



NORTHWEST OREGON SUBSECTION
2021 ANNUAL REPORT

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LAURA OXSEN

KYLE ARNHART

ANDREW WENTWORTH

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PROFIT / LOSS STATEMENT

CASH RECIEPTS AND EXPENSE REPORT



American Water Works Association
Pacific Northwest Section

NORTHWEST OREGON SUBSECTION ROSTER

PRESIDENT / CHAIR

Matt Kaatz
Operations Supervisor Water
City of West Linn
4100 Norfolk St
West Linn Oregon 97068
503-742-6083
mkaatz@westlinnoregon.gov

Vice-President / Vice-Chair

Laura Oxsen
Civil Engineer
3J Consulting
9600 Sw Nimbus Ave
Beaverton Oregon 97008
503-946-9365
laura.oxsen@3jconsulting.com

Treasurer

Kyle Arnhart
Senior Water Utility Technician
City of Tigard
8777 Sw Burhnam St
Tigard Oregon 97223
503-718-2674
kylea@tigard-or.gov

Secretary

Andrew Wentworth
GSI Water Solutions
55 Sw Yamhill St
Portland Oregon 97204
971-200-8534
awentworth@gsiws.com



American Water Works Association
Pacific Northwest Section

PO Box 872467
Vancouver, WA 98687
T 503-760-8480
F 360-254-0685
www.pnws-awwa.org

PNWS-AWWA Subsection Activities

Please list your Subsection meetings for the past year. Include the date, where the meeting was held, topics discussed at the meeting and the number of people that attended the meeting. List all meetings, Workshops, short schools and other events sponsored or co-sponsored by the subsection. Including copies of the meeting flyers would be appreciated.

(Attach multiple sheets as needed)

Date	Location	Discussion Topics	No. in Attendance
1/28/2021	VIRTUAL	VIRTUAL HAPPY HOUR	20
1/21/2021	VIRTUAL	OFFICERS MEETING	5
2/24/2021	VIRTUAL	VIRTUAL NETWORKING	10
4/14/2021	VIRTUAL	OFFICERS MEETING	5
4/28/2021	VIRTUAL	VIRTUAL WINE WEDNESDAY	10
5/20/2021	VIRTUAL	OFFICERS MEETING	5
5/25/2021	VIRTUAL	VIRTUAL NETWORKING	8
6/22/2021	VIRTUAL	VIRTUAL SHORT SCHOOL	72
11/12/2021	GOOSE HOLLOW	HAPPY HOUR AT THE GOOSE	5
11/17/2021	VIRTUAL	OFFICERS MEETING	5
11/18/2021	VIRTUAL	OHA REGULATORY UPDATE	50

Print Form

Kaatz, Matthew

From: NW OR Subsection AWWA <chandra.hingston@hillsboro-oregon.gov>
Sent: Thursday, January 14, 2021 11:52 AM
To: Kaatz, Matthew
Subject: Sending you warm wishes this January

CAUTION: This email originated from an External source. Do not click links, open attachments, or follow instructions from this sender unless you recognize the sender and know the content is safe. If you are unsure, please contact the Help Desk immediately for further assistance.



American Water Works Association
Pacific Northwest Section
Northwest Oregon Subsection

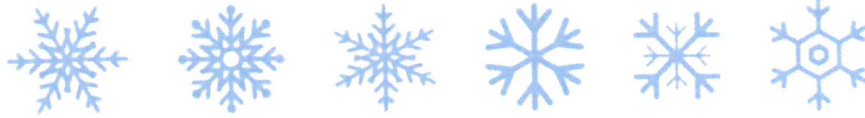
Sending you warm wishes this January!



Virtual Events

Don't miss the available online trainings being offered throughout the Pacific Northwest Section. See a listing by clicking the website link below.

[Visit our website](#)



Virtual Happy Hour

Join us for our first virtual happy hour networking event. There will be no limit on the number of attendees. We can use breakout rooms if more than 10 people RSVP. Check your email for the invitation. If you did not receive an invitation, contact Brooke Barry.

When: Thursday, January 28, 2021 - 4:30 PM to 5:30 PM PST

Where: This is an online event.

Contact:

Brooke Barry

NWOR Subsection AWWA Secretary

541-591-8405

bbarry@westyost.com

New YP Chair Needed

We are looking for the next YP Committee Chair. Contact **Brooke Barry** if you are interested and would like more information.

Incoming Officer Needed

We are looking for the next Subsection Officer. Contact **Matt Kaatz** if you are interested and would like more information.



PNWS-AWWA

2021 Section Conference Has Moved to Quarterly Virtual Trainings

February 25; May 20; August 12; October 28

First Quarter Training ~ 0.3 to 0.6 CEUs

February 25 – Resilience Strategies:

Will cover the American Water Infrastructure Act (AWIA) risk assessment and emergency response plan tools, and a case study on a small utility incorporating their 2004 vulnerability assessment into the 2018 requirements. Other presentations will cover energy use, resiliency in water resources, treatment, and the distribution system.

[CLICK HERE TO REGISTER](#)

January Subsection Updates ~

- **The 2021 NW Oregon budget was approved by the members.**
- **Current Subsection balance: \$27,944.77**

Not Receiving Monthly Emails?

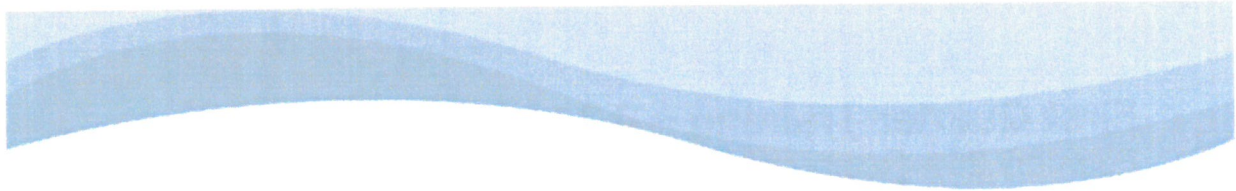
Do you know someone who has not been receiving NWOR monthly newsletters? Forward this email and have them follow the link to sign up!

CLICK TO SIGN UP



NW Oregon Subsection of the AWWA





NW OR Subsection AWWA | 5 Centerpointe Drive, Suite 130, Lake Oswego, OR 97035

[Unsubscribe mkaatz@westlinnoregon.gov](#)

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Sent by chandra.hingston@hillsboro-oregon.gov powered by





NWOR AWWA Officers Meeting

Thursday, January 21, 2021; 11:30 AM – 1:00 PM (PDT)

Please join from your computer, tablet or smartphone.

<https://zoom.us/j/99213414648?pwd=MkEyZUpHZmlLQ3ZBbmdlVTVQdHNHdz09>

Meeting ID: 992 1341 4648

Passcode: 352431

One tap mobile

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Officers:

Joe Rogers, Past - President

Matt Kaatz, President

Laura Oxsen, Vice - President

Kyle Arnhart, Treasurer

Brooke Barry, Secretary

Committee Leads:

Gerald Arredondo – Activities

Don Lovas – Safety/Education

Jason Branstetter – Scholarship

Justin Ford – Water for People

Christine Hollenbeck – Waterworks School

Andrew Nishihara – Website



Brooke Barry – Young Professionals

Guests:

Chandra Hingston – Membership committee chair,
Don Lovas – Training and Safety Committee, Distribution

*Crossed out names means not present for the meeting.

Old Business:

- Website Update. Need photos of committee leads
 - Kyle to send out social media info on committee leads.
 - **Laura will attend website updates meeting on February 9.**
 - **Forward to Andrew for his attendance.**
- Incoming Officer and YP Chair:
 - Brooke send constant contact email. Laura to forward.
 - **Trent will join the virtual happy hour. TBD if he wants to be YP Chair.**
- Scholarships:
 - \$2500 was awarded to David Barlett to receive.
 - **This is one expense that gets rolled into next year because of when it is cashed. How to handle this? Just keep good records. Our accounts must match Chase Bank accounts. It's easy to miss. Can we override the date?**
- December Survey (Budget and Officer Positions)
 - **One negative comment about communication. Laura responded to the owner of the negative comment. We consider this resolved.**
 - **48 people took survey. 47 approved budget and chose for us to remain in our spots.**
 - **Someone asked about the short school. Emails were sent out that it was cancelled. Kyle will check this comment to make sure members question is resolved.**
 - **Let's send a summary in next monthly email that vote was approved for officers to stay in current positions one more year.**
- **CEU Meetings should be done through the education & safety committee due to level of effort for virtual CEU trainings.**
- Unclaimed Funds Application (Kyle)
 - Updated On point bank statement to my name, prior was Laura.
 - Application turned in November 15th, 2020
 - 5 outstanding claims – uncashed checks.
 - Documentation of this is on the drive. Kyle dealing with the state.
 - **5 Outstanding claims still not reviewed.**
- Short School – Christine – Consider virtual (can use our Zoom account).
 - **Kyle e-Mailed Christine and she doesn't need any help currently.**
 - **Current plan is online school spread out 4-5 months.**



New Business:

- Round Table
 - In **Upcoming Months** – Have a round table on fires impact on water quality. Laura to reach out to people who discussed in breakout room. Goal is collaborative meeting, not formal presentation.
 - Tigard had a presentation that could be used.
- Networking opportunities
 - Brooke – Upcoming happy hour 1/28, 4:30-5:30
 - Laura recap coffee networking
 - **These are going well. People are enjoying the opportunity the network with others.**
 - **Will schedule another coffee event for February.**
 - **We can rotate between coffee and HH each month**
 - Next Events???
 - **Virtual comedian – Kyle suggested. They charge \$20 dollars. Kyle to look into this. Kyle forward info.**
- Virtual Competitions (Hydrant Hysteria/Meter Madness)
 - Laura /Gerald to discuss
 - **Laura sent an email. Did not hear back yet.**
- Treasury Report:
 - Balance: \$25,209.78
 - The scholarship check for CCC has been cashed (\$2,500)
 - June meeting for mid-year budget review is scheduled. **This is to focus on a budget to re-review if COVID situation changes.**
- Annual Report
 - **Was sent into Kyle K. He responded so it was received.**
 - **We plan to share this with members via a link.**
- Member Engagement
 - Welcome Page / Info on Subsection
 - **Chandra to work on. A PDF that we can link in our emails. A 1-Page Fact sheet about the Subsection. What we do, who we are, etc. We can use the “About Us” from the webpage.**
- Things to email Chandra for next monthly email
 - Add current balance to monthly email.
 - Scholarship to David Barlett has been awarded. Check with Jason and David if we should announce. **Get a picture of David. Ask if he wants to be acknowledged in monthly email. Constant Contact should have his email. Matt will send out an email to David and ask about announcement.**
 - Upcoming networking events.



- o Let's send a summary in next monthly email that vote was approved for officers to stay in current positions one more year.
- o Link to Annual Report.
- Are we prepared to return to in-person meetings? We don't want to start too soon. Let's plan on being a month behind. West Linn could host the first meeting as it's easy to plan (or Tigard).

