



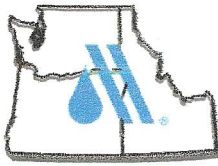
American Water Works Association

Pacific Northwest Section

Inland Empire Subsection

2020 Yearend Report

1. IESS Subsection officer information
2. Subsection activities summary
 - 2020 Truck Rodeo
3. Proposed Schedule of meetings and events
4. 2021 Subsection goals
5. Letter of signees on Bank Account
6. Affiliation agreement signed by BiJay Adams,
Subsection President.
7. Conflict of Interest from IESS Board members
8. Subsection Financials
 - Balance
 - Profit/Loss
 - Cash Receipts and Expense Report



American Water Works Association
Pacific Northwest Section
Inland Empire Subsection

Inland Empire Subsection PNWS-subsection Officer Information

President: Bijay Adams, General Manager

Liberty Lake Sewer & Water

22510 E. Mission Ave.

509-922-5443

bijay@libertylake.org

Vice President: Dion Holton, Utility Supervisor

City of Coeur d'Alene Water

3820 N. Ramsey Rd.

Coeur d'Alene, ID 83815

208-769-2210 ext. 207

dholtan@cdaid.org

Director 1: Bob Cunningham, District Manager

Irvin Water District #6

11907 E. Trent Ave. #1

Spokane Valley, WA 99206

509-924-9320

Irvinwater@windwireless.net

Director 2: Seth McIntosh, Supervisor

City of Spokane Water Department

914 E. North Foothills Drive

Spokane, WA 99207

509-625-7804

smcintosh@spokanecity.org

Director 3: Sara Broderius, Account Manager, Board Clerk & Wellness Coordinator

Vera Water and Power
601 N. Evergreen Road
Spokane Valley, WA 99216
509-227-6817

SBroderius@verawaterandpower.com

Director 4: Branden Rose, Administrator
Hayden Lake Irrigation District
2160 West Dakota Avenue
Hayden, Idaho 83835
208-772-2612

branden@haydenirrigation.com

Director 5: Andy Wilson, Sales Associate
Consolidated Supply
305 N. Lake Rd
Spokane Valley, WA 99212
509-891-9911

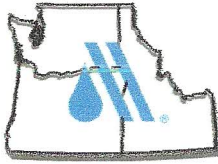
andy.wilson@consolidatedsupply.com

Past President: Michelle Johnson, Engineer
J-U-B Engineers Inc.
7825 N. Meadowlark Way
Coeur d'Alene, ID 83815
208-762-8787

mjohnson@jub.com

Secretary/Treasurer: Maura Kegley, Volunteer
PO Box 10548
Spokane, WA 99209
509-954-7370

dmkegs@comcast.net



American Water Works Association
Pacific Northwest Section
Inland Empire Subsection

2020 Subsection Activities

GIS Basics Jan. 28, 2020 (13 Attendees)

SCADA Class, Feb. 19, 2020 (19 Attendees)

Board Training, Feb. 19, 2020 (7 Attendees)

16th Annual Truck Rodeo, March 11, 2020 (139 attendees & 30 participating Vendors)

(See attached flyers)

2021 Proposed Schedule of Meeting and Events

Monthly Virtual Board Meetings, 11:30 second Thursday of the month, excluding May.

Feb. 24 and March 3, 2021 Virtual Truck Rodeo

Golf Tournament, No Water No Beer, Spring Banquet and August Annual picnic currently on hiatus.

2021 Subsection Goals

Getting through 2021.

(Due to Covid, our bank branch is closed to public. I've been unable to get a hold of our banker through emails, but the only thing that has changed this year is the addition of Dion Holton on signature, and the removal of Michelle Johnson as she steps off our Board. We normally submit a letter from the bank, as they no longer have signature cards.)

See attached Affiliation Agreement signed by Bijay Adams, President of IESS.

See attached Conflict of Interest Statements signed by IESS Subsection Officers.



American Water Works Association
Pacific Northwest Section
Inland Empire Subsection

When

Tuesday, January 28, 2020 from 9:00 AM to 4:15 PM
PST

[Add to Calendar](#)

Where

Liberty Lake Sewer and Water
22510 E. Mission Ave.
Liberty Lake, WA 99019



[Driving Directions](#)

Contact

Maura Kegley
IESS - AWWA
509-964-7370
dmkegs@comcast.net

IESS - AWWA GIS Basics
with Chris Yake, J-U-B Engineers

Branden Rose, Director #5, hosting

Geographic Information Systems have taken over traditional mapping techniques. Understanding fully how to best use this data leads to better decision making for maintenance and administration without lifting a shovel.

