



American Water Works Association
Pacific Northwest Section

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**Winter Subsection Training
AGENDA**

Time	Topic
8:00 am	Introductions
8:30 am	Subsections issues and brainstorming
9:15 am	Early computer log-in
9:30 am	How AWWA is structured
10:00 am	Break – email log-ons
10:15 am	Section mission and AWWA branding
10:30 am	Next Year's Focus
10:45 am	Training website and sharing events with the Section committees
11:00 am	Break – email log-ons
11:15 am	Finance
11:45 am	Membership Update
12:15 pm	Social Media
12:30 pm	Lunch
1:45 pm	Mandated EPA Training
2:00 pm	Updating your website
2:30 pm	Break – last minute email log-ons
2:45 pm	Updating your website – hands on session (bring your laptop!)
3:45 pm	How to update your bylaws – and what goes in there anyway?
4:15 pm	Announcements
4:30 pm	Bellevue update
5:00 pm	Adjourn