Action Items:

- Kyle:
 - o Kyle to send out social media info on committee leads (In-Progress)
 - o Follow up with Trent on YP role (Spoke to Trent, he'll make final decision in February)
 - o Follow up on short school question from survey participant.
 - o Continue working on unclaimed funds (No update)
 - o Virtual comedian research and send info out to officers
- Laura:
 - o Set recurring 2021 officer meetings through June 2021. Laura to update.
 - o Plan a round table about fire impacts to water quality. (In Progress)
 - o Follow up with Gerald on virtual competitions.
 - o Attend website update meeting on February 9. Coordinate with Andrew.
- Brooke:
 - o Send Constant Contact email about YP/Secretary Positions. Laura to forward.
 - o Brooke provided updates to Chandra for monthly email.
- Matt:
 - o Check about announcing scholarship winner in monthly email.
- Chandra:
 - o Create pf "welcome" page for members

Next Meeting:

- 2/18/21
- 2021 meetings on Zoom. Future in person meetings TBD

Adjourn

Items on Hold:

- Future meetings and/or Training due to COVID-19
 - o Train the trainer
 - o Distribution and Engineering Committee (Rachel Lanigan), Various Topics
 - o OSEAC: <https://www.oesac.org/>
 - o Hydrant training, Kyle
 - o City of Seaside Pumps Class/ Waterworks Workshop Training, Don Lovas



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Pacific Northwest Section
Northwest Oregon Subsection

- Updates to Policies and procedures, subsection bylaws, and officer requirements
- G.C Systems – Clay Valve Training
 - Tigard willing to host again. October 2021
- 2021 Holiday Party

Kaatz, Matthew

From: NW OR Subsection AWWA <chandra.hingston@hillsboro-oregon.gov>
Sent: Thursday, February 11, 2021 9:30 AM
To: Kaatz, Matthew
Subject: We're here for you online!

CAUTION: This email originated from an External source. Do not click links, open attachments, or follow instructions from this sender unless you recognize the sender and know the content is safe. If you are unsure, please contact the Help Desk immediately for further assistance.



American Water Works Association
Pacific Northwest Section
Northwest Oregon Subsection

FEBRUARY

Virtual Networking – Coffee Break



Join us for the February networking coffee break
February 24th @ 8:30am

**** RSVP ****

There will be no limit on number attendees. If there are more than 15 participants, we will use the Zoom "Breakout Rooms" function to keep everyone in the conversation.

January Virtual Happy Hour Summary

Thanks to everyone who joined our first virtual happy hour networking event on 1/28. About 20 people joined in, and it was great to catch up with familiar faces and meet professionals in the industry. Keep a lookout for the next virtual happy hour this Spring.

PNWS-AWWA

2021 Section Conference Has Moved to Quarterly Virtual Trainings

February 25; May 20; August 12; October 28

First Quarter Training ~ 0.3 to 0.6 CEUs

February 25 – Resilience Strategies:

Will cover the American Water Infrastructure Act (AWIA) risk assessment and emergency response plan tools, and a case study on a small utility incorporating their 2004 vulnerability assessment into the 2018 requirements. Other presentations will cover energy use, resiliency in water resources, treatment, and distribution.

[CLICK HERE TO REGISTER](#)



New NWOR Officer Needed

We are looking for the next NWOR Subsection Officer! Contact [Brooke Barry](#) if you're interested or have a nomination.

Please Welcome the Incoming NWOR Subsection Young Professionals Chair

Please welcome our incoming Young Professionals Committee Lead, Trent Brickey. Trent earned a Bachelor's Degree of Science from Oregon State University. In addition to his four years of inspection experience in the private sector, Trent has more than five years of combined experience working in Public Works Operations at Tigard, the Portland Water Bureau, and the City of Corvallis.



Water Works School is going virtual this year!
Save the Dates!!

June 22nd, 23rd, and 24th 7:30 – 12:30 each day
June 29th, 30th, and July 1st 7:30 – 12:30 each day
(classes start at 8:00)
-----Details to follow-----

February Subsection Updates

- The serving officers will remain in their current positions for one additional year. Thank you to the members who voted!
- Subsection balance: \$25,189.78



Virtual Events

Don't miss the available online trainings being offered throughout the Pacific Northwest Section. Visit our website to see a full listing of events.

[Visit the website](#)

Not Receiving Monthly Emails?

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[Click Here!](#)

About the AWWA

The American Water Works Association is an international, nonprofit, scientific and educational society dedicated to providing total water solutions assuring the effective management of water. Our 51,000 total members represent the full spectrum of the water community: public water and wastewater systems, environmental advocates, scientists, academicians, and others who hold a genuine interest in water. AWWA unites the diverse water community to advance public health, safety, the economy, and the environment.

The American Water Works Association as a whole, and each smaller Section and local Subsection, has four main goals: offer education to water professionals, advocate for safe and sustainable water, collect and share knowledge, and create volunteering opportunities.



NW Oregon Subsection of the AWWA



NW OR Subsection AWWA | 5 Centerpointe Drive, Suite 130, Lake Oswego, OR 97035

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NWOR AWWA Officers Meeting

Wednesday, February 24, 2021; 11:00 AM – 12:00 PM (PDT)

Please join from your computer, tablet or smartphone.

<https://zoom.us/j/99213414648?pwd=MkEyZUpHZmllQ3ZBbmdlVTVQdHNNHdz09>

Meeting ID: 992 1341 4648

Passcode: 352431

One tap mobile

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Find your local number: <https://zoom.us/u/acbFC7vwbd>

Officers:

~~Joe Rogers, Past President~~

Matt Kaatz, President

Laura Oxsen, Vice - President

Kyle Arnhart, Treasurer

~~Brooke Barry, Secretary~~

Committee Leads:

Gerald Arredondo – Activities

~~Don Lovas – Safety/Education~~

~~Jason Branstetter – Scholarship~~

~~Justin Ford – Water for People~~

Christine Hollenbeck – Waterworks School

~~Andrew Nishihara – Website~~

~~Brooke Barry – Young Professionals~~



Chandra Hingston – Membership committee chair

~~Don Lovas – Training and Safety Committee, Distribution~~

*Crossed out names means not present for the meeting.

Old Business:

- **Website Update:**

We'll no longer have a google website due to Google. Laura to confirm that we'll still have access to Google Drive.

- **Incoming Officer and YP Chair:**

- *Brooke needs to send out constant contact email for Incoming Officer*
- *Need to recruit for Secretary position*
- *Trent onboarding plan for YP Chair*
 - *Brooke to reach out and discuss*
 - *Kyle able to assist with in-person happy hour*

- **Scholarships:**

- *Matt to inform if we can announce winner in next monthly email.*
 - *Since the officer meeting, Matt has already been in contact with David Bartlett and has communicated with Chandra.*

- **Unclaimed Funds Application - Kyle**

- 5 Outstanding claims still not reviewed and will take up to seven months.

- **Short School – Christine –**

- They'll be using CCC platform - online. 3 days and on two consecutive weeks
 - At CCC, Amy is taking over for Namoi Sether as she retired
 - Kyle A to follow up with Kyle Kihs on section pricing scale.
 - By the 3rd week in March, they hope to have the speakers secured.
 - Laura asked if CEU's will be approved in Washington? Laura will provide a follow up to Christine.

- **Virtual Competitions (Hydrant Hysteria/Meter Madness)**

- Gerald will send something to Laura / Officers, so the members have the opportunity to send in videos.

New Business:

- **Networking opportunities**

- Brooke – Next HH, XX/XX 4:30-5:30
- Laura – Next Coffee Break, X/XX 8:30-9:00
- Laura- Virtual comedian
- Laura – Fire Impacts on Water Quality Round Table (Tigard had a presentation that could be used) – **This was discussed with Christine.**
-

- **Treasury Report:**

- Balance: \$25,119.79



Mid-Year Review to review the budget.

- **Member Engagement**

- Chandra - Welcome Page / Info on Subsection is complete.
- Chandra spoke about a new committee. EPA internship and possible Grant to increase awareness on water works / internship.
- Laura will send Chandra a PDF of the annual report.

- **Things to email Chandra for next monthly email**

- Current balance.
- Scholarship winner announcement w/picture- David Barlett has been awarded.
- Upcoming networking events.

January Action Items:

- Kyle:
 - Reach out to Kyle Kihs about CEUs and Pricing Policy
- Laura:
 - Plan a round table about fire impacts to water quality. (In Progress)
 - Follow up with Gerald on virtual competitions.
 - Virtual comedian
- Brooke:
 - Send Constant Contact email about Secretary Positions. Laura to forward.
 - Brooke provided updates to Chandra for monthly email.
- Matt:
 - Check about announcing scholarship winner in monthly email.
- Gerald:
 - Send Laura details about Meter Madness and how that may work.

Next Meeting:

- 3/18/21
- 2021 meetings on Zoom. Future in person meetings TBD. Plan to be 1-month delayed from re-opening. West Linn will host first in person meeting?

Adjourn



Items on Hold:

- Future meetings and/or Training due to COVID-19
 - Train the trainer
 - Distribution and Engineering Committee (Rachel Lanigan), Various Topics
 - OSEAC: <https://www.oesac.org/>
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- Updates to Policies and procedures, subsection bylaws, and officer requirements
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 - Tigard willing to host again. October 2021
- 2021 Holiday Party

Kaatz, Matthew

From: NW OR Subsection AWWA <chandra.hingston@hillsboro-oregon.gov>
Sent: Thursday, March 11, 2021 11:11 AM
To: Kaatz, Matthew
Subject: Subsection March Update

CAUTION: This email originated from an External source. Do not click links, open attachments, or follow instructions from this sender unless you recognize the sender and know the content is safe. If you are unsure, please contact the Help Desk immediately for further assistance.

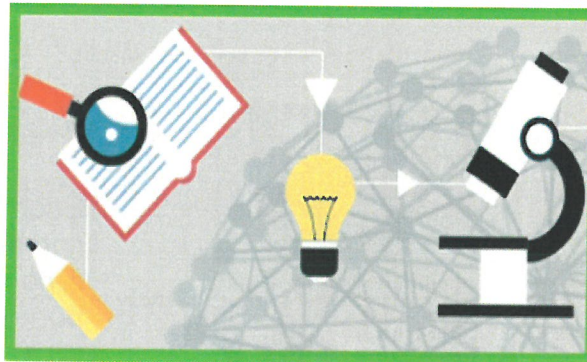


American Water Works Association
Pacific Northwest Section
Northwest Oregon Subsection



Northwest Oregon Water Works School

**WWS is scheduled this year
for late June. Be sure to
save the dates to attend!**



The 2021 WWS will take place each scheduled day from 8:00am to 12:25pm. Dates are as follows:

- Tuesday June 22nd
- Wednesday June 23rd
- Thursday June 24th
- Tuesday June 29th
- Wednesday June 30th

Cost for full attendance to the Water Works School is:
\$250 for members and \$300 for non-members.