This class will have hands on interaction with the following using various programs brought by attendees:

- applying basemaps
- setting up attribute fields/schema
- importing existing data
- collecting new information
- editing spatial and attribute data
- snapping to features to create connectivity
- colorcoding infrastructure
- overview of publishing interactive online maps

Plus tips and hands on exercises to fully understand your GIS system and how it can work harder and do more for you.

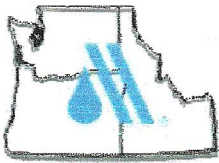
\$105 for AWWA member, \$145 for non AWWA.

Participants asked to bring laptops with mapping program, along with 2 waypoints from their area for hands on application. Questions, call Chris Yake at 208-762-8787, or contact Branden Rose at 208-772-2612.

0.5 Washington Water CEU's

Lunch is included.

[Register Now!](#)



American Water Works Association
Pacific Northwest Section
Inland Empire Subsection

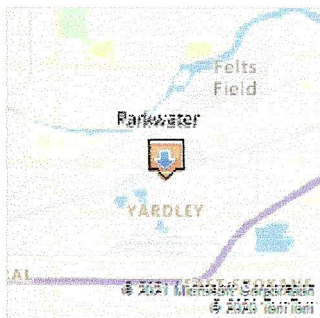
When

Wednesday, February 19, 2020 from 7:45 AM to 1:00 PM PST

[Add to Calendar](#)

Where

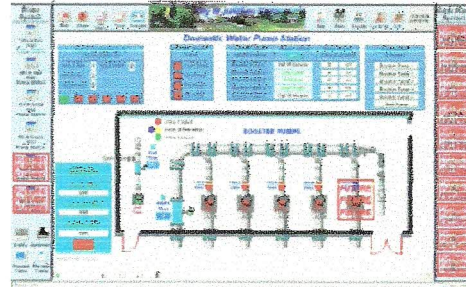
Spokane Water District #3
1225 N. Yardley
Spokane Valley, WA 99212



[Driving Directions](#)

Contact

Maura Kegley
IESS - AWWA
509-964-7370
dmkegs@comcast.net



IESS - AWWA SCADA Basics and Troubleshooting with Nick Zito

Bob Cunningham, IESS Director 2, hosts this informative introduction to SCADA, with overview of PLC's, HMI's and various field devices. Topics covered will include Relay Logic, physical inputs and output, and how to utilize status indicators for troubleshooting. Morning snacks and coffee. This is a four hour class, with no lunch. 0.4 WA Water CEU's. 0.4 Idaho Water and Wastewater CEU's. \$65 for AWWA members.

[Register Now!](#)



American Water Works Association
Pacific Northwest Section
Inland Empire Subsection

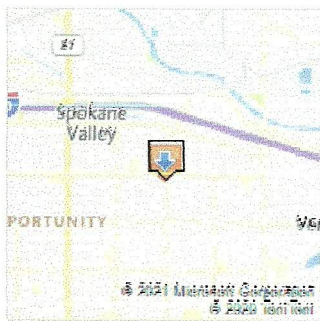
When

Wednesday, February 19, 2020 from 6:00 PM to 8:30 PM PST

[Add to Calendar](#)

Where

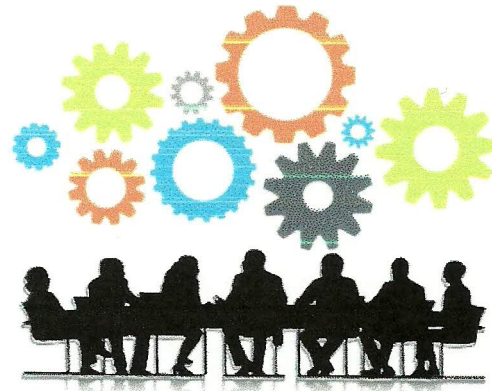
Vera Water and Power Downstairs Meeting Room
601 N. Evergreen Road
Spokane Valley, WA 99216



[Driving Directions](#)

Contact

Maura Kegley
IESS - AWWA
509-954-7370
dmkegs@comcast.net



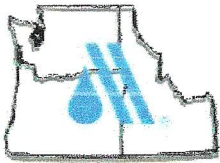
Public Officials Training

hosted by Sara Broderius, IESS Director 4

With Attorneys Scott Hislop and Aaron Dunham

This training is specific to Board Members of Utility Companies. At the end of the training, attendees will receive a Certificate of Training. This class covers the Public Records Act, Open Meetings Act and Record Retention Training. Coffee and dessert will be provided. \$25 fee.

