

2019 Annual Report

South Sound Subsection



American Water Works Association **Pacific Northwest** Section

TABLE OF CONTENTS

OFFICERS 2019-2020.....	2
SUBSECTION ACTIVITIES.....	3
PROPOSED 2020 ACTIVITIES SCHEDULE.....	9
2020 GOALS.....	10
BANK SIGNATURE CARDS.....	11
AFFILIATION AGREEMENT.....	13
CONFLICT OF INTEREST STATEMENTS.....	14
SUBSECTION FINANCIALS.....	21
Balance Sheets.....	21
Profit/Loss Statement.....	23
Cash Receipts and Expense Report.....	24
ATTACHMENTS.....	27
South Sound 2019 Monthly Financial Reports	



American Water Works Association **Pacific Northwest** Section

South Sound Subsection-PNWS-AWWA Officers

President

Michael Lubovich

Kennedy/Jenks Consultants
32001 32nd Ave South Suite 100
Federal Way, WA 98001
(253)835-6459
MichaelLubovich@kennedyjenks.com

Vice President

Matthew Hubbard

Tacoma Water
3628 S. 35th St.
Tacoma, WA 98409
(253)345-1662
mjhubbard@ci.tacoma.wa.us

Treasurer

Tim Wells

Spanaway Water Co
PO Box 1000
18413 B Street East
Spanaway, WA 98387
(253)531-9024
twells@spanaway-water.org

Secretary

Jeremy Djajadi

SYBIS LLC
9925 NE 134th Ct
Suite 100
Kirkland, WA 98034
(206)686-8463
jeremy@sybissolution.com

Board Members

Board Member Position #1

Past-President

Mike Pleasants

Silverdale Water District
5300 NW Newberry Hill Rd
Silverdale, WA 98383
(360)447-3500
mpleasants@swd16.org

Board Member Position #2

Dave Roberts

Parametrix
1019 39th Avenue SE, Suite 100
Puyallup, WA 98374
(253)604-6600
droberts@parametrix.com

Board Member Position #3

Shantel Shepard

Tacoma Water
3506 S.35th St.
Tacoma, WA 98409
(253)396-3130
sshepard@ci.tacoma.wa.us

Incoming Officers

President: Jolene Gibson

Vice President: Shantel Shepard

Secretary: Jeremy Djajadi

Treasurer: Tim Wells

Past Chair: Michael Lubovich

Board Member #2: Will Smythe

Board Member #3: Kali Kocdemir



American Water Works Association **Pacific Northwest** Section

Subsection Activities

2019 Meetings

- January 16
- February 27
- March 20
- April 17
- May 15
- June 19
- July 17
- August 21
- September 24
- October 16
- November 20
- December 13*

With exception to the December 13th meeting, regularly scheduled monthly meetings were held at Tacoma Water's Operations and Maintenance Facility.

*Meeting was held at the Oak Brook Golf Course

2019 Trainings

Waterworks 101

Our Waterworks 101 class was held in Lacey, Washington on April 24th and had a great turnout despite having the class a week prior to the section conference. This was a great training for both new water professionals and public officials (board members, commissioners, etc.). The material covered everything from principals of water quality to regulatory requirements. Those who attended learned everything they needed to know about the water infrastructure and what it takes to succeed in this industry.

Corrosion Control Workshop

The subsection hosted a Corrosion Control Workshop on October 24th at the Pierce County Environmental Services Building. The class helps water systems to develop a thorough understanding of corrosion control for their utility, and ultimately to maintain a sustainable utility.

21st Century Management Tools for Water System Managers Workshop

On November 13th, the South Sound Subsection hosted a one-of-a-kind workshop blending modern technology with the "essential" (more personal) side of management in the 21st Century Tools for Water System Manager Workshop. The workshop was developed to educate water system managers on some of the modern tools available to water systems and how to implement these tools to the benefit of the water utility and its customers. The workshop also aimed to address some of the challenges new



American Water Works Association **Pacific Northwest** Section

managers face resulting from the large wave of retirements rippling throughout the industry. The workshop was held in Tacoma Public Utility's training room.



American Water Works Association Pacific Northwest Section

2019 Competitions

Best Tasting Water Competition and Meter Madness

We held our subsection's Best Tasting Water and Meter Madness competition on March 22nd in Puyallup, hosted by Parametrix. Everyone had a great time networking and as always, the food and venue were awesome. City of Puyallup prevailed as the 2019 competition winner followed by Mt. View-Edgewood Water in 2nd Place and Lake Josephine Riviera Water in 3rd Place.

Photo 1: City of Puyallup Water Distribution Supervisor Craig Hale (left), South Sound Subsection Past President Mike Pleasants (middle), City of Puyallup Cross Connection Specialist Mike Nelson (right)



We also conducted our annual meter madness competition. There competition was fierce, but Carlos Camacho of Tacoma Water come out on top and went on to represent the South Sound Subsection at the Annual PNWS-AWWA Conference.

Photo 2: Meter Madness Winner Carlos Camacho (left) and South Sound Subsection Past President Mike Pleasants (right)

The South Sound Subsection took this event opportunity to recognize Jacki Brown (formerly Jacki Masters) for all her years of hard work and dedication to the Section and Subsection. She has been an incredible source of positive energy through PNWS-AWWA and was presented with the Water Drop Award in recognition of all that she's done.

Photo 3: Chair Elect Ronda Farmer (left), Water Drop Award Recipient Jacki Brown (middle), South Sound Subsection President Michael Lubovich (right)





American Water Works Association Pacific Northwest Section

2019 Community Outreach and Events

South Sound Subsection 8th Annual Charity Golf Tournament

The 8th annual LASA Charity Golf Tournament was held at the Oakbrook Golf Club in Lakewood, Washington on July 19th! Over 100 golfers gathered together for a fun day of golf for a great cause! Proceeds from the tournament goes to LASA (Living Access Support Alliance). LASA is a local organization committed to the prevention of homelessness and recurrent homelessness. Services provided by LASA include transitional housing, rental assistance, permanent low-income housing, parenting education, financial education, and utility payment support, to name a few.