Contact Christine Hollenbeck **with questions.**

The WWS Committee is also looking for speakers! If you're interested, reach out to Christine.

NW OR AWWA Scholarship Recipient

On behalf of the entire NWOR Subsection we would like to say congratulations to David Barnett! David was the recipient of the NWOR AWWA Scholarship for 2020. We look forward to working with him in the industry in the near future. Here are a few words from David:

"I would like to say, thank you to NWOR-AWWA for selecting me for the scholarship. This scholarship has helped take some of the burden off my shoulders. I am currently going to Clackamas Community College full time in their WET program, and I'm looking forward to the day when I can start my career in the water industry."



Subsection Annual Report

Each year the NW OR Subsection officers compile, submit, and present an annual report to the PNWS AWWA Section board. Click the link below to see the 2020 annual report that was recently submitted.

[Annual Report](#)

NW OR Subsection Account Balance

\$25,119.79



About the AWWA

The American Water Works Association is an international, nonprofit, scientific and educational society dedicated to providing total water solutions assuring the effective management of water. Our 51,000 total members represent the full spectrum of the water community: public water and wastewater systems, environmental advocates, scientists, academicians, and others who hold a genuine interest in water. AWWA unites the diverse water community to advance public health, safety, the economy, and the environment.

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NWOR AWWA Officers Meeting

Thursday, March 29, 2021; 2:00 PM – 3:00 PM (PDT)

Please join from your computer, tablet or smartphone.

<https://zoom.us/j/99213414648?pwd=MkEyZUpHZmILQ3ZBbmdlVTVQdHNNHdz09>

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~~Don Lovas~~ — Safety/Education
~~Jason Branstetter~~ — Scholarship
~~Justin Ford~~ — Water for People
~~Christine Hollenbeck~~ — Waterworks School
~~Andrew Nishihara~~ — Website
~~Brooke Barry~~ — Young Professionals



~~Chandra Hingston – Membership committee chair~~

~~Don Lovas – Training and Safety Committee, Distribution~~

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 - Balance: \$25,049.80
Mid-Year Review to review the budget.
- **Things to email Chandra for next monthly email**
 - Current balance.



- o Upcoming networking events.
- **In Person Meetings**
 - o Outside covered area
 - o Capping attendance – 20 ppl
 - o Networking/Updating on the Subsection
 - o June 17 – Third Thursday?
 - o Discuss more next meeting

February Action Items:

- Kyle:
 - o Reach out to Kyle Kihs about CEUs and Pricing Policy
- Laura:
 - o Plan a round table about fire impacts to water quality. (In Progress)
 - o Follow up with Gerald on virtual competitions.
- Brooke:
 - o Send Constant Contact email about Secretary Positions. Laura to forward.
 - o Brooke schedule onboarding with Trent
 - o Virtual HH
 - o YP In Person HH
- Matt:
 - o
- Gerald:
 - o Send Laura details about Meter Madness and how that may work.

Next Meeting:

- 4/14/21 at 11:30am
- 2021 meetings on Zoom. Future in person meetings TBD.

Adjourn

Items on Hold:

- Future meetings and/or Training due to COVID-19
 - o Train the trainer
 - o Distribution and Engineering Committee (Rachel Lanigan), Various Topics
 - o OSEAC: <https://www.oesac.org/>



American Water Works Association
Pacific Northwest Section
Northwest Oregon Subsection

- o Hydrant training, Matt
 - o City of Seaside Pumps Class/ Waterworks Workshop Training, Don Lovas
- Updates to Policies and procedures, subsection bylaws, and officer requirements
- G.C Systems – Clay Valve Training
 - o Tigard willing to host again. October 2021
- 2021 Holiday Party



NWOR AWWA Officers Meeting

Wednesday, April 14, 2021; 11:30 AM – 12:30 PM (PDT)

Please join from your computer, tablet or smartphone.

<https://zoom.us/j/99213414648?pwd=MkEyZUpHZmllQ3ZBbmdlVTVQdHNNHdz09>

Meeting ID: 992 1341 4648

Passcode: 352431

One tap mobile

+12532158782,,99213414648#,,,,,0#,,352431# US (Tacoma)

+13462487799,,99213414648#,,,,,0#,,352431# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 992 1341 4648

Passcode: 352431

Find your local number: <https://zoom.us/j/99213414648?pwd=MkEyZUpHZmllQ3ZBbmdlVTVQdHNNHdz09>

Officers:

Joe Rogers, Past - President

Matt Kaatz, President

Laura Oxsen, Vice - President

Kyle Arnhart, Treasurer

Brooke Barry, Secretary

Committee Leads:

Gerald Arredondo – Activities

Don Lovas – Safety/Education

Jason Branstetter – Scholarship

Justin Ford – Water for People

Christine Hollenbeck – Waterworks School

Andrew Nishihara – Website

Brooke Barry/Trent Brickey Incoming – Young Professionals



Chandra Hingston – Membership committee chair
Don Lovas – Training and Safety Committee, Distribution

*Crossed out names means not present for the meeting.

Incoming Positions:

- **Incoming Officer**

- Jaime Introduction – **Jaime to send bio to Matt**
- Secretary Role Overview:
 - Monthly meetings 8-100+ members
 - Presentation and Lunch
 - Secretary takes notes and submits the meetings for online distribution
 - Collecting lunch fees and help with sign in
 - Greeter
 - Notifying officers for attendees
 - Notes for monthly board meeting
 - Updates to website
 - Help review bylaws and procedures
- Other Roles:
 - All officers to remain in current position for 2021
 - Treasurers primarily coordinating AWWA Short School, keeps quick books and collects money
 - Incoming officer voted in November and come to meetings until membership voted and may as official start
 - 5-year progressive movement through positions
 - Vice President position help organize local meetings, help with board action items and assist the president
 - President position host the meetings and work directly with the section and Annual report

- **Incoming YP Chair:**

- Trent onboarding plan for YP Chair. Brooke provide update.
- In-Person Happy Hour – Brooke/Kyle/Trent
 - May 13th, 2021 4:30pm
 - Trent work on a venue
 - Brooke help Trent advertise when venue is selected



Old Business:

- **Scholarships - Matt**
- **Unclaimed Funds Application - Kyle**
 - TVWB Processed funds under Subsection \$50-\$1000+, 4 funds together.
 - Will take 4-7 months and waiting for the state
 - No change currently on unclaimed funds.
- **Short School – Christine**
 - Dates for short school broken into a few weeks, a few hours at a time. Goes live through college website starting tomorrow 4/15. Can pay via check at Kyles office in Tigard. Matt to verify this is mentioned in monthly email.
 - Promote our short school primarily. Mention WA short school as secondary option (all day school)
- **Virtual Competitions (Hydrant Hysteria/Meter Madness) – Gerald/Laura**
 - Virtual competitions for this year. Meter madness as timed event. Same with hydrant. Winner goes to section conference, winner of that is sent to ACE.
 - No word from Gerald. Laura will keep trying to contact Gerald for Update

New Business:

- **Networking opportunities**
 - Brooke – Next HH, 04/28 4:30-5:30 – **Send to Chandra today (4/14) for announcement**
 - Laura – Next Coffee Break, 05/25 8:30-9:00
 - Laura – Fire Impacts on Water Quality Round Table (Tigard had a presentation that could be used) –
- **Treasury Report:**
 - Balance: \$25,049.80
Mid-Year Review to review the budget. Around 6/10. Need to decide a time and finalize date. Try in person with virtual option...
- **Things to email Chandra for next monthly email**
 - Current balance. Kyle
 - Upcoming networking events. Brooke/Laura/Trent
 - Matt short school notification and First In-Person Meeting.
- **Golf Tournament – Justin Ford**
 - Justin as P.O.C. for Golf tournament.
 - Needs to develop a flyer and send to membership.
 - August 13th as date.
 - Laura and Justin to work on constant contact. Add to mid may announcement.
- **First in Person Meeting In June – Kyle**
 - Lunch Boxes
 - Cook Park in Tigard
 - 25 people
 - Need to register using constant contact – Laura to work on setting it up. Have registration go live in May.
 - Matt email Chandra about this.
 - Date 6/17...
 - Topic? Make it more fun/casual



- o Vote on New Secretary - Jaime

February Action Items:

- Kyle:
 - o Reach out to Kyle Kihs about CEUs and Pricing Policy- DONE (\$250)
- Laura:
 - o Plan a round table about fire impacts to water quality. (In Progress)
 - o Follow up with Gerald on virtual competitions. (In Progress)
- Brooke:
 - o Send Constant Contact email about Secretary Positions. Laura to forward. DONE
 - o Schedule meeting with Trent for YP Chair. DONE
- Matt:
- Gerald:
 - o Send Laura details about Meter Madness and how that may work.

Next Meeting:

- 6/10/21 – combined with Budget meeting

Adjourn

Items on Hold:

- Future meetings and/or Training due to COVID-19
 - o Train the trainer
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 - o OSEAC: <https://www.oesac.org/>
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- G.C Systems – Clay Valve Training
 - o Tigard willing to host again. October 2021
- 2021 Holiday Party

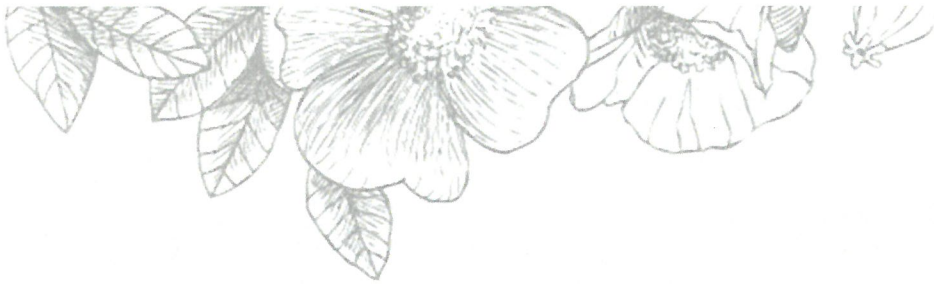
Kaatz, Matthew

From: NW OR Subsection AWWA <chandra.hingston@hillsboro-oregon.gov>
Sent: Thursday, April 15, 2021 10:34 AM
To: Kaatz, Matthew
Subject: Spring has arrived!

CAUTION: This email originated from an External source. Do not click links, open attachments, or follow instructions from this sender unless you recognize the sender and know the content is safe. If you are unsure, please contact the Help Desk immediately for further assistance.



American Water Works Association
Pacific Northwest Section
Northwest Oregon Subsection



April 2021 – Spring is here!

Virtual Happy Hour – Wine Wednesday

Join us for our second virtual happy hour networking event. There will be no limit on number of attendees. We can use breakout rooms if more than 10 people RSVP. An email invitation will be sent for you to register, or contact Brooke Barry.

