict of interest

Certification

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Signature  Date: _____

Name (printed) _____

Committee or Subsection _____

Title _____

Certification

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Signature  Date: 1/25/22

Name (printed) Dave England

Committee or Subsection Central WA

Title Director-at-large

Print Form

SF: adminpol/Conflict of interest



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Pacific Northwest Section

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SUBSECTION BALANCE SHEET FOR CALENDAR YEAR

2021

Subsection Name: Central Washington

BANK STATEMENT PERIOD:

January 1, 2021

THROUGH

December 31, 2021

PREVIOUS BALANCE

\$11,757.95

DEPOSITS & ADDITIONS (Should total the income on the profit and loss statement)

\$13,552.52

CHECKS & WITHDRAWALS (should total the expenses on the profit and loss statement)

\$8,551.35

ENDING BALANCE:

\$16,759.12



SUBSECTION PROFIT/LOSS STATEMENT AS OF: 12/31/2021

Subsection Name: PNWS-Central Washington Subsection

INCOME: \$13,552.52

Interest \$0.43

Receivables

Miscellaneous

TOTAL INCOME: \$13,552.95

EXPENSES:

Accounting Fees

Committee \$293.40

Conference/Meetings

Equipment

Miscellaneous \$8,257.95

Officer Compensation

Postage

Printing

Prizes & Awards

Telephone

Travel

TOTAL EXPENSES: \$8,551.35



SUMMARY REPORT OF SUBSECTION CASH RECEIPTS AND EXPENSES FOR 2021

Subsection Number:

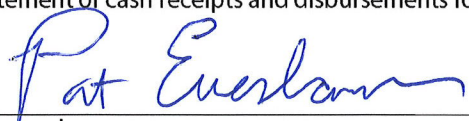
Subsection Name: **Central Washington**

- | | |
|---|--------------------|
| 1. Total Subsection Balance of Funds at beginning of the year: | \$11,757.95 |
| 2. Total receipts during the year. (Monies collected during the year): | \$13,552.52 |
| 3. Total (Add Lines 1 and 2) | \$25,310.47 |
| 4. Total Expenses for the year: | \$8,551.35 |
| 5. Balance at the end of the year. (Subtract Line 4 from Line 3) | \$16,759.12 |
| 6. Of the Balance on Line 5, how much is earned Interest from the bank? | \$0.43 |
| 7. Please list where the subsection funds are kept. (Types of accounts, name and branch of bank(s), account number(s), cash, etc.) Remember to protect your bank account numbers! Do not transmit this form electronically with account numbers attached. | |

Checking - Gesa Credit Union - ends in 7253 Savings- ends in 7170

Certification:

I, the undersigned, Secretary/Treasurer of the Central Washington Subsection hereby certify that the foregoing is a correct statement of cash receipts and disbursements for the calendar year listed above.


Signed

Pat Everham

Please Print Signed Name



American Water Works Association

Pacific Northwest Section

Central Washington Subsection

PNWS-AWWA Central Washington Subsection 2022 Goals

- 1. Provide at least three (3) affordable training opportunities for subsection members.**
- 2. Support a fundraising event or activity in our subsection to fund a donation to water for people, water equation, and education and training fund.**
- 3. Create networking opportunities for members and increase membership.**
- 4. Generate revenue to fund scholarships to fund virtual training(s) for subsection members.**