Photo 4: 2019 Lime Green "South Sound Sunnies"

Big thanks for our sponsors who contributed so much to this cause:

- Kennedy Jenks Consultants
- Parametrix
- SYBIS LLC / CyberLock
- GeoDesign, Inc.
- BHC Consultants
- RH2
- Madsen Electric
- Kamstrup
- Robinson Noble, Inc.
- McGavick Graves, P.S.
- PumpTech NW
- Ferguson Waterworks
- Carollo Engineers



American Water Works Association Pacific Northwest Section

2019 Tours and Socials

Spring Social at the Rhein Haus

This year's annual spring social was held on May 17th at the Rhein Haus located in Tacoma. The social included bocce ball and a few cold ones on us to say "Thank You". Over 25 folks attended, enjoying good conversation and a fun Friday afternoon of networking. It was great to see many new faces and returning members!



South Subsection 2019 Fall Plant Tour & Social

The South Sound Subsection work in collaboration with Tacoma Water to organize and host a tour last October at the McMillin Reservoir facility. Michael Washington led the group around the site providing fascinating insight into the history and construction of two 33 million-gallon McMillin Reservoirs.

After the tour, the group reconvened for social hour at the HUB on South Hill (Puyallup), for networking, drinks, and fun times! We want to thank Tacoma Public Utilities for hosting the tour and Sigma Company for sponsoring the event!





American Water Works Association

Pacific Northwest Section



American Water Works Association Pacific Northwest Section

Proposed 2020 Activities Schedule

Meetings, Trainings, and Events

- January 22nd – Monthly Board Meeting
- February 19th – Monthly Board Meeting
- February 26th – Waterworks 101
- March 18th – Monthly Board Meeting
- March 27th – Best Tasting Water Competition
- April 15th – Monthly Board Meeting
- May 20th – Monthly Board Meeting
- May 22nd – Spring Social
- June 17th – Monthly Board Meeting
- July 15th – Monthly Board Meeting
- July 17th – Annual LASA Charity Golf Tournament
- August 7th - Day with DOH Workshop
- August 19th – Monthly Board Meeting
- August 21st – YP Tour and Social
- September 16th – Monthly Board Meeting
- October 21st – Monthly Board Meeting
- October 8th – TIAB Training (TBD)
- November 12th – Asset Management Workshop
- November 18th – Monthly Board Meeting
- December 16th – Monthly Board Meeting

Meeting

Training

Event



American Water Works Association **Pacific Northwest** Section

2020 Goals

- Host 4 trainings in 2020
- Stand up a formal training committee
- Continue working towards a Subsection Scholarship



Deposit Account Balance Summary

Requestor information:

SOUTH SOUND SUBSECTION

6501 SW TAYLORS FERRY RD
PORTLAND, OR 97223-9239

Summary of Deposit Account				
Account Number	Account Type	Open Date	Current Balance	Avg Balance (12 mos)
3582366726	BusinessSelect Ckg	09/10/2008		
Customer Information				
THE PACIFIC NORTHWEST SECTION		Sole Owner		
KYLE A KIHS		Signer		
AMERICAN WATER WORKS ASSOCIATION		Signer		
SOUTH SOUND SUBSECTION		Signer		
TIMOTHY L WELLS		Signer		
RONDA M FARMER		Signer		

Deposit Account Balance Summary request completed by:

KATIE L ARNOLD
(253) 305-5370
Gravelly Lake Dr

PLEASE NOTE THAT THE INFORMATION PROVIDED IN THIS LETTER WILL BE THE ONLY INFORMATION RELEASED BY JPMorgan Chase, N.A.

This letter is written as a matter of business courtesy, without prejudice, and is intended for the confidential use of the addressee only. No consideration has been paid or received for the issuance of this letter. The sources and contents of this letter are not to be divulged and no responsibility is to attach to this bank or any of its officers, employees or agents by the issuance or contents of the letter which is provided in good faith and in reliance upon the assurances of confidentiality provided to this bank. Information and expressions of opinion of any type contained herein are obtained from the records of this bank or other sources deemed reliable, without independent investigation, but such information and expressions are subject to change without notice and no representation or warranty as to the accuracy of such information or the reliability of the sources is made or implied or vouched in any way. This letter is not to be reproduced, used in any advertisement or in any way whatsoever except as represented to this bank. This bank does not undertake to notify of any changes in the information contained in this letter. Any reliance is at the sole risk of the addressee.



Deposit Account Balance Summary

Requestor information:

SOUTH SOUND SUBSECTION

6501 SW TAYLORS FERRY RD
PORTLAND, OR 97223-9239

Summary of Deposit Account				
Account Number	Account Type	Open Date	Current Balance	Avg Balance (12 mos)
948663879	Business Select High Yield Savings	09/10/2008		
Customer Information				
THE PACIFIC NORTHWEST SECTION		Sole Owner		
KYLE A KIHS		Signer		
AMERICAN WATER WORKS ASSOCIATION		Signer		
SOUTH SOUND SUBSECTION		Signer		
TIMOTHY L WELLS		Signer		
RONDA M FARMER		Signer		

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AWWA and the Section

Reasons an Affiliation Agreement is needed:

- Protect the Associations' intellectual property including logos, emblems, names, free publications and other proprietary material. In this litigious society if you don't protect your brands you can lose them. An example, Bayer aspirin did not protect the name aspirin and it is now used worldwide by many companies.
- By having this agreement the Association can continue to indemnify all eligible persons of the section, such as directors and officers with liability insurance as cost effectively as possible.
- The Associations' not-for-profit status is critical to our organization surviving. As such the need was there to ensure that everyone understood that all activities conducted by the Sections must meet with AWWA's stated mission of uniting the water community to protect public health and to provide safe and sufficient water for all. Through collective leadership, AWWA advances technology, education, science, management, and government policies. Anything outside of this mission is not allowed.

