



Bylaws and Rules of Procedures (ROP) Committee Committee Report – Spring 2010

To: PNWS/AWWA Trustees
From: Mark Knudson, Past Chair
Brad Phelps, Incoming Chair
Bob Fuller, Outgoing Chair

Rules of Procedure (ROP) Amendment and Adoption

On March 30, 2010, a motion was proposed to replace Article 6.4 of the PNWS/AWWA Rules of Procedures with the following:

6.4 BOARD MEMBER EXPENSES FOR MEETINGS – The Section shall pay each Board member's hotel accommodation expenses for up to two nights at each of the Section's regularly scheduled Board meetings, including the Fall, Winter, and Spring Board meetings. Lodging expenses shall be paid for all current members of the Board, including Treasurer. Rooms will be standard single or double occupancy and not suites. All additional meeting expenses such as transportation; lodging expenses for more than two nights for each Board meeting; incidental lodging expenses (for example, phone, internet, room service, etc.); lodging expenses for meetings other than the Fall, Winter and Spring Board meetings; and lodging expenses for attendance at the Section's annual conference shall be the responsibility of the Board member unless otherwise provided for in these rules. Lodging expenses for officers elect (including Chair Elect and Trustee Elect positions) as well as incoming Treasurer Appointee, if one has been appointed, will be paid for two nights at only the Spring Board meeting.

The Executive Committee may consider and grant exceptions to this rule for lodging expenses associated with attendance at the Section's annual conference if such lodging expenses will not be paid by the current employer of an existing Board member, officer elect, or Treasurer Appointee.

Background

This ROP amendment was originated at the 2009 Fall Trustees meeting, and upon further consideration of the Past Chairs Committee, and the Executive Committee was modified for consideration of the Trustees as provided above.

For reference, a copy of existing ROP Article 6.4 is attached below.

6.4 SECTION CONFERENCE AND TRUSTEES MEETINGS EXPENSES – The Section shall pay each Trustee’s hotel accommodation expenses at the Fall, Winter, and Spring Board meetings if these expenses cannot be paid by the trustee’s current employer. These rooms will be standard single or double overnight rooms and not suites. If necessary the Section shall additionally pay for accommodations one night in advance of the meetings and the night of the date the meetings conclude.

Trustee-Elects’ accommodations shall be paid by the Section during the Section Annual Conference/Spring Trustee Meeting, providing these expenses cannot be paid by their current employer. Additional meeting expenses, such as the Fall or Winter Trustee meetings, shall be the responsibility of the Trustee-Elect.

Motion to Adopt and Acceptance

On March 30, 2010, Mark Knudson/Past Chair provided a motion to the Board of Trustees, via email, to adopt replacement Article 6.4. The following is the email recording of the motion:

Board Member	Approve	Deny	Abstain	Motion Seconded
Fritzke				X
Carr	X			
Duncan	X			
Mills	X			
Davidson	X			
Evans	X			
Fulton	X			
Ward	X			

By email response, the motion was carried to accept the proposed replacement of Article 6.4 in the PNWS-AWWA Rules of Procedure, effective April 2, 2010.

Recommendation

It is recommended that the Board affirm and formally adopt this proposed replacement Article 6.4 during the Spring 2010 Board Meeting in Tacoma. *Note: Changes to the Rules of Procedures only require a majority vote of the Board of Trustees.*