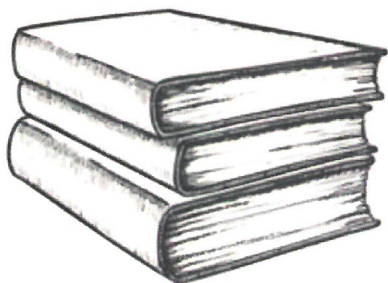
When: Wed April 28, 2021 4:30 PM to 5:30 PM PST

Where: This is an online event.

Contact:

Brooke Barry

NWOR Subsection AWWA Secretary
541-591-8405
bbarry@westyost.com



NW OR Water Works School

Virtual Event Dates:

Tuesday June 22nd

Wednesday June 23rd

Thursday June 24th

Tuesday June 29th

Wednesday June 30th

~~8am to 12:25pm each day~~

2021 Water Works School Pricing:
\$250 for members, \$300 for non-members.

[Click here for more WWS details!](#)

June Subsection Meeting - In Person!!!

The NWOR Subsection plans to hold our first in person monthly meeting at Cook Park in Tigard on 6/17. The event will be limited to the first 25 members who sign up. More information and registration information to come.

NW Oregon Subsection
Account Balance

\$25,049.80



Can't make the dates for NW Oregon Water Works School this year? The NW Washington Subsection is holding their virtual short school in early June.

<http://www.pnws-awwa.org/member-groups/subsections/northwest-washington-subsection/>

Not Receiving Monthly Emails?

Do you know someone who has not been receiving NWOR monthly newsletters? Forward this email and have them follow the link to sign up!

Sign up here!

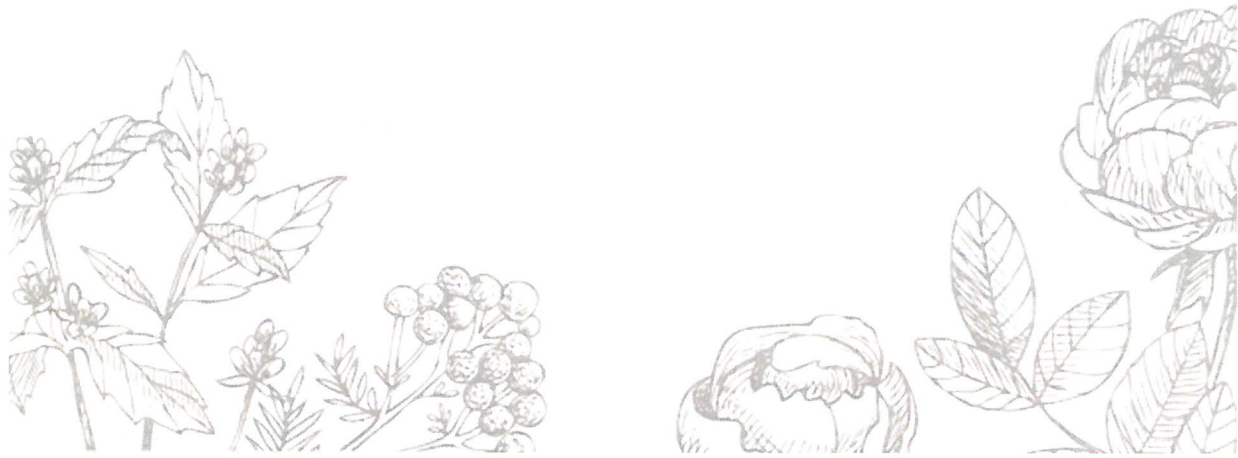
About the AWWA

The American Water Works Association is an international, nonprofit, scientific and educational society dedicated to providing total water solutions assuring the effective management of water. Our 51,000 total members represent the full spectrum of the water community: public water and wastewater systems, environmental advocates, scientists, academicians, and others who hold a genuine interest in water. AWWA unites the diverse water community to advance public health, safety, the economy, and the environment.

The American Water Works Association as a whole, and each smaller Section and local Subsection, has four main goals: offer education to water professionals, advocate for safe and sustainable water, collect and share knowledge, and create volunteering opportunities.

NW Oregon Subsection AWWA | pnws-awwa.org





NW OR Subsection AWWA | 5 Centerpointe Drive, Suite 130, Lake Oswego, OR 97035

[Unsubscribe mkaatz@westlinnoregon.gov](mailto:mkaatz@westlinnoregon.gov)

[Update Profile](#) | [Customer Contact Data Notice](#)

Sent by chandra.hingston@hillsboro-oregon.gov powered by



Kaatz, Matthew

From: NW OR Subsection AWWA <chandra.hingston@hillsboro-oregon.gov>
Sent: Thursday, May 13, 2021 11:40 AM
To: Kaatz, Matthew
Subject: The latest news for you

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American Water Works Association
Pacific Northwest Section
Northwest Oregon Subsection

NW Oregon Subsection May Update

Virtual Networking – Coffee Break

Join us for the May networking coffee break.

May 25th @ 8:30am

There will be no limit on number attendees. If there are more than 15 participants, we will use the Zoom “Breakout Rooms” function to keep everyone in the conversation.

[RSVP](#)

Wildfires and Water Treatment

When

Wednesday June 2, 2021 from
8:30 AM to 12:00 PM PDT

Where

This is an online event.

Contact

Brian Rowbotham
AWWA-PNWS
brian.rowbotham@murraysmith.us

Please join the Water Treatment Committee as we host a workshop on Wildfires and Water Treatment June 2, 2021!

This workshop will include presentations from researchers, health authorities, and several Oregon case studies following the 2021 wildfire season. There will be 5 presentations with Q&A sessions to follow.

0.3 CEUs will be provided to those who attend the workshop.

Register Here!

First Member Meeting of the Year!

Join us for our first in-person outdoor meeting of the year! Event attendance will be limited based on current OHA guidelines.

June 17th @ 11:30am

****Save the date****

Meeting registration will open at the beginning of June. Event attendance will be limited based on up-to-date OHA guidelines at that time. This event will be subject to change in attendance allowance up until the day of the event to comply with OHA guidelines. All other current OHA guidelines will be followed at this event as required.

2.0 CEUs

Attend 1 - 5 mornings
of virtual sessions

Register today!

NORTHWEST OREGON SUBSECTION

AWWA WATERWORKS SCHOOL
JUNE 22-24 AND 29-30, 2021



Clackamas
Community College

This event provides training for water system operators in four core sections:

- Basics
- Distribution & Maintenance
- Water Quality & Treatment
- Supervision & Leadership

Attendees may register for 1-5 mornings of virtual sessions from 8 a.m. – 12:35 p.m. on June 22-24 and 29-30.

- 1 day: members \$50, non-members \$60
- 2 day: members \$100, non-members \$120
- 3 day: members \$150, non-members \$180
- 4 day: members \$200, non-members \$240
- 5 day: members \$250, non-members \$300

Registration is open through June 20, 2021. [Grab your spot today!](#)

27th Annual NW Oregon Subsection John Aho Memorial and WFP Fundraiser Golf for Water Tournament ~~Friday August 13th~~

The Northwest Oregon Subsection of PNWS-AWWA is hosting its 27th Annual Golf Tournament. Last year's event had to be canceled for the pandemic (like everything else), but we are ready to come back strong this year and raise as much money as possible for these great causes. All proceeds from this year's tournament will be split between the John Aho Memorial Scholarship Fund and WFP. Water For People funds will go towards general project support for water supply and sanitation projects throughout WFP's action countries.

See details here!



water for people
everyone | forever



PNWS-AWWA 2021 Section Conference

February 25; May 20; August 12; October 28

2nd Quarter Virtual Training May 20th - Sponsored by Stantec

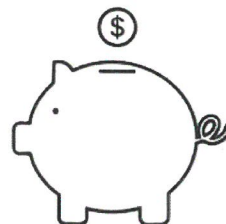
Registration Closes May 14!

Regulatory Rodeo: Will include a 5-year look at RTCR assessments; cover updates to the NSF 61 standards that impact coating systems; updates to the Lead and Copper Rule and routine monitoring; corrosion control treatment and required monitoring; PFAS technologies; cross connection control regulations and a case study of response to a system contamination; using data and machine learning to improve regulatory compliance.

Register Here!

**NW Oregon Subsection
Account Balance**

\$24,979.81



Not Receiving Monthly Emails?

Do you know someone who has not been receiving NWOR monthly newsletters? Forward this email and have them follow the link to sign up!

[Sign up here!](#)

About the AWWA

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NW Oregon Subsection AWWA | pnws-awwa.org

NW OR Subsection AWWA | 5 Centerpointe Drive, Suite 130, Lake Oswego, OR 97035

[Unsubscribe mkaatz@westlinnoregon.gov](mailto:mkaatz@westlinnoregon.gov)

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NWOR

AWWA Officers Meeting

Wednesday, May 20, 2021; 11:30 AM – 12:30 PM (PDT)

Please join from your computer, tablet or smartphone.

<https://zoom.us/j/99213414648?pwd=MkEyZUpHZmllQ3ZBbmdlVTVQdHNNHdz09>

Meeting ID: 992 1341 4648

Passcode: 352431

One tap mobile

+12532158782,,99213414648#,,,,,0#,,352431# US (Tacoma)

+13462487799,,99213414648#,,,,,0#,,352431# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

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+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 992 1341 4648

Passcode: 352431

Find your local number: <https://zoom.us/j/99213414648?pwd=MkEyZUpHZmllQ3ZBbmdlVTVQdHNNHdz09>

Officers:

Joe Rogers, Past - President

Matt Kaatz, President

Laura Oxsen, Vice - President

Kyle Arnhart, Treasurer

Brooke Barry, Secretary

Committee Leads:

Gerald Arredondo – Activities

Don Lovas – Safety/Education

Jason Branstetter – Scholarship

Justin Ford – Water for People

Christine Hollenbeck – Waterworks School



Andrew Nishihara – Website

Brooke Barry/Trent Brickey Incoming – Young Professionals

Chandra Hingston – Membership committee chair

Don Lovas – Training and Safety Committee, Distribution

*Crossed out names means not present for the meeting.

Incoming Positions:

- **Incoming Officer**
 - Jaime Introduction – **Jaime to send bio to Matt- Brooke to Follow Up with Jaime**
 - **Will vote in at first in person meeting.**
- **Incoming YP Chair:**
 - Additional needs for Trent
 - In-Person Happy Hour – Brooke/Kyle/Trent
 - June 3rd, 2021 4:30pm
 - Invite to send his coming Tuesday.