Section Penalties for Affiliation Agreement Violations:

1. If the Section violates this agreement to Association may start a disciplinary proceeding that could include financial penalties or ultimately dissolution of the Section.

I understand the importance of the American Water Works Associations' Affiliation Agreement and why it was needed. Furthermore, I understand that by violating this agreement I place the Pacific Northwest Section in jeopardy of financial penalties or possible dissolution. If I have any questions or concerns regarding my Committee or Subsection activities I will contact the Section office for clarification.

Name

Title

Committee or Subsection

Date



POLICY ON CONFLICTS OF INTEREST AND DISCLOSURE OF CERTAIN INTERESTS

This conflict of interest policy is designed to help directors, officers, employees and members ("Responsible Persons") of the Pacific Northwest Section of the American Water Works Association (PNWS) identify situations that present potential conflicts of interest and to provide the Section with a procedure which, if observed, will allow a transaction to be treated as valid and binding even though a Responsible Person has or may have a conflict of interest with respect to the transaction.

DEFINITIONS

Conflict of Interest. For purposes of this policy, the following circumstances shall be deemed to be a Conflict of Interest:

Outside Interests

- A Contract or Transaction between the PNWS and a Responsible Person or a Family Member of a Responsible Person.
- A Contract or Transaction between the PNWS and an entity in which a Responsible Person or a Family Member of a Responsible Person has a material interest in excess of 5% or of which such person is a director, officer, agent, partner, trustee, personal representative, guardian, custodian, or other legal representative.

Outside Activities

- A Responsible Person or a Family Member of a Responsible Person accepting gifts, entertainment, or other favors with a value in excess of \$100 from any individual or entity that:
 - (i) Does or is seeking to do business with the PNWS or
 - (ii) Is seeking to receive a loan or grant, or to secure other financial commitments or benefits from the PNWS.

Responsible Person is any person who is an officer, director, employee or member of the PNWS, including, when the context requires, a Family Member of any such person.

Family Member is a spouse, domestic partner, parent, child or spouse of a child, brother, sister, or spouse of a brother or sister of a Responsible Person.

Contract or Transaction is any agreement or relationship involving the sale or purchase of goods, services, or rights of any kind, the providing or receipt of a loan or grant, the establishment of any other type of pecuniary or financially meaningful relationship except for transactions in the ordinary course of business (a) between the PNWS and an employee of the PNWS arising from the employment relationship, such as salary, benefits or reimbursement of employment related expenses, (b) between the PNWS and a member of the PNWS arising from the membership relationship, such as payment of membership dues or the purchase of publications, exhibition space or member services, or (c) between the PNWS and its officers or directors arising out of their positions, such as the reimbursement of travel and lodging expenses in accordance with the PNWS's stated policies for such reimbursements.

PROCEDURES

- Prior to any Board or Committee action on a Contract or Transaction involving a Conflict of Interest, any Responsible Person having a Conflict of Interest who is in attendance at the meeting shall disclose all facts material to the Conflict of Interest. Such disclosure shall be reflected in the minutes of the meeting.
- If an officer or director of the PNWS is unable to attend a meeting of a Board or Committee at which he or she has reason to believe that the Board will act on a matter in which the officer or director has a Conflict of Interest, then that person shall disclose to the chair of the meeting all facts material to the Conflict of Interest. The chair shall report the disclosure at the meeting and the disclosure shall be reflected in the minutes of the meeting.
- Any Responsible Person who has a Conflict of Interest shall not participate in or be permitted to hear the Board's discussion of the matter except to disclose material facts and to respond to questions. Any Responsible Person who is an officer, director or employee of the PNWS shall not attempt to exert his or her personal influence with respect to the matter, either at or outside the meeting.
- A Responsible Person who has a Conflict of Interest with respect to a Contract or Transaction that will be voted on at a meeting shall not be counted in determining the presence of quorum for purposes of the vote. The Responsible Person having a Conflict of Interest may not vote on the Contract or Transaction and shall not be present in the meeting room when the vote is taken. Such person's ineligibility to vote shall be reflected in the minutes of the meeting.
- Responsible Persons who are not members of the Board of Directors of the PNWS shall disclose to the PNWS Executive Director or Chair of the PNWS (or his or her designee) any Conflict of Interest that such Responsible Person has with respect to a Contract or Transaction. Responsible Persons who have a Conflict of Interest with respect to a Contract or Transaction that is not the subject of Board action shall also make the same disclosure. In either case, such disclosure shall be made as soon as practicable as the Responsible Person knows of the Conflict of Interest. Any Responsible Person who is an officer, director or employee of the PNWS shall refrain from any action that may affect the PNWS's participation in the Contract or Transaction.
- In the event it is not entirely clear that a Conflict of Interest exists, the Responsible Person with the potential conflict shall disclose, in writing, the circumstances to the Chair or Executive Director of the PNWS, who shall determine whether there exists a Conflict of Interest that is subject to this policy.

- Each Responsible Person shall exercise care not to disclose confidential information acquired in connection with any such Contract or Transaction the disclosure of which might have an adverse effect on the business of the PNWS. Furthermore, a Responsible Person shall not disclose or use information relating to the business of the PNWS for the personal profit or advantage of the Responsible Person or a Family Member.