[Register Now!](#)



American Water Works Association
Pacific Northwest Section
Inland Empire Subsection

When

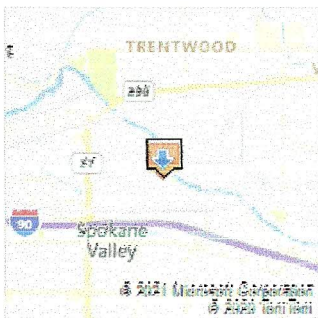
Wednesday, March 11, 2020 from 7:00 AM to 4:00 PM
PDT

[Add to Calendar](#)

Where

CenterPlace

2426 N. Discovery Place
Spokane Valley, WA 99216



[Driving Directions](#)

Contact

Maura Kegley
IESS - AWWA
509-954-7370
dmkegs@comcast.net

IESS - AWWA 16th Service Truck Rodeo

Water Rights 101 (Auditorium)

Aquifer Class, Part 1 & 2 (Auditorium)

- What is an Aquifer and what are the properties we use?
- Water Conservation and Wellhead Protection

Water System Resiliency Planning (Great Room)

Cross Connection Control (Great Room)

DOH-Emergency Response (Great Room)

**Special afternoon panel discussion of
Water Systems Behaving Badly**

And Contests:

Best Water Leak Photo - send submissions prior to event, email picture to spokane@americanleakinwm.com

Meter Madness-best timed result represents IESS at PNWS 2020 Conference

Best Tasting Water-pick up a jug for contest from Dion Holton or Maura Kegley, winner goes on to PNWS 2020 Conference

Service Truck Contest-ONE FREE REGISTRATION FOR EACH UTILITY THAT ENTERS CONTEST

Gimmicks & Gadgets- WIN \$100 gift card for best invention

Demonstrations: Tapping and Hydrant Hysteria!

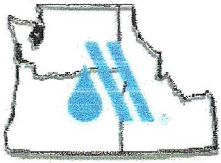
VENDOR HALL, LUNCH, NETWORKING!

\$65 includes lunch. ***0.3-0.5 Washington Water CEU's.***

Don't miss out!

Know a vendor? [Rope 'em and head 'em this way!](#)

Register Now!



American Water Works Association

Pacific Northwest Section

Inland Empire Subsection

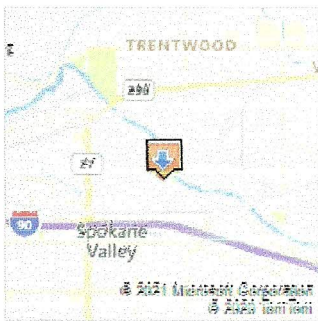
When

Wednesday, March 11, 2020 from 6:30 AM to 3:00 PM
PDT

[Add to Calendar](#)

Where

CenterPlace
2426 N. Discovery Place
Spokane Valley, WA 99216



[Driving Directions](#)

Contact

Maura Kegley
IESS - AWWA
509-954-7370
dmkegs@comcast.net

IESS - AWWA 16th Annual Truck Rodeo VENDOR REGISTRATION

Slightly different this year. You pay for lunch up front for you and your sales team. Then purchase either a vendor table to set up at the event, or help us out with a sponsorship. You choose where you want your Vendor Table, in Vendor Hall (\$150), right outside of classroom (\$450) or in classroom (\$900). If you can't come, but still want to Sponsor an event, you can do that too. **And we always appreciate door prizes!** Water Operators and Office Staff look forward to this opportunity to network each year. Set up begins at 6:30, tear down at 3:00. **Registration closes March 6th.** Be sure to send us a business logo, to be part of our video thank you for all the attendees.

[Register Now!](#)



American Water Works Association
Pacific Northwest Section
Inland Empire Subsection

When

Tuesday, April 7, 2020 from 8:00 AM to 3:00 PM PDT

[Add to Calendar](#)

Where

Liberty Lake Sewer and Water District
22510 E. Mission Ave.
Liberty Lake, WA 99019



[Driving Directions](#)

Contact

Maura Kegley
IESS - AWWA
509-954-7970
dmkegs@comcast.net

IESS - AWWA Flagger Recertification

**CLASS CANCELED UNTIL FURTHER NOTICE
DUE TO NATIONAL UNFORESEEN EVENTS**

Instructed by **Kathy Cardwell**

Hosted by **BiJay Adams**, IESS Vice President

**6 Hour Re-Certification flagging course for
Washington, Idaho and Oregon.**

Lunch and materials included.

\$70 for AWWA members

\$95 for non members.