Old Business:

- **Scholarships - Matt**
- **Unclaimed Funds Application - Kyle**
- **Short School – Christine**
 - Information available at this link:
<http://events.r20.constantcontact.com/register/event?oeidk=a07ehualixrcf45544a&llr=qs8p7lmab>
- **Virtual Competitions (Hydrant Hysteria/Meter Madness) – Gerald/Laura**
 - No word from Gerald. **Laura will keep trying to contact Gerald for Update**
 - **Likely these are not occurring**

New Business:

- **Networking opportunities**
 - Brooke – Next HH, OX/XX 4:30-5:30
 - Laura – Next Coffee Break, 05/25 8:30-9:00
 - Laura – Fire Impacts on Water Quality Round Table. **WT committee half day training on this topic. Laura will decide later if it's with covering this topic again.**
 - **Let's wait until after IN person HH and Meeting to see if we can transition to in person events now. Interest in virtual events seems to be dwindling.**
- **Treasury Report:**
 - Balance: \$24,929.82
 - **Mid-Year Review to review the budget.**
 - **Try in person with virtual option...**
 - **6/10. 10am-Noon.**
 - **West Linn has the technology for in person + virtual**
 - **Committee leads can just call in to preserve their time-don't need to be at entire meeting. Give update on budgets.**



- o *Kyle to update the budget for this meeting. Laura can assist.*
 - o *Send a notice to committee chairs to prepare. Laura to send a meeting update.*
- **Things to email Chandra for next monthly email**
 - o Current balance. Kyle
 - o Secretary Position - Brooke
 - o Matt short school notification and First In-Person Meeting.
- **Golf Tournament – Justin Ford**
 - o Justin as P.O.C. for Golf tournament.
 - o Needs to develop a flyer and send to membership.
 - o August 13th as date.
 - o Laura and Justin worked through constant contact.
- **First in Person Meeting in June – Kyle**
 - o Lunch Boxes – **No handling of food**
 - o Cook Park in Tigard – **Shelter reserved**
 - o 25 people
 - o Need to register using constant contact – Laura to work on setting it up. Have registration go live in May.
 - o Date 6/17...
 - o Make it more fun/casual. No formal presentation.
 - o Vote on New Secretary – Jaime
 - o **Constant contact signup for contact tracing**
 - o **OHA-WA County – Low Risk- allows 12**
 - o **Possible to be in no risk categories early June if we reached 70% vaccinated.**
 - o **We can recommend if not vaxxed to wear a mask**
 - o **Review regulations/recommendations early June**
 - o **Half AWWA/Half Tigard sponsored**
- **Officer Training – September 29-Oct 1**
- **Memorial for CRW – Jason Labrie who passed unexpectedly. Ask someone from CRW to write something and Send the Chandra – Matt to email Todd. Donate flowers to service.**

Action Items:

- **Kyle:**
 - o Update budget for budget review meeting
 - o Plan first in-person meeting
 - o Start communicating with Zoo again about holiday party.
- **Laura:**
 - o Help Kyle with Budget for budget review meeting
 - o Send meeting update to committee leads about budget meeting
 - o Plan a round table about fire impacts to water quality. (In Progress)
 - o Follow up with Gerald on virtual competitions. (In Progress)
 - o Work on constant contact event for first in person meeting
- **Brooke:**
 - o Get Jaime's Bio emailed to Matt
 - o
 - o Send address to Kyle



- o Send a constant message about secretary role-Brooke moving. Looking for secretary. Will vote at June meeting.
- Matt:
 - o Advertise short school registration and first in-person meeting
 - o Contact Todd at CRW about Jason Labrie.
- Gerald:
 - o Send Laura details about Meter Madness and how that may work.
- Jamie:
 - o Send bio to Matt

Next Meeting:

- 6/10/21 – combined with Budget meeting

Adjourn

Items on Hold:

- Future meetings and/or Training due to COVID-19
 - o Train the trainer
 - o Distribution and Engineering Committee (Rachel Lanigan), Various Topics
 - o OSEAC: <https://www.oesac.org/>
 - o Hydrant training, Matt
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- Updates to Policies and procedures, subsection bylaws, and officer requirements
- G.C Systems – Clay Valve Training
 - o Tigard willing to host again. October 2021
- 2021 Holiday Party

Kaatz, Matthew

From: NW OR Subsection AWWA <chandra.hingston@hillsboro-oregon.gov>
Sent: Thursday, June 10, 2021 11:32 AM
To: Kaatz, Matthew
Subject: NW Oregon Subsection June Update!

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American Water Works Association
Pacific Northwest Section
Northwest Oregon Subsection

First Member Meeting of the Year!

Join us for our first in-person outdoor meeting of the year! Event attendance will be limited to 25 people.

June 17th @ 12:00pm

[Get more information](#)

****RSVP****

We ask that everyone follow the latest OHA guidelines with regards to face coverings and social distancing. To summarize, OHA strongly recommends that individuals who are unvaccinated or who are at risk for severe COVID-19 disease continue to wear a mask, face covering or face shield when in outdoor crowded areas and in outdoor large gatherings of individuals and maintain physical distancing.

NW OR Waterworks School!

2.0 CEUs

Attend 1 - 5 mornings
of virtual sessions

Register today!

NORTHWEST OREGON SUBSECTION

AWWA WATERWORKS SCHOOL JUNE 22-24 AND 29-30, 2021



Clackamas
Community College

This event provides
training for water
system operators in
four core sections:

- Basics
- Distribution &
Maintenance
- Water Quality &
Treatment
- Supervision &
Leadership

Attendees may register for 1-5 mornings of
virtual sessions from 8 a.m. – 12:35 p.m. on
June 22-24 and 29-30.

- 1 day: members \$50, non-members \$60
- 2 day: members \$100, non-members \$120
- 3 day: members \$150, non-members \$180
- 4 day: members \$200, non-members \$240
- 5 day: members \$250, non-members \$300

***Registration is open through June 20,
2021. Grab your spot today!***

Incoming NW OR Subsection Officer

We are looking for the next NW OR Subsection officer. The secretary position is becoming vacant because our current secretary Brooke Barry, has moved out of the area. The incoming officer position is a five-year term. The new officer will complete the roles of Secretary, Treasurer, Vice President, President, and Past President.

Contact Brooke Barry if you are interested and would like more information. In addition, please pass this opportunity along to anyone who might be interested in getting involved with AWWA and becoming a leader in the drinking water industry!

27th Annual NW Oregon Subsection John Aho Memorial and WFP Fundraiser Golf for Water Tournament

~~Friday August 13th~~

The Northwest Oregon Subsection of PNWS-AWWA is hosting its 27th Annual Golf Tournament. Last year's event had to be canceled for the pandemic (like everything else), but we are ready to come back strong this year and raise as much money as possible for these great causes. All proceeds from this year's tournament will be split between the John Aho Memorial Scholarship Fund and WFP. Water For People funds will go towards general project support for water supply and sanitation projects throughout WFP's action countries.

See details here!



water for people
everyone | forever



**Current Subsection
Balance:**

\$24,909.82



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NW Oregon Subsection AWWA | pnws-awwa.org



NW OR Subsection AWWA | 5 Centerpointe Drive, Suite 130, Lake Oswego, OR 97035

[Unsubscribe mkaatz@westlinnoregon.gov](mailto:mkaatz@westlinnoregon.gov)

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SUMMARY REPORT

June 22-24, 29 & 30, 2021

January 18, 2022

41st ANNUAL WATERWORKS SCHOOL

Kyle Arnhart
Treasurer

Dear Committee

This a summary of the income and expenses for the 41st Annual Waterworks School held at Clackamas Community College on June 22-24, 29 & 30. The School had an official registration of 80, compared to the official registration of 128 for last year's school.

40th Annual Waterworks School SUMMARY OF INCOME (UNOFFICIAL)

Product Display Vendors	#	Cost/#	Total
School Preregistration 5-day--AWWA Member	0	\$ 300.00	\$ -
School Preregistration 5-day--Non-Member	35	\$ 250.00	\$ 8,750.00
School Preregistration 4-day--AWWA Member	13	\$ 300.00	\$ 3,900.00
School Preregistration 4-day--Non-Member	2	\$ 200.00	\$ 400.00
School Preregistration 3-day--AWWA Member	1	\$ 240.00	\$ 240.00
School Preregistration 3-day--Non-Member	8	\$ 150.00	\$ 1,200.00
School Preregistration 2-day--AWWA Member	3	\$ 180.00	\$ 540.00
School Preregistration 2-day--Non-Member	6	\$ 100.00	\$ 600.00
School Preregistration 1-day--AWWA Member	2	\$ 120.00	\$ 240.00
School Preregistration 1-day--Non Member	1	\$ 50.00	\$ 50.00
School Registration Student/Retirees Preregistration	1	\$ 60.00	\$ 60.00
Speaker registration (speaking day free +2 days @\$150)	0	\$ 100.00	\$ -
Speaker Registration - 1 day -- No Cost	0	\$ 150.00	\$ -
Committee/CCC Students/Other	0	\$ -	\$ -
	8	\$ -	\$ -

Total Registered	80	
Total Income		\$ 15,980.00

The expenses for the Waterwork School are as follows:

Date	Activity	#	Cost/#	Total Cost
	FOOD (College contract with Trio Hospitality)			
	Not Applicable For Remote Event	0	\$ -	\$0.00

Food for 3-days: \$0.00	Food Total for all Year:	\$0.00
-------------------------	--------------------------	---------------

Date	Item	#	Cost/#	Total Cost
	PERKS & GIVE-AWAYS (Pen Lights, Headlamps, Padfolios, et.al.)			
	Not Applicable For Remote Event	0	\$0.00	\$0.00
		0	\$0.00	\$0.00
		0	\$0.00	\$0.00
	Subtotal:			\$0.00

Date	Activity	#	Cost/#	Total Cost
3/25/2019	OESAC Application Fee	1	\$175.00	\$175.00
	Subtotal:			\$175.00

Date	Activity	#	Cost/#	Total Cost
	COPIES, COPYING, PRINTING, MAILING, DUPLICATION, OFFICE			
4/14/2021	Mailer Copy Order #W079280	1	\$168.62	\$168.62
		0	\$0.00	\$0.00
	Subtotal:			\$168.62

Activity	# Attended	Cost	Total Cost
5-Day Full Registrations	48	\$ 87.50	\$4,200.00
4-Day Full Registrations	3	\$ 70.00	\$210.00
3-Day Full Registrations	11	\$ 52.50	\$577.50
2-Day Full Registrations	8	\$ 35.00	\$280.00
1-Day Full Registrations	2	\$ 17.50	\$35.00

RECAPTURE COSTS TO COLLEGE COMMUNITY EDUCATION at \$17.50/per day

Subtotal:	\$5,302.50
TOTAL COST FOR 2021 ANNUAL WATERWORKS SCHOOL	\$5,646.12

Please make a check in the amount of:

Payable to: **Clackamas Community College**

\$5,646.12

Mail/Send to:

**Clackamas Community College
ATTN: Amber Steele
Dejardin Hall (DJ-218)
19600 Molalla Avenue
Oregon City, OR 97045**

This year attendance decreased slightly. Thanks to all the wonderful volunteers we have on our committee making this 2021 training event extremely successful. I look forward to working with all of you next year.