Dissemination and Review of Policy

- This policy shall be published on the PNWS's website and otherwise made available to all members of the PNWS. Each officer, director and employee of the PNWS shall be required to review a copy of this policy and acknowledge in writing that he or she has done so.
- Each officer and director of the PNWS shall annually complete a disclosure form identifying any relationships, positions, or circumstances in which such Responsible Person is involved that could reasonably be expected to lead to a Conflict of Interest. Such relationships, positions or circumstances include any significant ownership interest (more than 5%) of a business that might provide goods or services to the PNWS. The PNWS will treat any such disclosures as confidential information.
- The Board of Directors shall review this policy annually. Any changes to the policy shall be communicated immediately to all Responsible Persons.

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature Michael Lubovich Digitally signed by Michael Lubovich
Date: 2020.02.10 08:37:28 -08'00' Date: 2/10/2020

Name (printed) Michael Lubovich

Committee or Subsection South Sound Subsection

Title President/Chair

Print Form

SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature Tim Wells Date: 2-7-20

Name (printed) Tim WELLS

Committee or Subsection SOUTH SOUND SUBSECTION

Title TREASURER

Print Form

SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

N/A

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature Hubbard, Matthew Digitally signed by Hubbard, Matthew
DN: E=MJHubbard@ci.tacoma.wa.us,
CN=Hubbard, Matthew, OU=Users, OU=WATR,
OU=TPU, OU=COT, DC=Tacoma, DC=Id
Date: 2020.02.09 21:27:33 -08'00' Date: 2/9/2020

Name (printed) Matt Hubbard

Committee or Subsection South Sound Subsection

Title Vice President

Print Form


SF: adminpol/Conflict of interest

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

N/A

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature  Date: 02/07/2020

Name (printed) JEREMY DJAJADI

Committee or Subsection South Sound Subsection PNWS-AWWA

Title Secretary

Print Form



American Water Works Association
Pacific Northwest Section

PO Box 872467
Vancouver, WA 98687
T 503-760-6460
F 360-254-0695
www.pnws-awwa.org

SUBSECTION BALANCE SHEET FOR CALENDAR YEAR 2019

Subsection Name: South Sound Subsection Checking

BANK STATEMENT PERIOD:

1/1/2019

THROUGH

12/31/2019

PREVIOUS BALANCE

\$19,718.28

DEPOSITS & ADDITIONS (Should total the income on the profit and loss statement)

\$24,795.13

CHECKS & WITHDRAWALS (should total the expenses on the profit and loss statement)

\$24,524.66

ENDING BALANCE:

\$19,988.75



American Water Works Association
Pacific Northwest Section

PO Box 872467
Vancouver, WA 98687
T 503-760-6460
F 360-254-0695
www.pnws-awwa.org

SUBSECTION BALANCE SHEET FOR CALENDAR YEAR **2019**

Subsection Name: **South Sound Subsection Savings**

BANK STATEMENT PERIOD:

1/1/2019

THROUGH

12/31/2019

PREVIOUS BALANCE

\$7,611.40

DEPOSITS & ADDITIONS (Should total the income on the profit and loss statement)

\$2.26

CHECKS & WITHDRAWALS (should total the expenses on the profit and loss statement)

\$0.00

ENDING BALANCE:

\$7,613.66



American Water Works Association
Pacific Northwest Section

PO Box 872467
Vancouver, WA 98687
T 503-760-6460
F 360-254-0695
www.pnws-awwa.org

SUBSECTION PROFIT/LOSS STATEMENT AS OF: 12/31/2019

Subsection Name: South Sound Subsection

INCOME:

Interest	\$2.26
Receivables	\$24,795.13
Miscellaneous	
TOTAL INCOME:	\$24,797.39

EXPENSES:

Accounting Fees	\$455.75
Committee	
Conference/Meetings	\$84.82
Equipment	
Miscellaneous	\$23,288.21
Officer Compensation	
Postage	
Printing	\$33.61
Prizes & Awards	\$662.27
Telephone	
Travel	
TOTAL EXPENSES:	\$24,524.66

Print Form



SUMMARY REPORT OF SUBSECTION CASH RECEIPTS AND EXPENSES FOR **2019**

Subsection Number:

Subsection Name: **South Sound**

- | | |
|---|--------------------|
| 1. Total Subsection Balance of Funds at beginning of the year: | \$27,329.68 |
| 2. Total receipts during the year. (Monies collected during the year): | \$24,797.39 |
| 3. Total (Add Lines 1 and 2) | \$52,127.07 |
| 4. Total Expenses for the year: | \$24,524.66 |
| 5. Balance at the end of the year. (Subtract Line 4 from Line 3) | \$27,602.41 |
| 6. Of the Balance on Line 5, how much is earned Interest from the bank? | \$2.26 |
| 7. Please list where the subsection funds are kept. (Types of accounts, name and branch of bank(s), account number(s), cash, etc.) Remember to protect your bank account numbers! Do not transmit this form electronically with account numbers attached. | |

Checking and Savings - Chase Bank, Lakewood WA account # last 4 - 6726 & 3879

Certification:

I, the undersigned, Secretary/Treasurer of the **South Sound** Subsection hereby certify that the foregoing is a correct statement of cash receipts and disbursements for the calendar year listed above.

Signed

Tim Wells

Please Print Signed Name

expense report

[illegible]

