



# American Water Works Association **Pacific Northwest** Section

SAC Winter Subsection Training

February 20-22, 2019

## **WEDNESDAY, FEBRUARY 20**

5:00 – 6:30pm Meet with Trustee Liaison @ *General Howard Room*

6:30pm **DINNER** @ *General Marshall Room*

## **THURSDAY, FEBRUARY 21**

7:00 – 8:30am **BREAKFAST** @ *General Marshall*

### ***Meeting Room – General Howard***

9:00 **Introductions** with SAC Officers Pat Van Duser, Brian Wilson and Loren Searl

9:30 **Re-Invigorating of the Membership Committee** – Chris Young

9:45 **NEW Leadership Symposium** – Chris Wanner

September 26-27, 2019 Yakima Convention Center; September 15-16, 2020 Salem Convention Center

Tracks: Young Professional Summit, Becoming a Foreman – how to manage your peers, Middle management, General Managers and public officials.

10:00 **SAC Goals, Spring Conference Scholarships and Subsection Allotments** with Pat Van Duser, Brian Wilson, Loren Searl

10:30 **BREAK**

10:45 **Annual Training Program Change in 2020** – Mel Damewood and James Dean

11:15 **Philanthropy Advisory Council (PAC)** – Ronda Farmer and Kristin Kihs

Managing our fundraising events for – Water For People, E&T Fund, Water Equation etc.

11: 40 **TCC Training in a Box** with Jeff Lundt and Loren Searl

12:00pm-1:00pm **LUNCH** @ *General Marshall Room*

1:15 – 2:00 **Competitions** – Pat Van Duser

What are they? How many teams are we sending?

Hydrant Hysteria New Coordinator – Pat Everham  
Top Ops new software – Doug Priest  
National Champion Gimmicks and Gadgets – Mike Blake  
Best Tasting Water – Thomas Bell Games

2:00 **E&T Fund** – Bob Willis and Jeff Lundt

2:15 **Transition** – Pat Van Duser

After the break we are going to move into breakouts.

Cocktails – 5:30-6:30

Dinner – 6:30

Tomorrow – the Trustee Meeting – you must be present to get your room cost reimbursed.

Email a pdf of your receipt to Kyle next week.

### **Breakout #1 - New Committee Officer Basics – Communication Tools, Finance**

2:45 – It's not Your Money – Bob Ward

– Preparing for a Subsection Audit – Judi Ranton and Bob Ward

- Communication Tools Available- Kyle

- Website, e-newsletter, Facebook, LinkedIn, Twitter
  - Website
    - Post Early for training and events
    - Post to the site – posts to the e-newsletter
  - Your Committee Webpages – are they updated?
- Phone conferencing, GoToMeeting

– Subsection Finances – Kyle

- PayPal, checks, No PO's or invoicing

- Computer Lab - Using Constant Contact and Google - Jeremy Djajadi

### **Breakout #2 - Coaching Skills for Volunteer Leaders: Leading Groups –Scott Sadler, Creative Conflict Solutions**

2:45 - 5:00 - Coaching conversations are more than just cheering on your team. It's a specific skill set that honors what each person needs to feel motivated and productive. Strong communication can build unprecedented trust between volunteers. It offers empowerment, safety, and it keeps people accountable to their goals.

Do you want to become the best volunteer leader you can be? In this training, you'll learn how to give individualized attention in a smart and streamlined manner.

- Learn how powerful authentic conversations are
- Practice a process for keeping most volunteers pleased and engaged
- Address performance gaps in a non-shaming manner
- Develop a coaching strategy for your specific style and team
- Practice effective delegation and accountability