Respectfully,



Dr. James Nurmi
Instructor, CCC W & ET Program

Kaatz, Matthew

From: NW OR Subsection AWWA <chandra.hingston@hillsboro-oregon.gov>
Sent: Thursday, July 8, 2021 10:32 AM
To: Kaatz, Matthew
Subject: NW OR Subsection in July

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American Water Works Association
Pacific Northwest Section
Northwest Oregon Subsection

NWOR Subsection in July



**27th Annual NW Oregon Subsection
John Aho Memorial and WFP
Fundraiser**

Golf for Water Tournament

~~Friday August 13th~~

The Northwest Oregon Subsection of PNWS-AWWA is hosting its 27th Annual Golf Tournament. Last year's event had to be canceled for the pandemic (like everything else), but we are ready to come back strong this year and raise as much money as possible for these great causes. All proceeds from this year's tournament will be split between the John Aho Memorial Scholarship Fund and WFP. Water For People funds will go towards general project support for water supply and sanitation projects throughout WFP's action countries.

See details here!



water for people
everyone | forever



3rd Quarter Virtual Training August 12th - Sponsored by Stantec Registration Is Now Open!



PNWS-AWWA
Water 2021
Virtual

August 12 - Bull Run Projects and Willamette Water Supply Projects
Register now for our 3rd quarter virtual training.
You can register for the full day (0.6 CEUs) \$120 member price; or a half day, either morning or afternoon (0.3 CEUs) \$60 member price.
Registration closes Friday, August 6.

Register now!



Incoming NW OR Subsection Officer

We are looking for the next NW OR Subsection officer. The secretary position is becoming vacant because our current secretary Brooke Barry, has moved out of the area. The incoming officer position is a five-year term. The new officer will complete the roles of Secretary, Treasurer, Vice President, President, and Past President.

Contact Brooke Barry if you are interested and would like more information. In addition, please pass this opportunity along to anyone who might be interested in getting involved with AWWA and becoming a leader in the drinking water industry!



**Current Subsection
Balance:**

\$40,738.82



Not Receiving Monthly Emails?

Do you know someone who has not been receiving NWOR monthly newsletters? Forward this email and have them follow the link to sign up!

[Sign up here!](#)



About the AWWA

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The American Water Works Association as a whole, and each smaller Section and local Subsection, has four main goals: offer

education to water professionals, advocate for safe and sustainable water, collect and share knowledge, and create volunteering opportunities.



NW Oregon Subsection AWWA | pnws-awwa.org



NW OR Subsection AWWA | 5 Centerpointe Drive, Suite 130, Lake Oswego, OR 97035

[Unsubscribe mkaatz@westlinnoregon.gov](mailto:mkaatz@westlinnoregon.gov)

[Update Profile](#) | [Constant Contact Data Notice](#)

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Kaatz, Matthew

From: NW OR Subsection AWWA <chandra.hingston@hillsboro-oregon.gov>
Sent: Thursday, August 12, 2021 10:23 AM
To: Kaatz, Matthew
Subject: August Updates

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American Water Works Association
Pacific Northwest Section
Northwest Oregon Subsection



**The 2021 NW OR Virtual Waterworks School
was a success!**

We had 80 registrants this year! Thank you to everyone who participated, the presenters and Clackamas Community College. Special thanks to the WWS Committee members: Christine Hollenbeck, Jennifer Joe, Bill Richmond, and James Nurmi. We appreciate your dedication to the water profession!

**2021 Southern Oregon
Water and Wastewater Short School**

September 21-23, 2021 VIRTUAL EVENT!

Registration closes September 17th.

[See the class schedule](#)

Up to 20 CEUs available in both Water and Wastewater!

One day: Members \$100, Non-members \$160

Three days: Members \$225, Non-members \$400

Scholarships available, apply now

Register Here!

Current Northwest Oregon
Account Balance

\$40,068.83



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Kaatz, Matthew

From: NW OR Subsection AWWA <chandra.hingston@hillsboro-oregon.gov>
Sent: Thursday, September 9, 2021 11:15 AM
To: Kaatz, Matthew
Subject: Join us for fall virtual events!

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American Water Works Association
Pacific Northwest Section
Northwest Oregon Subsection



**2021 Southern Oregon
Water and Wastewater Short School**
September 21-23, 2021
VIRTUAL EVENT!

Registration closes September 17th.
[See the class schedule](#)

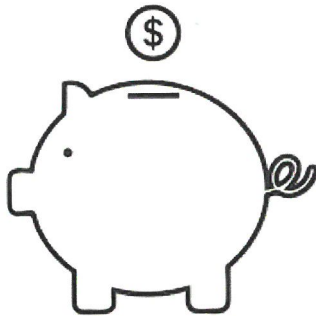
Up to 20 CEUs available in both Water and Wastewater!

One day: Members \$100, Non-members \$160

Three days: Members \$225, Non-members \$400

Scholarships available, apply now

[Register Here](#)



**Current Northwest Oregon
Account Balance:**

\$40,755.84

**The NWOR Subsection Officers would like to
introduce the nominee for the incoming Subsection
Secretary position:**

**Andrew
Wentworth**



Andrew Wentworth, GIT, is a staff hydrogeologist at GSI Water Solutions, Inc. During his three years at the GSI office in Portland, Andrew has gained experience with a wide range of groundwater projects, including municipal well construction, well rehabilitation, and aquifer storage and recovery (ASR) system operations monitoring. Andrew's favorite aspect of his job is collaborating with clients and coworkers to develop solutions for complex

problems. Andrew currently serves as the Secretary of the PNWS-AWWA Water Resources Committee and is eager to volunteer in the subsection. He also served as vice president of the Hydrophiles student group at Oregon State University, where he helped organize speaker events, career panels, and social gatherings for students, faculty, and off-campus professionals.

The officers will be sending out an email to collect votes from Subsection members to confirm the nomination.

4th Quarter Virtual Training October 28th - Sponsored by Stantec

Registration Is Now Open!

October 28 - Asset and Data Management:

You can register for the full day (0.6 CEUs) \$120 member price; or a half day, either morning or afternoon (0.3 CEUs) \$60 member price.

Registration closes October 22nd.

[Register Now](#)

Not Receiving Monthly Emails?

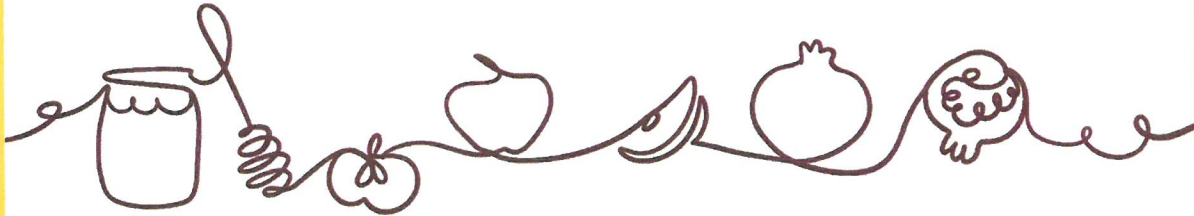
Do you know someone who has not been receiving NWOR monthly newsletters? Forward this email and have them follow the link to sign up!

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Kaatz, Matthew

From: NW OR Subsection AWWA <chandra.hingston@hillsboro-oregon.gov>
Sent: Thursday, October 14, 2021 11:02 AM
To: Kaatz, Matthew
Subject: Hello, Autumn

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American Water Works Association
Pacific Northwest Section
Northwest Oregon Subsection

HELLO
Autumn

October Subsection Updates



Vote for our Incoming Officer

In our NWOR September newsletter we introduced our incoming officer nomination, Andrew Wentworth. It is now time to confirm our nomination. Please vote by **Friday, October 29th**.

[Vote Here!](#)

OHA Regulatory Update (Virtual)

Join us for a virtual meeting as we hear the latest from the Oregon Health Authority (OHA) with a Regulatory Update.

November 18th, 9:00am-10:00am

*** **RSVP** ***

The event will be 1-hr and will provide 0.1 CEUs.



**Current Northwest Oregon
Account Balance:**

\$35,015.98

Happy Hour at the Goose!

November 12th at 3pm

Goose Hollow Inn in Portland

Stop by and say "hi" to your fellow NWOR Subsection members.

Contact Kyle Arnhart for questions at 503-209-4476

2021 Holiday Party at the zoo - Canceled



Unfortunately, the officers have decided to cancel the annual holiday party due to COVID. Many cities, districts and companies are still restricting outside functions. Stay well and be safe.

The 2022 Holiday Party is planned for Friday December 16, 2022!

**4th Quarter Virtual Training
October 28th - Asset & Data Management
Sponsored by Stantec
Registration Closes October 22!**



Register now for our 4th quarter virtual training on October 28th. You can register for the full day (0.6 CEUs) \$120 member price; or a half day, either morning or afternoon (0.3 CEUs) \$60 member price.

[Register Here!](#)

**Utility Management Committee Training in
Vancouver, WA! January 27, 2022**

Plan to attend the Utility Management Committee (UMC)
Conference scheduled to take place at the Vancouver Water Resources Education Center January 27, 2022 from 9:00am to 4:00pm. The theme is "Financial and Workforce Sustainability."



The registration fee is \$100. Included are morning snacks, lunch, and beverages throughout the day. For more information and to inquire about scholarships please contact Ann Hajnosz at ann.hajnosz@weareharris.com or Kim Reid at kreid@pnws-awwa.org.

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Kaatz, Matthew

From: NW OR Subsection AWWA <chandra.hingston@hillsboro-oregon.gov>
Sent: Wednesday, November 10, 2021 11:20 AM
To: Kaatz, Matthew
Subject: Happy Thanksgiving Wishes!

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American Water Works Association
Pacific Northwest Section
Northwest Oregon Subsection

HAPPY

November

OHA Regulatory Update (Virtual)

Join us for a virtual meeting as we hear the latest from
the Oregon Health Authority (OHA) with a
Regulatory Update.

November 18th, 9:00am-10:00am

*** **RSVP** ***

The event will be 1-hr and will provide 0.1 CEUs.



**Current Northwest Oregon
Account Balance**

\$34,775.07

Happy Hour at the Goose!

November 12th at 3pm

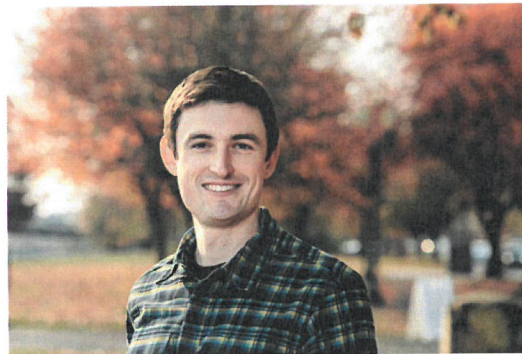
Goose Hollow Inn in Portland

**Stop by and say "hi" to your fellow NWOR
Subsection members.**

Contact Kyle Arnhart for questions at 503-209-4476

Welcome our new incoming officer!