South Sound Subsection-PNWS-AWWA
Account Report 2019

Checking	beginning bal			Savings	beginning bal		
Jan	deposits	\$ 19,718.28		Jan	deposits	\$ 7,611.40	
	withdrawal\checks		\$ -		withdrawal	0.19 interest	\$ 0.19
Feb	deposits		\$ -	Feb	deposits		
	withdrawal\checks		\$ -		withdrawal	0.17 interest	\$ 0.17
Mar	deposits		\$ -	Mar	deposits		
	withdrawal\checks		\$ -		withdrawal	0.18 interest	\$ 0.18
Apr	deposits		\$ 655.00	Apr	deposits		
	withdrawal\checks		\$ -		withdrawal	0.20 interest	\$ 0.20
May	deposits		\$ 2,227.83	May	deposits		
	withdrawal\checks		\$ -		withdrawal	0.19 interest	\$ 0.19
Jun	deposits		\$ -	Jun	deposits		
	withdrawal\checks		\$ -		withdrawal	0.17 interest	\$ 0.17
Jul	deposits		\$ 19,094.80	Jul	deposits		
	withdrawal\checks		\$ -		withdrawal	0.21 interest	\$ 0.21
Aug	deposits		\$ 1,040.00	Aug	deposits		
	withdrawal\checks		\$ -		withdrawal	0.19 interest	\$ 0.19
Sep	deposits		\$ -	Sep	deposits		
	withdrawal\checks		\$ -		withdrawal	0.19 interest	\$ 0.19
Oct	deposits		\$ 1,169.20	Oct	deposits		
	withdrawal\checks		\$ -		withdrawal	0.19 interest	\$ 0.19
Nov	deposits		\$ 608.30	Nov	deposits		
	withdrawal\checks		\$ -		withdrawal	0.18 interest	\$ 0.18
Dec	deposits		\$ -	Dec	deposits		
	withdrawal\checks		\$ -		withdrawal	0.20 interest	\$ 0.20
					Total	\$ 2.26	YTD Total \$ 2.26
					Ending Balance	\$ 7,613.66	

BALANCE SHEET YEAR 2019

CHECKING ACCOUNT Bank Statement Period – January 1, 2019 - January 31, 2019

PREVIOUS BALANCE \$ 19,718.28

DEPOSITS AND ADDITIONS \$ 0.00
(Should total the income listed on
the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 38.25
(Should total the expenses listed on
the Revenue/Expense Statement)

ENDING BALANCE \$ 19,680.03

SAVINGS ACCOUNT Bank Statement Period – January 1, 2019 - January 31, 2019

PREVIOUS BALANCE \$ 7,611.40

DEPOSITS AND ADDITIONS \$ 0.19
(Should total the income
listed on the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 0.00
(Should total the expenses
listed on the Revenue/Expense Statement)

ENDING BALANCE \$ 7,611.59

REVENUE/EXPENSE STATEMENT

Bank Statement Period – January 1, 2019 - January 31, 2019

INCOME:

Interest (Savings Account)	\$ 0.19
Receivables (Checking Account)	\$ 0.00
Miscellaneous	\$ 0.00

TOTAL INCOME \$ 0.19

EXPENSES:

Accounting Fees	\$ 38.25	Constant Contact
Committee	\$ 0.00	
Conference/Meeting	\$ 0.00	
Equipment	\$ 0.00	
Miscellaneous	\$ 0.00	
Officer Compensation	\$ 0.00	
Postage	\$ 0.00	
Printing	\$ 0.00	
Prizes & Awards	\$ 0.00	
Snacks	\$ 0.00	
Telephone	\$ 0.00	
Travel	\$ 0.00	
Reimbursement	\$ 0.00	

TOTAL EXPENSES \$ 38.25

Notes:

Miscellaneous -

BALANCE SHEET YEAR 2019

CHECKING ACCOUNT Bank Statement Period – February 1, 2019 - February 28, 2019

PREVIOUS BALANCE \$ 19,680.03

DEPOSITS AND ADDITIONS \$ 0.00

(Should total the income listed on
the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 138.25

(Should total the expenses listed on
the Revenue/Expense Statement)

ENDING BALANCE \$ 19,541.78

SAVINGS ACCOUNT Bank Statement Period – February 1, 2019 - February 28, 2019

PREVIOUS BALANCE \$ 7,611.59

DEPOSITS AND ADDITIONS \$ 0.17

(Should total the income
listed on the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 0.00

(Should total the expenses
listed on the Revenue/Expense Statement)

ENDING BALANCE \$ 7,611.76

REVENUE/EXPENSE STATEMENT

Bank Statement Period – February 1, 2019 - February 28, 2019

INCOME:

Interest (Savings Account)	\$ 0.17
Receivables (Checking Account)	\$ 0.00
Miscellaneous	\$ 0.00

TOTAL INCOME \$ 0.17

EXPENSES:

Accounting Fees	\$ 38.25	Constant Contact
Committee	\$ 0.00	
Conference/Meeting	\$ 0.00	
Equipment	\$ 0.00	
Miscellaneous	\$ 100.00	
Officer Compensation	\$ 0.00	
Postage	\$ 0.00	
Printing	\$ 0.00	
Prizes & Awards	\$ 0.00	
Snacks	\$ 0.00	
Telephone	\$ 0.00	
Travel	\$ 0.00	
Reimbursement	\$ 0.00	

TOTAL EXPENSES \$ 138.25

Notes:

Miscellaneous - DC charge (\$100.00) to Lacey Parks & Rec for the 'Water Works 101' room rental deposit

BALANCE SHEET YEAR 2019

CHECKING ACCOUNT Bank Statement Period – March 1, 2019 - March 29, 2019

PREVIOUS BALANCE \$ 19,541.78

DEPOSITS AND ADDITIONS \$ 0.00

(Should total the income listed on
the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 436.78

(Should total the expenses listed on
the Revenue/Expense Statement)

ENDING BALANCE \$ 19,105.00

SAVINGS ACCOUNT Bank Statement Period – March 1, 2019 - March 29, 2019

PREVIOUS BALANCE \$ 7,611.76

DEPOSITS AND ADDITIONS \$ 0.18

(Should total the income
listed on the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 0.00

(Should total the expenses
listed on the Revenue/Expense Statement)

ENDING BALANCE \$ 7,611.94

REVENUE/EXPENSE STATEMENT

Bank Statement Period – March 1, 2019 - March 29, 2019

INCOME:

Interest (Savings Account)	\$ 0.18
Receivables (Checking Account)	\$ 0.00
Miscellaneous	\$ 0.00

TOTAL INCOME \$ 0.18

EXPENSES:

