



## PNWS-AWWA

### Committee Report UTILITY MANAGEMENT COMMITTEE

**DATE:** February 3<sup>rd</sup>, 2017

**TO:** PNWS-AWWA Trustees

**FROM:** Utility Management Committee

**OFFICERS:**

Liaison	Chris Young
Chair	Barry Buchanan
Secretary	Diane Pottinger
Treasurer	Lara Kammereck
Advisor	Mike Grimm

**RE:** **WINTER 2017 COMMITTEE REPORT**

## INTRODUCTION

The 2016-2017 Utility Management Committee are pleased to present the following report on its committee and activities status.

## OVERVIEW

Unfortunately the Fall and Winter seasons have not brought improvement to the Utility Management Group. Enthusiasm remains, but action is limited, work commitments for the committee members have brought about a realization that setting goals is easier than achieving targets.

## SUCCESSION PLAN

At the Fall Trustee meeting we presented our succession plan, and highlighted there was a possibility that our then Vice Chair (Mike Prett) may step down due to work commitment. This in



fact has happened with a roll on effect that our current secretary requested a delay in the transfer of rolls by one year due to her work load.

Our committee has resolved that committee positions will now extend for a two year period rather than one, and the roll of vice chair will be eliminated with the secretary holding both vice chair and secretary rolls for the two year period.

It is intended that the Secretary will become the Chair, the Treasurer will become the Secretary, and a new Treasurer will be appointed at the end of the two year term of office.

## **MEMBERSHIP**

The Utility Management Group now has a listed membership of 89 people, a growth of 10% from the Fall numbers.

We are not actively pursuing additional members, however, we are spreading our existence by word of mouth with the above result.

## **SUB-COMMITTEES**

The Utility Management Committee supports one subgroup: the Asset Management subgroup.

### **Asset Management Subgroup**

Chaired by Andrew Tuchscherer from the City of Bellevue the Asset Management subgroup has a membership, counted in the Utility Managements tally, of 15.

## **GOALS AND ASPIRATIONS**

Due to the change in committee structure and tenure it has been decided to re trench and rethink the committee's goals and aspirations. For the remainder of this term the committee will:

- Formulate a charter for the committee with a Vision, Mission, and Goal statements
- Formalize its committee members roles and responsibilities

## **ACTIVITIES**

The Utility Management Committee will undertake and support the following activities.

- Support the Asset Management Sub Committee in the organization of an Asset Management Training workshop to be held in spring of 2017, in Bellevue.



- Support a track in the Kennewick 2017 PNW AWWA annual conference
- Coordinate a Fall leadership workshop
- Initiate a Utility Management Blog

## COMMITTEE MEETINGS

The Utility Management Group and our associated sub group recognizes that the PNW is a relatively large geographic area. As such we are facilitating our meetings through on-line multi-media communication methods. We are also organizing at least three face-to-face meetings one in each main city of WA, OR, and ID.

On behalf of the Utility Management Committee Officers we thank you for your review of this report.

Kind regards

*Barry J. Buchanan*

Barry Buchanan, Chair.