We would like to welcome Andrew Wentworth as our new incoming officer for the NWOR Subsection! Andrew will be filling the current secretary role.



**2021 Holiday Party at the zoo -
Canceled**

Unfortunately, the officers have decided to cancel the annual holiday party due to COVID. Many cities, districts and companies are still restricting outside functions. Stay well and be safe.

The 2022 Holiday Party is planned for Friday December 16, 2022!

Utility Management Committee Training in Vancouver, WA! January 27, 2022

Plan to attend the Utility Management Committee (UMC) Conference scheduled to take place at the Vancouver Water Resources Education Center January 27, 2022 from 9:00am to 4:00pm. The theme is "Financial and Workforce Sustainability."



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[NW OR Subsection AWWA -- pnws-awwa.org]





NW OR Subsection AWWA | 5 Centerpointe Drive, Suite 130, Lake Oswego, OR 97035

[Unsubscribe mkaatz@westlinnoregon.gov](mailto:mkaatz@westlinnoregon.gov)

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NWOR AWWA Officers Meeting

Wednesday, November 17, 2021; 11:30 AM – 1:00 PM (PDT)

Location: Stickmen Brewing

Officers:

~~Joe Rogers, Past – President~~
Matt Kaatz, President
Laura Oxsen, Vice - President
Kyle Arnhart, Treasurer
Andrew Wentworth, Secretary

Committee Leads:

~~Gerald Arredondo – Activities~~
~~Don Lovas – Safety/Education~~
~~Jason Branstetter – Scholarship~~
~~Justin Ford – Water for People~~
~~Christine Hollenbeck – Waterworks School~~
~~Andrew Nishihara – Website~~
~~Brooke Barry/Trent Brickey Incoming – Young Professionals~~
~~Chandra Hingston – Membership committee chair~~
~~Don Lovas – Training and Safety Committee, Distribution~~

*Crossed out names means not present for the meeting.

Old Business:

- **Virtual Competitions (Hydrant Hysteria/Meter Madness) – Gerald/Laura**
 - No word from Gerald. Laura will keep trying to contact Gerald for updates. At the section level, these competitions are still planned. Kyle mentioned that meters are hard to get, and you need meters from last year if you want to practice for this year's competition.

New Business:

- **Overview of committee roles**
 - Matt spoke and explained the committee leads and their roles to everyone including Andrew, the new incoming office and taking over for Brooke.
 - Since Brook moved to Southern Oregon, the transition already took place for YP a while ago. YP Chair is now Trent who works for City of Tigard.
- **How do we get new committee leads?**
 - Matt will take the lead role on this and follow up with the team and reach out to the above committee members.



- **Networking opportunities**
 - Laura has done many virtual happy hours the last two years, etc. and the turn out is not great. If someone else wants to host on, they can. Right now, we'll hold off on virtual happy hours.
 - No in-person events are planned. Kyle hosted a happy hour in Portland last week and only three people attended.
- **Treasurer's Report:**
 - Balance: **\$34,611.83**
 - Laura handed over black, Treasurer's bag to Kyle.
 - Kyle spoke about the idea of the Treasurer being involved with the short school process, attending some meetings, showing support and being able to help with the three- or five-day classes as needed. The current officers were in approval of this. This would continue with whoever is in this role. Kyle will check with the short school to see if this would be beneficial
 - **Kyle met with short school team on 11/18 and this was fine with them. They appreciate it and thought it was a good idea. Short school has four possible people interested in joining the committee and need more people to help.**
- **New officer duties / questions**
 - Kyle will reach out to Andrew and go over documents (Google) so he can view past practices. Kyle will give Andrew new incoming officer jacket. Kyle will arrange a time to get Andrew a credit card that is linked to the subsection.
 - Matt will provide Andrew will the conflict-of-interest form.
 - Laura will reach out to Jeremy (section level) to set up an account and to remove Brooke from secretary and to include Andrew. Laura already has photo.
- **Holiday Party**
 - Kyle A has worked with Kyle K about the Holiday Party. Kyle has signed insurance and sent to Zoo.
 - Friday, December 16, 2022 is the new date. This has been postponed for the last two years due to COVID-19.
- **Upcoming OHA meeting on 11/18/2021**
 - Laura stated that 67 have signed up and will need help with processing the forms, CEU's etc. Matt said that he's able to help with that process.
- **Items to email Chandra**
 - Matt stated that we've been doing the best we can during these times. Including the budget, any events that we've been doing, etc.
 - The President (Matt) receives CC e-mail's from Chandra when someone joins the NWOR Subsection.
 - Kyle mentioned how we should add "Are you getting these e-mails button" back to the e-mails. Kyle will include this next month.



- **Annual Report**

- Matt will reach out to us when he needs assistance. Not much happened this year due to COVID-19.

Required Forms:

1. Subsection officer information
2. Subsection Activities (with pictures!)
3. Proposed Schedule of meetings and events
4. Subsection Goals
5. Copy of signature cards from On-Point
6. Affiliation Agreement
7. Conflict of Interest signed by everyone
8. Subsection Financials
 - Balance Sheet
 - Profit/Loss Statement
 - Cash Receipts and Expenses Report
 - Allotment Request

- **Other items:**

- Laura spoke how she had an old camera and laptop computer that the subsection bought. The officers agreed that she can wipe it clean and give it away to a computer that recycles it. Nobody wants it and/or will use it.

- **Informational Round table – Laura**

- Laura will work on this – (UDF) and will try to reach out to cities, maybe PWB?

Next Meeting:

- January in-person for officer meetings. January 11th – TBA.

Adjourn



Items on Hold:

- Future meetings and/or Training due to COVID-19
 - Train the trainer
 - Distribution and Engineering Committee (Rachel Lanigan), Various Topics
 - OSEAC: <https://www.oesac.org/>
 - Hydrant training, Matt
 - City of Seaside Pumps Class/ Waterworks Workshop Training, Don Lovas
- Updates to Policies and procedures, subsection bylaws, and officer requirements
- G.C Systems – Clay Valve Training
 - Tigard willing to host again. October 2021

Kaatz, Matthew

From: NW OR Subsection AWWA <chandra.hingston@hillsboro-oregon.gov>
Sent: Thursday, December 9, 2021 11:34 AM
To: Kaatz, Matthew
Subject: Holiday Greetings!

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American Water Works Association
Pacific Northwest Section
Northwest Oregon Subsection



Happy Holidays!

OHA Regulatory Update Presentation

Thank you to all those who attended our OHA Drinking Water Regulatory Update meeting in November. If you attended the meeting, you should see CEU certificates at the end of this week or early next week. If you missed it, check out the link below to watch a recording of the meeting.

[Meeting Recording](#)



Jason LaBrie 1973 - 2021

Jason LaBrie Memorial Scholarship

Money is currently being raised to establish the Jason LaBrie Memorial Scholarship for students in the Water & Environmental Technology AAS degree program (WET) at Clackamas Community College.

This scholarship in Jason's name, would be a lasting tribute to support students in the same program he went through and got his start in. In order to establish the scholarship as an endowment that will be self-sustaining and able to grow over time, \$20,000 needs to be raised by December 31. At this point nearly \$16,000 of donations have been collected toward the goal! [Read more.](#)

[Donate Here!](#)

Current Northwest Oregon
Account Balance:

\$34,491.25



Not Receiving Monthly Emails?

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Utility Management Committee Training in Vancouver, WA! January 27, 2022



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2022 Proposed Subsection Meeting Schedule

Need to adhere to current OHA guidelines

No current meetings scheduled for 2022 as the Oregon Health Authority (OHA) continues to recommend against large gatherings. Once OHA guidelines change the Northwest Oregon Subsection will begin to schedule in person monthly member meetings to align with the 2021 schedule. (2021 schedule attached)

2021 Proposed Subsection Meeting Schedule

* Need to adhere to current Governors orders due to COVID-19

<p>*Subsection Meeting – Meter Madness Competition January 21, 2021 Location: West Linn, Oregon Sponsor(s): City of West Linn</p>	<p>*Subsection Meeting – Top Ops & Field Innovations February 18, 2021 Location: Tigard, Oregon Sponsor(s): City of Tigard & Alexin Analytical</p>
<p>*Subsection Meeting – Best Tasting Water Competition March 18, 2021 Location: Salem, Oregon Sponsor(s): City of Salem</p>	<p>*Subsection Meeting – April 15, 2021 Location: Rockwood PUD Sponsor(s): Rockwood PUD</p>
<p>*Subsection Meeting – Program TBD June 17, 2021 Location: TBD Sponsor(s): TBD</p>	<p>*Subsection Meeting – Vendor Booths and Truck Rodeo July 15, 2021 Location: TBD Sponsor(s): TBD</p>
<p>*Subsection Meeting – Retirees Acknowledgement and WFP Closest to Pin Contest August 19, 2021 Location: Carlton, Oregon Sponsor(s): Core and Main & Clow Hydrants</p>	<p>*Subsection Meeting – Program TBD September 16, 2021 Location: TBD Sponsor(s): City of Gresham</p>
<p>*Subsection Meeting – Program TBD October 21, 2021 Location: TBD Sponsor(s): TBD</p>	<p>*Subsection Meeting – Regulatory Update November 18, 2021 Location: Hillsboro, Oregon Sponsor(s): City of Hillsboro</p>
<p>*Subsection Meeting - Annual Holiday Party December 17, 2021 Location: Oregon Zoo Sponsor(s): Sunrise Water Authority, NW Oregon Subsection, and many other vendors, utilities, and consultants.</p>	

NORTHWEST OREGON SUBSECTION GOALS 2022

Communication

- Seek ways to improve communication between the Section and NW OR
- Notify Subsection members of meeting and training information offered by both the subsection and the section
- Increase Subsection officer and committee chair communication through specific partnerships
- Provide industry career information to membership
- Invite students to attend monthly meetings and or introduce them in our virtual events and monthly newsletters.