Accounting Fees	\$ 38.25	Constant Contact
Committee	\$ 0.00	
Conference/Meeting	\$ 0.00	
Equipment	\$ 0.00	
Miscellaneous	\$ 200.00	
Officer Compensation	\$ 0.00	
Postage	\$ 0.00	
Printing	\$ 0.00	
Prizes & Awards	\$ 198.53	BTW awards
Snacks	\$ 0.00	
Telephone	\$ 0.00	
Travel	\$ 0.00	
Reimbursement	\$ 0.00	

TOTAL EXPENSES \$ 436.78

Notes:

Miscellaneous - DC charge (\$200.00) to PNWS AWWA support for the Spring Conference YP Scavenger Hunt

BALANCE SHEET YEAR 2019

CHECKING ACCOUNT Bank Statement Period – March 30, 2019 - April 30, 2019

PREVIOUS BALANCE \$ 19,105.00

DEPOSITS AND ADDITIONS \$ 655.00

(Should total the income listed on
the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 1,387.73

(Should total the expenses listed on
the Revenue/Expense Statement)

ENDING BALANCE \$ 18,372.27

SAVINGS ACCOUNT Bank Statement Period – March 30, 2019 - April 30, 2019

PREVIOUS BALANCE \$ 7,611.94

DEPOSITS AND ADDITIONS \$ 0.20

(Should total the income
listed on the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 0.00

(Should total the expenses
listed on the Revenue/Expense Statement)

ENDING BALANCE \$ 7,612.14

REVENUE/EXPENSE STATEMENT
Bank Statement Period – March 30, 2019 - April 30, 2019

INCOME:

Interest (Savings Account)	\$ 0.20
Receivables (Checking Account)	\$ 655.00
Miscellaneous	\$ 0.00

TOTAL INCOME	\$ 655.20
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EXPENSES:

Accounting Fees	\$ 38.25	Constant Contact
Committee	\$ 0.00	
Conference/Meeting	\$ 0.00	
Equipment	\$ 0.00	
Miscellaneous	\$ 320.00	see description below
Officer Compensation	\$ 0.00	
Postage	\$ 0.00	
Printing	\$ 0.00	
Prizes & Awards	\$ 463.74	Geiger-sunglasses
Snacks	\$ 565.74	WW101 - lunch
Telephone	\$ 0.00	
Travel	\$ 0.00	
Reimbursement	\$ 0.00	

TOTAL EXPENSES	\$ 1,387.73
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Notes:

Miscellaneous - check #2215 (\$320.00) to PNW Section for the 'Education and Training ' fund (donation money collected at the Best Tasting Water event)

BALANCE SHEET YEAR 2019

CHECKING ACCOUNT Bank Statement Period – May 1, 2019 - May 31, 2019

PREVIOUS BALANCE \$ 18,372.27

DEPOSITS AND ADDITIONS \$ 2,227.83

(Should total the income listed on
the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 623.60

(Should total the expenses listed on
the Revenue/Expense Statement)

ENDING BALANCE \$ 19,976.50

SAVINGS ACCOUNT Bank Statement Period – May 1, 2019 - May 31, 2019

PREVIOUS BALANCE \$ 7,612.14

DEPOSITS AND ADDITIONS \$ 0.19

(Should total the income
listed on the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 0.00

(Should total the expenses
listed on the Revenue/Expense Statement)

ENDING BALANCE \$ 7,612.33

REVENUE/EXPENSE STATEMENT
Bank Statement Period – May 1, 2019 - May 31, 2019

INCOME:

Interest (Savings Account)	\$ 0.19
Receivables (Checking Account)	\$ 2,227.83
Miscellaneous	\$ 0.00

TOTAL INCOME	\$ 2,228.02
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EXPENSES:

Accounting Fees	\$ 38.25	Constant Contact
Committee	\$ 0.00	
Conference/Meeting	\$ 0.00	
Equipment	\$ 0.00	
Miscellaneous	\$ 497.02	see description below
Officer Compensation	\$ 0.00	
Postage	\$ 0.00	
Printing	\$ 33.61	golf flyers
Prizes & Awards	\$ 0.00	
Snacks	\$ 54.72	WW101 - snacks
Telephone	\$ 0.00	
Travel	\$ 0.00	
Reimbursement	\$ 0.00	

TOTAL EXPENSES	\$ 623.60
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Notes:

Miscellaneous - debit card payment (\$497.02) to the City of Lacey, Water Works 101 room rental

BALANCE SHEET YEAR 2019

CHECKING ACCOUNT Bank Statement Period – June 1, 2019 - June 28, 2019

PREVIOUS BALANCE \$ 19,976.50

DEPOSITS AND ADDITIONS \$ 0.00
(Should total the income listed on
the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 1,603.04
(Should total the expenses listed on
the Revenue/Expense Statement)

ENDING BALANCE \$ 18,373.46

SAVINGS ACCOUNT Bank Statement Period – June 1, 2019 - June 28, 2019

PREVIOUS BALANCE \$ 7,612.33

DEPOSITS AND ADDITIONS \$ 0.17
(Should total the income
listed on the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 0.00
(Should total the expenses
listed on the Revenue/Expense Statement)

ENDING BALANCE \$ 7,612.50

REVENUE/EXPENSE STATEMENT
Bank Statement Period – June 1, 2019 - June 28, 2019

INCOME:

Interest (Savings Account)	\$ 0.17
Receivables (Checking Account)	\$ 0.00
Miscellaneous	\$ 0.00

TOTAL INCOME **\$ 0.17**

EXPENSES:

Accounting Fees	\$ 38.25	Constant Contact
Committee	\$ 0.00	
Conference/Meeting	\$ 0.00	
Equipment	\$ 0.00	
Miscellaneous	\$ 1,185.92	see description below
Officer Compensation	\$ 0.00	
Postage	\$ 0.00	
Printing	\$ 0.00	
Prizes & Awards	\$ 0.00	
Snacks	\$ 0.00	
Telephone	\$ 0.00	
Travel	\$ 0.00	
Reimbursement	\$ 378.87	Matt Hubbard, check #2218 - YP Social

