



American Water Works Association Pacific Northwest Section

Education & Training Endowment Fund Report

To the Board of Trustees of the Pacific Northwest Section – AWWA

For the period ending March 2018

Fund Value & Other Financial Information

Category	31 March 2018
E&T Fund total	\$968,713.47
Principal	
Named Scholarships	\$302,792
Unnamed Principal & Funds Not yet at \$10k	\$329,562
Retained Earnings	\$336,359
Scholarship Funding	\$33,800

E&T Board:

Current Board	Incoming Board
Bob Willis, Chair	Bob Willis
Jeff Lundt, Vice Chair	Jeff Lundt
Nick Belmont, Secretary & YP Representative	Nick Belmont, YP Representative
Clair Olivers	Greg Wyatt
Denny Clouse	Denny Clouse
Bob Ward, PNWS Board Treasurer	Bob Ward, PNWS Board Treasurer
Kyle Kihs, PNWS Executive Director	Kyle Kihs, PNWS Executive Director

E&T Fund Board Meetings over the past twelve months

- May 2017 @ spring conference – new Board orientation, election of officers
- July 2017 Skype meeting from Yost West or North City WD, review of E&T Fund Narrative
- October 2017 @ Fall Trustee Meeting – On-going business, preparation for Fall Trustee Meeting
- November 2017 Skype meeting – Development of a guidance for distribution of Retained Earnings.
- December 2017 @ North City Water District (with some members attending by phone/Skype) – Completion of the RE distribution guidance document development
- January 2018 via conference call – Advisor update and 2018 scholarship funding
- April 2018 via conference call – Advisor update and Spring Conference/Trustee Meeting preparation

Current Year E&T Fund Highlights:

- Initiated PNWS named scholarship fund with \$40,000 from unnamed principal to provide initial \$2,000/year scholarship.
- Established a One Water named scholarship fund (as yet unfunded) to provide money for the One Water AWWA scholarship match.
- Established guidance for distribution of retained earnings and increased scholarship funding by >50%

Strategic Plan Objectives/Goals & Progress:

Goal 1 – Increase the E&T Fund principal to \$750,000 by the end of 2021 by raising about \$210,000 – *Principal is currently at \$*

Goal 2 – Provide scholarships of \$24,000 in 2018 and increasing that amount to average over \$30,000 in the 2020's – *Done, scholarships for 2018 total \$*

Goal 3 – ~~Offer to support annual and one-time donations directly to the PNWS Scholarship Committee when appropriate and compatible with the donor's wishes~~ – *Goal was not approved by the PNWS Board at this time*

Goal 4 – Develop guidance or protocols for additional disbursement of retained earnings when annual income meets certain goals - *Done*

Goal 5 – Establish annual scholarships in the name of the Section from undesignated contributions – *Done, initially funded at \$40,000 to fund a \$2,000 per year scholarship*

Goal 6 – Continually review E&T Fund investment strategy to determine if there are opportunities for the fund to increase return while maintaining security of principal – *On-going*

Goal 7 – Provide ongoing education and information to the PNWS Board and the membership about the E&T Fund – *On-going; will staff E&T information/donation table at the Tacoma Conference. PNWS Board interaction on hold.*

Goal 8 - Encourage through the SAC that all subsections contribute to the E&T Fund – *Inland Empire and Southwest Idaho Subsections have started designated Funds. Other subsections will be contacted.*

Additional Comments:

- Former E&T Board and committee member Mark Knudson is stepping away from E&T involvement. Tom Keown is coming on to the E&T Committee.
- After a large increase in E&T Fund value in late 2017 and throughout 2017 the total value of the E&T Fund has exceeded \$1,000,000 on some occasions in early 2018. The market has been volatile in first 4 months of the year however the current Fund value of greater than \$900 – 950k is expected for the remainder of the year.

Respectfully Submitted by:

____*Jeff Lundt*_____

Jeff Lundt, E&T Fund Vice Chair