Finances

- Continue to strengthen financial procedures
- Maintain spending within a set budget
- Assist committees in finding new ways to bring in revenue including increasing the profitability of Short School

Future

- Continue to support scholarships when finances allow
- Involve students in subsection activities and events

Training

- Provide training for both current and incoming officers as they transition to new positions
- Provide affordable training for members

Leadership

- Committee chairs and officers meet at least once per year
- NW OR officers meet at least once per month

Coins Contact Preferences ETI Info Label Printer SDC Calculator



Business Summary

PNW Section American Water Works Assoc	Contact Main	Laura Oxsen	Sales Opportunities Message	Membership
The Northwest Oregon Subsection	Business Cellular	(503)819-3028	Other Opportunities	
C/O Laura Oxsen	Fax			
9600 SW Nimbus Ave. #100	Tax-ID	23-7026163		
Beaverton, OR 97008 US	Tax-ID Verification			
0 Alerts/0 Stops	Individual ID	1226094		
Branch 27	Business Start Date	6/29/2001		
Business Short Name AWWA	Email 1	laura.oxsen@3j-consulting.com		
Industry Type Professional Svcs	Email 2	Kylea@tigard-or.gov		
Organization Type Association/Club	Website			
Goods Sold Education within drinking water industry	Member Since	06/21/2019		

Loyalty Level None

Relationship Manager z013120Nick Wilkins

Business Exempt No

Accounts

Membership	Acct	Title	Individual/Business Ownership	Balance	Available	Plan
1382504	1	Business Savings	Tax Owner	\$5.00	\$0.00	
			Andrew M Wentworth	Authorized Individual		
			Kyle Arnhart	Authorized Individual		
			Kyle Kihs	Authorized Signer		
			Laura Oxsen	Authorized Individual		
			Matthew Kaatz	Authorized Individual		
1382504	22	Business Checking	Tax Owner	\$34,491.25	\$34,491.25	
			Andrew M Wentworth	Authorized Individual		
			Kyle Arnhart	Authorized Individual		
			Kyle Kihs	Authorized Signer		
			Laura Oxsen	Authorized Individual		



American Water Works Association
Pacific Northwest Section

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AWWA and the Section

Reasons an Affiliation Agreement is needed:

- Protect the Associations' intellectual property including logos, emblems, names, free publications and other proprietary material. In this litigious society if you don't protect your brands you can lose them. An example, Bayer aspirin did not protect the name aspirin and it is now used worldwide by many companies.
- By having this agreement the Association can continue to indemnify all eligible persons of the section, such as directors and officers with liability insurance as cost effectively as possible.
- The Associations' not-for-profit status is critical to our organization surviving. As such the need was there to ensure that everyone understood that all activities conducted by the Sections must meet with AWWA's stated mission of uniting the water community to protect public health and to provide safe and sufficient water for all. Through collective leadership, AWWA advances technology, education, science, management, and government policies. Anything outside of this mission is not allowed.

Section Penalties for Affiliation Agreement Violations:

1. If the Section violates this agreement to Association may start a disciplinary proceeding that could include financial penalties or ultimately dissolution of the Section.

I understand the importance of the American Water Works Associations' Affiliation Agreement and why it was needed. Furthermore, I understand that by violating this agreement I place the Pacific Northwest Section in jeopardy of financial penalties or possible dissolution. If I have any questions or concerns regarding my Committee or Subsection activities I will contact the Section office for clarification.

MATT KAATZ

Name

NWOR SUBSECTION PRESIDENT

Title

NORTHWEST OREGON SUBSECTION

Committee or Subsection

1/4/2022

Date

Print Form



POLICY ON CONFLICTS OF INTEREST AND DISCLOSURE OF CERTAIN INTERESTS

This conflict of interest policy is designed to help directors, officers, employees and members ("Responsible Persons") of the Pacific Northwest Section of the American Water Works Association (PNWS) identify situations that present potential conflicts of interest and to provide the Section with a procedure which, if observed, will allow a transaction to be treated as valid and binding even though a Responsible Person has or may have a conflict of interest with respect to the transaction.

DEFINITIONS

Conflict of Interest. For purposes of this policy, the following circumstances shall be deemed to be a Conflict of Interest:

Outside Interests

- A Contract or Transaction between the PNWS and a Responsible Person or a Family Member of a Responsible Person.
- A Contract or Transaction between the PNWS and an entity in which a Responsible Person or a Family Member of a Responsible Person has a material interest in excess of 5% or of which such person is a director, officer, agent, partner, trustee, personal representative, guardian, custodian, or other legal representative.

Outside Activities

- A Responsible Person or a Family Member of a Responsible Person accepting gifts, entertainment, or other favors with a value in excess of \$100 from any individual or entity that:
 - (i) Does or is seeking to do business with the PNWS or
 - (ii) Is seeking to receive a loan or grant, or to secure other financial commitments or benefits from the PNWS.

Responsible Person is any person who is an officer, director, employee or member of the PNWS, including, when the context requires, a Family Member of any such person.

Family Member is a spouse, domestic partner, parent, child or spouse of a child, brother, sister, or spouse of a brother or sister of a Responsible Person.

Contract or Transaction is any agreement or relationship involving the sale or purchase of goods, services, or rights of any kind, the providing or receipt of a loan or grant, the establishment of any other type of pecuniary or financially meaningful relationship except for transactions in the ordinary course of business (a) between the PNWS and an employee of the PNWS arising from the employment relationship, such as salary, benefits or reimbursement of employment related expenses, (b) between the PNWS and a member of the PNWS arising from the membership relationship, such as payment of membership dues or the purchase of publications, exhibition space or member services, or (c) between the PNWS and its officers or directors arising out of their positions, such as the reimbursement of travel and lodging expenses in accordance with the PNWS's stated policies for such reimbursements.

PROCEDURES

- Prior to any Board or Committee action on a Contract or Transaction involving a Conflict of Interest, any Responsible Person having a Conflict of Interest who is in attendance at the meeting shall disclose all facts material to the Conflict of Interest. Such disclosure shall be reflected in the minutes of the meeting.
- If an officer or director of the PNWS is unable to attend a meeting of a Board or Committee at which he or she has reason to believe that the Board will act on a matter in which the officer or director has a Conflict of Interest, then that person shall disclose to the chair of the meeting all facts material to the Conflict of Interest. The chair shall report the disclosure at the meeting and the disclosure shall be reflected in the minutes of the meeting.
- Any Responsible Person who has a Conflict of Interest shall not participate in or be permitted to hear the Board's discussion of the matter except to disclose material facts and to respond to questions. Any Responsible Person who is an officer, director or employee of the PNWS shall not attempt to exert his or her personal influence with respect to the matter, either at or outside the meeting.
- A Responsible Person who has a Conflict of Interest with respect to a Contract or Transaction that will be voted on at a meeting shall not be counted in determining the presence of quorum for purposes of the vote. The Responsible Person having a Conflict of Interest may not vote on the Contract or Transaction and shall not be present in the meeting room when the vote is taken. Such person's ineligibility to vote shall be reflected in the minutes of the meeting.
- Responsible Persons who are not members of the Board of Directors of the PNWS shall disclose to the PNWS Executive Director or Chair of the PNWS (or his or her designee) any Conflict of Interest that such Responsible Person has with respect to a Contract or Transaction. Responsible Persons who have a Conflict of Interest with respect to a Contract or Transaction that is not the subject of Board action shall also make the same disclosure. In either case, such disclosure shall be made as soon as practicable as the Responsible Person knows of the Conflict of Interest. Any Responsible Person who is an officer, director or employee of the PNWS shall refrain from any action that may affect the PNWS's participation in the Contract or Transaction.
- In the event it is not entirely clear that a Conflict of Interest exists, the Responsible Person with the potential conflict shall disclose, in writing, the circumstances to the Chair or Executive Director of the PNWS, who shall determine whether there exists a Conflict of Interest that is subject to this policy.

- Each Responsible Person shall exercise care not to disclose confidential information acquired in connection with any such Contract or Transaction the disclosure of which might have an adverse effect on the business of the PNWS. Furthermore, a Responsible Person shall not disclose or use information relating to the business of the PNWS for the personal profit or advantage of the Responsible Person or a Family Member.

Dissemination and Review of Policy

- This policy shall be published on the PNWS's website and otherwise made available to all members of the PNWS. Each officer, director and employee of the PNWS shall be required to review a copy of this policy and acknowledge in writing that he or she has done so.
- Each officer and director of the PNWS shall annually complete a disclosure form identifying any relationships, positions, or circumstances in which such Responsible Person is involved that could reasonably be expected to lead to a Conflict of Interest. Such relationships, positions or circumstances include any significant ownership interest (more than 5%) of a business that might provide goods or services to the PNWS. The PNWS will treat any such disclosures as confidential information.
- The Board of Directors shall review this policy annually. Any changes to the policy shall be communicated immediately to all Responsible Persons.

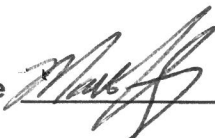
Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

No Conflict

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature



Date:

1/03/2022

Name (printed)

Matt Kaatz

Committee or Subsection

NORTHWEST OREGON

Title

PRESIDENT

Print Form


SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

No Conflict

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Signature  Date: 1/11/2021

Name (printed) Laura Oxsen

Committee or Subsection Northwest Oregon Subsection

Title Vice President

Print Form

SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

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Signature Kyle G. Arnhart Date: 01/03/2022

Name (printed) Kyle G. Arnhart

Committee or Subsection Northwest Oregon

Title Treasurer

Print Form

SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

No Conflict

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Signature Andrew Wentworth Date: 1/11/2022

Name (printed) Andrew Wentworth

Committee or Subsection Northwest Oregon Subsection

Title Secretary

Print Form

SF: adminpol/Conflict of interest



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SUBSECTION BALANCE SHEET FOR CALENDAR YEAR

Subsection Name:

BANK STATEMENT PERIOD:

THROUGH

PREVIOUS BALANCE

DEPOSITS & ADDITIONS (Should total the income on the profit and loss statement)

CHECKS & WITHDRAWALS (should total the expenses on the profit and loss statement)

ENDING BALANCE:



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SUBSECTION PROFIT/LOSS STATEMENT AS OF: 12/31/2021

Subsection Name: Northwest Oregon

INCOME:

Interest	0
Receivables	16,727.34
Miscellaneous	0
TOTAL INCOME:	16,727.34

EXPENSES:

Accounting Fees	0
Committee	120.75
Conference/Meetings	6,256.12
Equipment	965.67
Miscellaneous	0
Officer Compensation	120.03
Postage	0
Printing	0
Prizes & Awards	2,623.98
Telephone	0
Travel	0
TOTAL EXPENSES:	10,086.55

Print Form



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SUMMARY REPORT OF SUBSECTION CASH RECEIPTS AND EXPENSES FOR **2021**

Subsection Number:

Subsection Name: **Northwest Oregon**

- | | |
|---|------------------|
| 1. Total Subsection Balance of Funds at beginning of the year: | 27,944.77 |
| 2. Total receipts during the year. (Monies collected during the year): | 16,727.34 |
| 3. Total (Add Lines 1 and 2) | 44,672.11 |
| 4. Total Expenses for the year: | 10,086.55 |
| 5. Balance at the end of the year. (Subtract Line 4 from Line 3) | 34,585.56 |
| 6. Of the Balance on Line 5, how much is earned Interest from the bank? | 0 |
| 7. Please list where the subsection funds are kept. (Types of accounts, name and branch of bank(s), account number(s), cash, etc.) Remember to protect your bank account numbers! Do not transmit this form electronically with account numbers attached. | |

Cash Box and On-Point Credit Union

Certification:

I, the undersigned, Secretary/Treasurer of the **Northwest Oregon** Subsection hereby certify that the foregoing is a correct statement of cash receipts and disbursements for the calendar year listed above.

Kyle G. Arnhart

Signed

Kyle G. Arnhart

Print Form

Please Print Signed Name