TOTAL EXPENSES **\$ 1,603.04**

Notes:

Miscellaneous - Debit Card payment (\$1,050.92) to Geiger - shirts and pullovers, Check Number 2219 (\$135.00) to PNWS Education and Training fund - \$5.00 per each Water Works 101 attendee

BALANCE SHEET YEAR 2019

CHECKING ACCOUNT Bank Statement Period – June 29, 2019 - July 31, 2019

PREVIOUS BALANCE \$ 18,373.86

DEPOSITS AND ADDITIONS \$ 19,094.80

(Should total the income listed on
the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 13,974.74

(Should total the expenses listed on
the Revenue/Expense Statement)

ENDING BALANCE \$ 23,493.92

SAVINGS ACCOUNT Bank Statement Period – June 29, 2019 - July 31, 2019

PREVIOUS BALANCE \$ 7,612.50

DEPOSITS AND ADDITIONS \$ 0.21

(Should total the income
listed on the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 0.00

(Should total the expenses
listed on the Revenue/Expense Statement)

ENDING BALANCE \$ 7,612.71

REVENUE/EXPENSE STATEMENT
Bank Statement Period – June 29, 2019 - July 31, 2019

INCOME:

Interest (Savings Account)	\$ 0.17
Receivables (Checking Account)	\$ 0.00
Miscellaneous	\$ 0.00

TOTAL INCOME	\$ 0.17
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EXPENSES:

Accounting Fees	\$ 38.25	Constant Contact
Committee	\$ 0.00	
Conference/Meeting	\$ 0.00	
Equipment	\$ 0.00	
Miscellaneous	\$ 13,936.49	golf expenses
Officer Compensation	\$ 0.00	
Postage	\$ 0.00	
Printing	\$ 0.00	
Prizes & Awards	\$ 0.00	
Snacks	\$ 0.00	
Telephone	\$ 0.00	
Travel	\$ 0.00	
Reimbursement	\$ 0.00	

TOTAL EXPENSES	\$ 13,974.74
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Notes:

Miscellaneous - Check Number 2220 (\$100.00) golf change, Debit Card payment (\$120.59) to Smart Foodservice - golf snacks, Check Number 2221 (\$9,176.64) to Oakbrook Golf Club, Check Number 2222 (\$4,539.26) to Oakhouse Restaurant

BALANCE SHEET YEAR 2019

CHECKING ACCOUNT Bank Statement Period – August 1, 2019 - August 30, 2019

PREVIOUS BALANCE \$ 23,493.52

DEPOSITS AND ADDITIONS \$ 1,040.00

(Should total the income listed on
the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 38.25

(Should total the expenses listed on
the Revenue/Expense Statement)

ENDING BALANCE \$ 24,495.27

SAVINGS ACCOUNT Bank Statement Period – August 1, 2019 - August 30, 2019

PREVIOUS BALANCE \$ 7,612.71

DEPOSITS AND ADDITIONS \$ 0.19

(Should total the income
listed on the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 0.00

(Should total the expenses
listed on the Revenue/Expense Statement)

ENDING BALANCE \$ 7,612.90

REVENUE/EXPENSE STATEMENT
Bank Statement Period – August 1, 2019 - August 30, 2019

INCOME:

Interest (Savings Account)	\$ 0.19
Receivables (Checking Account)	\$ 1,040.00
Miscellaneous	\$ 0.00

TOTAL INCOME	\$ 1,040.19
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EXPENSES:

Accounting Fees	\$ 38.25	Constant Contact
Committee	\$ 0.00	
Conference/Meeting	\$ 0.00	
Equipment	\$ 0.00	
Miscellaneous	\$ 0.00	
Officer Compensation	\$ 0.00	
Postage	\$ 0.00	
Printing	\$ 0.00	
Prizes & Awards	\$ 0.00	
Snacks	\$ 0.00	
Telephone	\$ 0.00	
Travel	\$ 0.00	
Reimbursement	\$ 0.00	

TOTAL EXPENSES	\$ 38.25
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Notes:

Miscellaneous -

BALANCE SHEET YEAR 2019

CHECKING ACCOUNT Bank Statement Period – August 31, 2019 - September 30, 2019

PREVIOUS BALANCE \$ 24,495.27

DEPOSITS AND ADDITIONS \$ 0.00
(Should total the income listed on
the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 5,739.21
(Should total the expenses listed on
the Revenue/Expense Statement)

ENDING BALANCE \$ 18,756.06

SAVINGS ACCOUNT Bank Statement Period – August 31, 2019 - September 30, 2019

PREVIOUS BALANCE \$ 7,612.90

DEPOSITS AND ADDITIONS \$ 0.19
(Should total the income
listed on the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 0.00
(Should total the expenses
listed on the Revenue/Expense Statement)

ENDING BALANCE \$ 7,613.09

REVENUE/EXPENSE STATEMENT

Bank Statement Period – August 31, 2019 - September 30, 2019

INCOME:

Interest (Savings Account)	\$ 0.19
Receivables (Checking Account)	\$ 0.00
Miscellaneous	\$ 0.00

TOTAL INCOME \$ 0.19

EXPENSES:

Accounting Fees	\$ 38.25	Constant Contact
Committee	\$ 0.00	
Conference/Meeting	\$ 0.00	
Equipment	\$ 0.00	
Miscellaneous	\$ 5,700.96	
Officer Compensation	\$ 0.00	
Postage	\$ 0.00	
Printing	\$ 0.00	
Prizes & Awards	\$ 0.00	
Snacks	\$ 0.00	
Telephone	\$ 0.00	
Travel	\$ 0.00	
Reimbursement	\$ 0.00	

