



American Water Works Association Pacific Northwest Section

Committee Officer Training October 11, 2017 Coeur d'Alene Resort

10:00 – Welcome - James Dean, Section Chair Elect

10:30 - Division Meetings with Your Trustee Liaison – partnering is the theme

- Utility Operations – Dan Sleeth
- Water Science – Alex Mofidi
- Public – Lynn Stephens
- Member Engagement – Julie Smitherman
- Government Relations – Dan Kegley
- SAC and Awards – Suzanne Delorenzo
- Training Coordination – James Dean
- WUC's – Kari Duncan
- Conference Program and LAC – Kyle Kihs
- Philanthropy – Ronda Farmer

12:30 – **Lunch**

1:30 - Membership and the Committee Officers Role –Andreau Ferrer, Julie Smitherman

2:00 – Chair's Objectives for His Year – Mel Damewood

- Balanced Budget
- Section Business Plan

2:15 – Leadership Symposium – Mel Damewood and Chris Wanner

2:45 - 2019 Vancouver Conference Program Committee – Cheryl Capron

3:00 - Closing Comments – James Dean

3:15 – **Break**

New Committee Officer Basics – Communication Tools, Finance

3:30 - Communication Tools Available- Kyle

3:45 – Committee Finances – Kyle

4:00 - Using Constant Contact – Jeremy Djajadi, Kevin Wyckoff

- Member Privacy – committee distribution lists
- The tools, the tricks and the new ideas for committees besides just training blasts

4:15 – Computer Lab – Jeremy Djajadi, Kevin Wyckoff

- Constant Contact, committee webpage updating