[Register Now!](#)



American Water Works Association
Pacific Northwest Section

PO Box 872467
Vancouver, WA 98687
T 803-760-6460
F 360-254-0695
www.pnws-awwa.org

SUBSECTION BALANCE SHEET FOR CALENDAR YEAR

Subsection Name:

BANK STATEMENT PERIOD:

THROUGH

PREVIOUS BALANCE

DEPOSITS & ADDITIONS (Should total the income on the profit and loss statement)

CHECKS & WITHDRAWALS (should total the expenses on the profit and loss statement)

ENDING BALANCE:



SUBSECTION PROFIT/LOSS STATEMENT AS OF: Dec. 31, 2020

Subsection Name: Inland Empire Subsection

INCOME:	\$5172.43
Interest	
Receivables	\$179.00 collected donations
Miscellaneous	
TOTAL INCOME:	\$5351.43

EXPENSES:	
Accounting Fees	196.08 Constant Contact
Committee	36.69 domain name charge
Conference/Meetings	500.00 NWNB deposit
Equipment	33.03 board shirt
Miscellaneous	
Officer Compensation	86.00 AWWA membership
Postage	106.00 Post Office rental
Printing	150.25 (ink)
Prizes & Awards	124.99
Telephone	
Travel	
TOTAL EXPENSES:	1233.04

Print Form



SUMMARY REPORT OF SUBSECTION CASH RECEIPTS AND EXPENSES FOR 2020

Subsection Number:

Subsection Name: Inland Empire Subsection

- | | |
|---|-------------------|
| 1. Total Subsection Balance of Funds at beginning of the year: | \$32718.55 |
| 2. Total receipts during the year. (Monies collected during the year): | \$5351.43 |
| 3. Total (Add Lines 1 and 2) | \$38069.98 |
| <hr/> | |
| 4. Total Expenses for the year: | \$1233.04 |
| 5. Balance at the end of the year. (Subtract Line 4 from Line 3) | \$36836.94 |
| <hr/> | |
| 6. Of the Balance on Line 5, how much is earned Interest from the bank? -0- | |
| 7. Please list where the subsection funds are kept. (Types of accounts, name and branch of bank(s), account number(s), cash, etc.) Remember to protect your bank account numbers! Do not transmit this form electronically with account numbers attached. | |

US Bank, with signatures Kyle Kihs, Maura Kegley, BiJay Adams and Dion Holton on file.

Certification:

I, the undersigned, Secretary/Treasurer of the Inland Empire Subsection hereby certify that the foregoing is a correct statement of cash receipts and disbursements for the calendar year listed above.

Signed

Maura Kegley

Please Print Signed Name

Print Form



AWWA and the Section

Reasons an Affiliation Agreement is needed:

- Protect the Associations intellectual property including logos, emblems, names, free publications and other proprietary material. In this litigious society if you don't protect your brands you can lose them. An example, Bayer aspirin did not protect the name aspirin and it is now used worldwide by many companies.
- By having this agreement the Association can continue to indemnify all eligible persons of the section, such as directors and officers with liability insurance as cost effectively as possible.
- The Associations not-for-profit status is critical to our organization surviving. As such the need was there to ensure that everyone understood that all activities conducted by the Sections must meet with AWWA's stated mission of uniting the water community to protect public health and to provide safe and sufficient water for all. Through collective leadership, AWWA advances technology, education, science, management, and government policies. Anything outside of this mission is not allowed.

Section Penalties for Affiliation Agreement Violations:

1. If the Section violates this agreement the Association may start a disciplinary proceeding that could include financial penalties or ultimately dissolution of the Section.

I understand the importance of the American Water Works Associations Affiliation Agreement and why it was needed. Furthermore, I understand that by violating this agreement I place the Pacific Northwest Section in jeopardy of financial penalties or possible dissolution. If I have any questions or concerns regarding my Committee or Subsection activities I will contact the Section office for clarification.

Bi-Tony Adams

[Signature]

Name

President

Title

IESS

Committee or Subsection

1/11/2021

Date

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature  Date: 1/11/2021

Name (printed) Bijay Adams

Committee or Subsection IESS

Title President

Print Form

SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature Dion W. Holton Date: 1 15 2021

Name (printed) DION W. HOLTON

Committee or Subsection PNW IESS AWWA

Title V P

Print Form

SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature  Date: 1/15/21

Name (printed) Bob Cunningham

Committee or Subsection IESS board


Title Director #1

SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature  Date: 1/11/2021

Name (printed) Seth McIntosh

Committee or Subsection IESS-AWWA

Title Director 2

Print Form

SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature  Date: 1/15/21

Name (printed) Sara Broderius

Committee or Subsection LESS

Title Director # 3

Print Form

SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature



Date:

1/14/2021

Name (printed)

Brendan Rose

Committee or Subsection

AWWA-PNWS-ISS

Title

Director 4

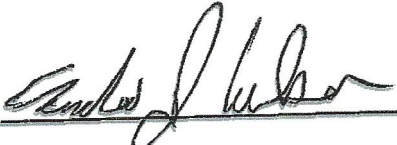
Print Form

SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature  Date: 1-15-2021
Name (printed) ANDREW WILSON
Committee or Subsection LESS AWWA
Title 5th Board

Print Form

SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature Maura Kegley Date: 1/19/21

Name (printed) Maura Kegley

Committee or Subsection Inland Empire Subsection

Title Treasurer/Secretary

Print Form

SF: adminpol/Conflict of interest