TOTAL EXPENSES \$ 5,739.21

Notes:

Miscellaneous - Check Number 2223 (\$5,700.96) to LASA

BALANCE SHEET YEAR 2019

CHECKING ACCOUNT Bank Statement Period – October 1, 2019 - October 31, 2019

PREVIOUS BALANCE \$ 18,756.06

DEPOSITS AND ADDITIONS \$ 1,169.20

(Should total the income listed on
the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 38.25

(Should total the expenses listed on
the Revenue/Expense Statement)

ENDING BALANCE \$ 19,887.01

SAVINGS ACCOUNT Bank Statement Period – October 1, 2019 - October 31, 2019

PREVIOUS BALANCE \$ 7,613.09

DEPOSITS AND ADDITIONS \$ 0.19

(Should total the income
listed on the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 0.00

(Should total the expenses
listed on the Revenue/Expense Statement)

ENDING BALANCE \$ 7,613.28

REVENUE/EXPENSE STATEMENT

Bank Statement Period – October 1, 2019 - October 31, 2019

INCOME:

Interest (Savings Account)	\$ 0.19
Receivables (Checking Account)	\$ 1,169.20
Miscellaneous	\$ 0.00

TOTAL INCOME \$ 1,169.39

EXPENSES:

Accounting Fees	\$ 38.25	Constant Contact
Committee	\$ 0.00	
Conference/Meeting	\$ 0.00	
Equipment	\$ 0.00	
Miscellaneous	\$ 0.00	
Officer Compensation	\$ 0.00	
Postage	\$ 0.00	
Printing	\$ 0.00	
Prizes & Awards	\$ 0.00	
Snacks	\$ 0.00	
Telephone	\$ 0.00	
Travel	\$ 0.00	
Reimbursement	\$ 0.00	

TOTAL EXPENSES \$ 38.25

Notes:

Miscellaneous -

BALANCE SHEET YEAR 2019

CHECKING ACCOUNT Bank Statement Period – November 1, 2019 - November 29, 2019

PREVIOUS BALANCE \$ 19,887.01

DEPOSITS AND ADDITIONS \$ 608.30
(Should total the income listed on
the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 208.25
(Should total the expenses listed on
the Revenue/Expense Statement)

ENDING BALANCE \$ 20,287.06

SAVINGS ACCOUNT Bank Statement Period – November 1, 2019 - November 29, 2019

PREVIOUS BALANCE \$ 7,613.28

DEPOSITS AND ADDITIONS \$ 0.18
(Should total the income
listed on the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 0.00
(Should total the expenses
listed on the Revenue/Expense Statement)

ENDING BALANCE \$ 7,613.46

REVENUE/EXPENSE STATEMENT

Bank Statement Period – November 1, 2019 - November 29, 2019

INCOME:

Interest (Savings Account)	\$ 0.18
Receivables (Checking Account)	\$ 608.30
Miscellaneous	\$ 0.00

TOTAL INCOME \$ 608.48

EXPENSES:

Accounting Fees	\$ 38.25	Constant Contact
Committee	\$ 0.00	
Conference/Meeting	\$ 0.00	
Equipment	\$ 0.00	
Miscellaneous	\$ 170.00	see below
Officer Compensation	\$ 0.00	
Postage	\$ 0.00	
Printing	\$ 0.00	
Prizes & Awards	\$ 0.00	
Snacks	\$ 0.00	
Telephone	\$ 0.00	
Travel	\$ 0.00	
Reimbursement	\$ 0.00	

TOTAL EXPENSES \$ 208.25

Notes:

Miscellaneous - Check Number 2226 (\$170.00) to PNWS Education and Training fund - \$5.00 per each Corrosion Control and 21st Century Tools attendee

BALANCE SHEET YEAR 2019

CHECKING ACCOUNT Bank Statement Period – November 30, 2019 - December 31, 2019

PREVIOUS BALANCE \$ 20,287.06

DEPOSITS AND ADDITIONS \$ 0.00
(Should total the income listed on
the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 298.31
(Should total the expenses listed on
the Revenue/Expense Statement)

ENDING BALANCE \$ 19,988.75

SAVINGS ACCOUNT Bank Statement Period – November 30, 2019 - December 31, 2019

PREVIOUS BALANCE \$ 7,613.46

DEPOSITS AND ADDITIONS \$ 0.20
(Should total the income
listed on the Revenue/Expense Statement)

CHECKS AND WITHDRAWALS \$ 0.00
(Should total the expenses
listed on the Revenue/Expense Statement)

ENDING BALANCE \$ 7,613.66

REVENUE/EXPENSE STATEMENT

Bank Statement Period – November 30, 2019 - December 31, 2019

INCOME:

Interest (Savings Account)	\$ 0.20
Receivables (Checking Account)	\$ 0.00
Miscellaneous	\$ 0.00

TOTAL INCOME \$ 0.20

EXPENSES:

Accounting Fees	\$ 35.00	Constant Contact
Committee	\$ 0.00	
Conference/Meeting	\$ 84.82	succession meeting @ Urban Elk
Equipment	\$ 0.00	
Miscellaneous	\$ 0.00	
Officer Compensation	\$ 0.00	
Postage	\$ 0.00	
Printing	\$ 0.00	
Prizes & Awards	\$ 0.00	
Snacks	\$ 0.00	
Telephone	\$ 0.00	
Travel	\$ 0.00	
Reimbursement	\$ 178.49	see below

TOTAL EXPENSES \$ 298.31

Notes:

Miscellaneous - Check Number 2224 (\$56.35) to City Treasurer (through Shantel) for Corrosion Control, Check Number 2225 (\$82.90) to Michael Lubovich for 21st Century Tools, Check Number 2227 (\$39.24) to Matt Hubbard for 21st Century Tools